

# **BUSINESS PAPER**

## **ORDINARY MEETING**

**THURSDAY 22ND JUNE 2023**

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# WARREN SHIRE COUNCIL

## AGENDA - ORDINARY COUNCIL MEETING

22nd June 2023 commencing at 8.30 am

**1. OPENING OF MEETING**

**2. ACKNOWLEDGEMENT OF COUNTRY**

Warren Shire Council acknowledges the traditional owners of the lands within Warren Shire and acknowledges the Aboriginal and Torres Strait Islander people who reside within this Shire.

**3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

**4. CONFIRMATION OF MINUTES**

Ordinary Meeting held on Thursday, 25th May 2023.

**5. DISCLOSURES OF INTERESTS**

**6. MAYORAL MINUTE(S)**

Nil.

**7. REPORTS OF COMMITTEES**

Meeting of the Ewenmar Waste Depot Committee held on  
Monday, 5th June 2023 ..... (C14-3.23)

Meeting of Manex held on Tuesday, 13th May 2023 ..... (C14-3.4)

**8. REPORTS OF DELEGATES**

**REPORTS OF DELEGATES**

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Item 1 Meeting of the Alliance of Western Councils Board Meeting  
held on Friday, 19th May 2023..... (C14-6.5)

Item 1 Meeting of the Country Mayors Association of New South Wales held on  
Friday, 26th May 2023 ..... (C14-5.5)

## 9. REPORTS TO COUNCIL

### POLICY

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Nil.

### REPORTS OF THE GENERAL MANAGER

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Item 1	Outstanding Reports Checklist (C14-7.4) .....	Page 1
Item 2	Committee/Delegates Meetings (C14-2) .....	Page 29
Item 3	Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1) .	Page 31
Item 4	Delivery Program Progress Report – June 2023 (E4-40) .....	Page 55
Item 5	Disclosure of Interest – Councillors and Designated Person (A7-9)	Page 93
Item 6	Local Government NSW Annual Conference (S6-4) .....	Page 95
Item 7	2023 Local Roads Congress – IPWEA (NSW) (C14-5.4, R4-13.2) ..	Page 97

### REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

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Item 1	Réconciliation Certificate – May 2023 (B1-10.16) .....	Page 1
Item 2	Statement of Rates and Annual Charges as at 6th June 2023 (R1-4) .....	Page 4
Item 3	Works Progress Reports – Finance & Administration Projects (C14-7.1, C9-1) .....	Page 6
Item 4	Adoption of the 2023/2024 Operational Plan & Estimates (E4-43, A7-4.1/1, R1-6.1) .....	Page 7

### REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

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Item 1	Works Progress Reports – Roads (C14-7.2) .....	Page 1
Item 2	Works Progress Reports – Town Services (C14-7.2) .....	Page 9
Item 3	Works Progress Reports – Fleet/Workshop (C14-7.2) .....	Page 30

### REPORTS OF THE MANAGER HEALTH AND DEVELOPMENT SERVICES

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Item 1	Development Application Approvals (B4-9) .....	Page 1
Item 2	Works Progress Reports – Health and Development Services (C14-7.3) .....	Page 2

**10. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE**

Nil.

**11. MATTERS OF URGENCY**

Nil.

**12. CONFIDENTIAL MATTERS**

**REPORT OF THE MANAGER HEALTH & DEVELOPMENT SERVICES**

Item 1 Warren War Memorial Swimming Pool..... (S19-2)

**13. CONCLUSION OF MEETING**

**14. PRESENTATIONS**

Nil.

## EWENMAR WASTE DEPOT COMMITTEE MEETING

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Attached are the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday 5<sup>th</sup> June 2023.

**RECOMMENDATION:**

That the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday 5<sup>th</sup> June 2023 be received and noted.

**WARREN SHIRE COUNCIL**  
**Minutes of the Ewenmar Waste Depot Committee**  
**held in the Council Conference Room, 115 Dubbo Street Warren**  
**on Monday 5th June 2023 commencing at 10.03am**

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**Present:** Councillor Heather Druce (Chairperson)  
Councillor Katrina Walker  
Councillor Ron Higgins  
Maryanne Stephens (Manager Health and Development Services)  
Raymond Burns (Town Services Manager)  
Cassy Mitchell (Administration Officer Health and Development)

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**ITEM 1 APOLOGIES**

Apologies were received from Gary Woodman (General Manager) and Sylvester Otieno (Divisional Manager Engineering Services) who were absent due to external commitments, and it was **MOVED** Higgins / Burns that the apologies be accepted, and a leave of absence be granted for this meeting.

**Carried**

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**ITEM 2 CONFIRMATION OF THE MINUTES OF THE MEETING HELD 6<sup>th</sup> March 2023**

**MOVED** Walker / Higgins that the Minutes of the Meeting held on 6<sup>th</sup> March 2023 be accepted as a true and correct record of that meeting.

**Carried**

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**ITEM 3 BUSINESS ARISING FROM THE MINUTES OF THE MEETING HELD 6<sup>th</sup> March 2023**

- Fire break has been finished.
  - Green waste and wood pile has been shredded.
  - The shredded remnants can possibly be spread over the site.
- 

**ITEM 4 ACTION CHECKLIST**

**MOVED** Burns / Walker that the information be received and noted and those marked with an asterisk (\*) be removed.

**Carried**

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**ITEM 5.1 TRANSFER STATION (G2-5.4)**

- Contractor has commenced works on site Monday 5/6/23.
- Each batch of concrete for the footings and retaining wall will be sampled for strength and every second batch for the parking areas.

**MOVED** Burns / Stephens that the information be received and noted.

**Carried**

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**WARREN SHIRE COUNCIL**  
**Minutes of the Ewenmar Waste Depot Committee**  
**held in the Council Conference Room, 115 Dubbo Street Warren**  
**on Monday 5th June 2023 commencing at 10.03am**

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**ITEM 5.2          NEW MANAGEMENT REGIME – EWENMAR WASTE FACILITY          (G2-5.4)**

**MOVED** Stephens / Walker that the information be received and noted.

**Carried**

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**ITEM 6.1          GENERAL BUSINESS – MISCELLANEOUS          (G2-5.4)**

- Rubbish on the side of the road needs to be cleaned up. Perhaps the youth group can be engaged for this.
- The road into the tip needs to be fixed, it has a lot of potholes and is very rough.
- The bits and pieces that have been saved and are leaning on the fence near the hut only be stored for a short time.
- A second street bin will be going in front of the Rural Trader and another near the Nevertire Hotel as it has been discovered the need exists.

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**ITEM 7          DATE OF NEXT MEETING**

September 2023 TBA.

**There being no further business the meeting closed at 10.45am.**

## **MANEX MINUTES**

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Attached are the Minutes of the Meeting of Manex Committee held on Tuesday, 13th June 2023.

**RECOMMENDATION:**

That the Minutes of the Meeting of Manex Committee held on Tuesday, 13th June 2023 be received and noted.



**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 13th June 2023 commencing at 2.33 pm

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**PRESENT:**

Gary Woodman	General Manager
Bradley Pascoe	Divisional Manager Finance & Administration
Sylvester Otieno	Divisional Manager Engineering Services
Maryanne Stephens	Manager Health and Development Services (Chair)
Joe Joseph	Infrastructure and Projects Manager
Pamela Kelly	Librarian
Jody Burtenshaw	EA to the Mayor and General Manager

**1 APOLOGIES**

Apologies were received from Jillian Murray, Raymond Burns, Stephen Glen and Susan Balogh who were absent due to external commitments and it was **MOVED** Woodman/Pascoe that a leave of absence be granted for this meeting.

**Carried**

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**2 BUSINESS ARISING FROM MINUTES**

Nil.

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**3 ACTION CHECKLIST**

**MOVED** Woodman/Otieno that the information be received and noted and the items marked with an asterisk (\*) be deleted.

**Carried**

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**4.1 EXECUTIVE OFFICE MATTERS**

4.1.1 WOW Agency – Communications and Content (GM)

**MOVED** Woodman/Kelly that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
 Minutes of the Manex Committee Meeting  
 held in Council's Community Room on  
 Tuesday 13th June 2023 commencing at 2.33 pm

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**4.1 EXECUTIVE OFFICE MATTERS**

4.1.2 Preparation of the July 2023 Council Newsletter (GM)

Item	Responsible Officer
Road Maintenance Construction Program for June/July 2023	DMES
Registration of Local Contractors on VendorPanel	DMFA, CC
Women of Warren Shire	GM
Staff Profile	GM
VIC Volunteer Advertising	EDVM
Project upgrade updates	GM/IPM/DMES/TSM/RIM
Successful Grants	GM/IPM/DMES
Vacant Positions	Finance Officer – Payroll/HR Officer
CMCC Weed Awareness Section	CMCC
CBD Toilet Amenities	TSM
Lions Park Toilet Amenities	TSM
Burrima Boardwalk Access Road Construction	GM
Warren Show	GM
NAB Warren Branch Closure	GM

**MOVED** Pascoe/Otieno that the information be received and noted.

**Carried**

4.1.3 Suggestions in the Council Suggestion Box (GM)

A-frame sign for footpath to advise the Warren Service NSW Agency is open/closed.

**MOVED** Woodman/Joseph that SMT at their next meeting, consider an A-frame sign x 2 at the front of the Administration Building (bottom of the ramp and top of the stairs) to advise the public when the Service NSW Agency is open/closed.

**Carried**

**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 13th June 2023 commencing at 2.33 pm

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**4.1 EXECUTIVE OFFICE MATTERS**

4.1.4 NAB Warren – Branch Bank Closure (GM)

- The General Manager advised that the Mayor and himself would be holding an online meeting to discuss the impending NAB Branch closures in Wellington, Gilgandra and Warren with Dubbo and Gilgandra Shire Council Mayors and General Managers. This meeting is to discuss if there are any options and information for the media.
- Council's General Manager and Mayor have made contact with the following members of Government:
  - Member for Parkes, Mark Coulton MP;
  - Member for Barwon, Roy Butler MP; and
  - Shadow Minister for Regional NSW, and Shadow Minister for Agriculture and Natural Resources, Dugald Saunders MP.
- It is hoped that discussions occur around the possibility of either retaining the NAB Branch in Warren or attracting another banking service to town.
- Criteria has been sent to Council regarding the closure of the Branch, and we also have to hand Gilgandra's notice.
- Council has been contacted by media from the Daily Liberal. The Western Plains App and the Warren Star News have already run information on their platforms.
- It is proposed to send a letter to the NAB CEO asking for reconsideration of the closure, as we are a large vibrant and economic agriculture community, have a large aboriginal community and a large aging community who require Branch Banking.

**MOVED** Woodman/Pascoe that the information be received and noted.

**Carried**

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**4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS**

4.2.1 Warren Shire Council Contract Register (GM)

- The three (3) additional contracts reported to the May 2023 Council Meeting to be added to the list.
- The list was updated by Manex members. The Contract Register to be reported to Manex monthly in the short term, then to progress to a quarterly report for review.

**MOVED** Woodman/Pascoe that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
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**4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS CONTINUED**

4.2.2 Service NSW Opening Action Plan (DMFA)

- This item is to prepare for upcoming staff leave and staff availability.
- The Divisional Manager Finance & Administration is investigating options due to staff leave in July 2023. After enquiring with adjoining Service NSW agencies, Council has been advised that no additional staff are available to assist. The Finance Clerk – Debtors + Relief RMS/Records Clerk is currently vacant and is being re-advertised with an open date. Council's Service NSW/Records Officer is hoping to return to work (dependent on clearances) around the 26th June 2023, with limited hours/capacity. The Divisional Manager Finance & Administration is investigating the Service NSW's ability to have a mobile service onsite. Currently the advice is that Service NSW is looking into this.

**MOVED** Pascoe/Woodman that the information be received and noted.

**Carried**

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**4.3 ENGINEERING DEPARTMENT MATTERS**

4.3.1 Warren Shire Council March 2021 Flood and Storm Damage Claim (AGRN 960) (DMES/FRSPM)

- Approximately \$462,000 including Council contribution for Emergency Works undertaken and paid for;
- Package 1 for Essential Public Asset Reconstruction Works amounting to approximately \$1.871 million approved;
- Package 2 for Essential Public Asset Reconstruction Works amounting to approximately \$350,000 approved (Dragon Cowal – Merrigal Road culverts);
- Other restoration works transferred to November/ December 2021 Flood and Storm Damage Claim (AGRN 987) which will allow further time for the eventual undertaking of restoration work, most will probably be eventually transferred to September to December 2022 Flood and Storm Damage Claim (ARGN 1034);
- The Divisional Manager Engineering Services advised that a Works Program has been formulated;
- The Divisional Manager Engineering Services advised that the following roads have been completed; SR25 Cullemburrawang Road, SR24 Hatton Road. SR31 Pigeonbah Lane, SR30 Wonbobbie Lane and SR10 Killaloo Lane, SR93 Yarrandale Road, SR61 Elsinore Road, SR50 Christies Lane, SR40 Merrigal Road, SR20 Nellievale Road and SR16 Notts Lane; and
- The Divisional Manager Engineering Services advised that Council has a time extension to March 2024 for restoration works to be completed.

The work is ongoing.

**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 13th June 2023 commencing at 2.33 pm

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**4.3 ENGINEERING DEPARTMENT MATTERS**

**CONTINUED**

4.3.2 Warren Shire Council November 2021 to December 2022 Flood and Storm Damage Claim (ARGN 987 / 1025 / 1030 / 1034) (DMES/FRSPM)

- The Town Services Manager has provided the State Emergency Service (SES) a further copy of Council's Claim for Emergency Levee Operations (\$757,745.33) requesting payment. Advice will also be provided to the Member for Barwon requesting help for full reimbursement of Council's costs;
- \$2,337,685 Immediate Restoration Works (IRW) approved, work involves reconstruction work on RR202 Marthaguy Road, SR73 Udora Road, SR66 Wambianna Road, RR333 Carinda Road and RR347 Collie-Trangie Road. Engineering Services Department are now formulating the required works program.
- BEC has prepared Form 306, accompanying letter and pre-condition letter for AGRN 987. The documents are undergoing final checks.
- AGRN 1034 Emergency Works – Payment Claim to be prepared.
- AGRN 1034 Essential Public Asset – Restoration Works – BEC has substantially completed sorting and analysis.

No update - BEC have not provided the draft submission as yet. The Transport for NSW (TfNSW) have requested a quarterly report for all the work that has been approved and the Divisional Manager Engineering Services has provided a spreadsheet with this information. The TfNSW has requested further information. Council is in the process of correcting some items with TfNSW.

**MOVED** Otieno/Pascoe that the information be received and noted.

**Carried**

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4.3.3 2023 Calendar of Events at the Showground/Racecourse (TSM/IPM)

**MOVED** Stephens/Pascoe that the information be received and noted and the information to be checked.

**Carried**

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4.3.4 Dubbo Street and Other Locations AC and Milling Works (DMES/RIM)

The Divisional Manager Engineering Services advised that the works contractor is having AC supply issues delaying the work to August 2023. This will affect the TfNSW works on the Oxley Highway (SH 11) and Council's planned works in Dubbo Street. The Dubbo Street (main street area only) works are being programmed as night work. Works include Dubbo Street from the Hale Street intersection to the Stafford Street intersection. From the Dubbo Street/Stafford Street intersection to the Carter Oval ingress in Stafford Street. The Divisional Manager Engineering Services was requested to complete a Community Engagement Plan with the WOW Agency.

**MOVED** Pascoe/Joseph that the information be received and noted.

**Carried**

**WARREN SHIRE COUNCIL**  
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**4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS**

4.4.1 Warren Shire Council September 2022 Flood and Storm Damage Claim for Waste Facility/Garbage Matters (AGRN 1034) (MHD)

Still progressing, costing details to come to hand.

**MOVED** Stephens/Woodman that the information be received and noted.

**Carried**

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**4.5 WORK HEALTH SAFETY MATTERS**

4.5.1 Converge International – Employee Assistance Program Provider (WHS/RC)

The WHS/RC to arrange for all Councillors and staff to be advised that Converge International has been engaged as Council's new Employee Assistance Program (EAP) provider. Cards with contact and services information are being sent to Council for distribution.

**MOVED** Woodman/Pascoe that the information be received and noted.

**Carried**

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**4.6 HUMAN RESOURCES**

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Responsible Officer	Status
Accountant	DMFA	No action to be taken at present due to budget.
Finance Clerk - Debtors/Relief Service NSW	DMFA	Re-advertising with an open closing date.
Library Officer - Casual	DMFA	Advertising with an open closing date.
Water & Sewer Team Leader	DMES	DMES and TSM looking at options, advertising to be continued with an open closing date.
Water and Sewer Attendants (3)	DMES	DMES and TSM looking at options, advertising to be continued with an open closing date.
Roads Infrastructure Manager	DMES	DMES/GM looking at options, re-advertising to be continued with an open closing date.
Assets & Projects Manager	DMES	DMES/GM looking at options, advertising to be continued with an open closing date.
Asset Technical Officer - Roads	DMES	Possible candidate to commence 26th June 2023 - complete.

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**4.6 HUMAN RESOURCES**

**CONTINUED**

Position	Responsible Officer	Status
Light Plant Operator - Relief - Permanent	DMES	Re-advertising with an open closing date.
Light Plant Operator (Roller) - Permanent	DMES	Appointment commences 15 June 2023 - complete.
Flood Restoration and Special Projects Manager - Temporary	DMES	Possible candidate to commence 3rd July 2023 - complete.
Pavement Maintenance Team Leader - Permanent	DMES	Temporary appointment arranged, waiting for determination of suitability, commences 15 June 2023 – complete.
Assets Technical Officer - Town Services	DMES	EOI arranged and arrangements being considered for a temporary appointment.
Light Truck Driver (Water) - Temporary	DMES	Re-advertising with an open closing date.
Cleaner (Permanent)	MHD	Appointment commences 19th June 2023 - complete.
Roadside Maintenance Team Operator (Permanent)	DMES	Appointment commences 15 June 2023 - complete.
Light Plant Operator (Roller) - Temporary	DMES	Re-advertising with an open closing date.

**MOVED** Woodman/Otieno that the information be received and noted.

**Carried**

**5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS**

**(L5-3)**

Date	Circular No.	Description	Comment/Action
25.05.23	23-04	Changes to Public Access to Council Records under the State Records Act 1998	Action by the DMFA
05.06.23	23-05	Ward Boundary and Name Changes	Action by the GM

**MOVED** Stephens/Woodman that the information be received and noted.

**Carried**

# WARREN SHIRE COUNCIL

## Minutes of the Manex Committee Meeting held in Council's Community Room on Tuesday 13th June 2023 commencing at 2.30 pm

### 5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

(L5-3)

The following is the Office of Local Government's Strategic Tasks Guide for the months of June 2023 and July 2022. The 2023/2024 Strategic Tasks Guide has not been released as yet.

JUNE 2023	STATUS	ITEMS LISTED BELOW ARE FROM JULY 2022	STATUS
<b>1st:</b> Objections to the inclusion of land to be vested in public bodies must be served within two (2) months after the list is furnished (LGA s 600(6))	N/A	<b>Reminder:</b> Written returns of interest due 30 September for Councillors and Designated Persons who held office at 30 June [MCC cl 4.21(b)]	EA providing to designated staff and Councillors in July 2023, for a report to Council before September 2023.
<b>15th:</b> Income Adjustments for Newly Rateable Crown Land due	N/A	<b>1st:</b> Financial Statements to be audited within four (4) months [LGA s416(1); LGReg cl 413G]	DMFA final audit September 2023.
<b>30th:</b> Valuer General to provide estimates of changes in the value of land for which supplementary valuations are required within one (1) month of date of request [LGA s513(2)]	N/A	<b>1st:</b> Low Cost Loan Initiative Reimbursement claim period opens (Initial Report or Progress Repo due)	N/A
<b>30th:</b> Last day for adopting Operational Plan 2022-23 and updating Long Term Financial Plan updated [LGA s 405(1)]	Noted, Long Term Financial Plan to be updated by end 30 June 2023 (DMFA).	<b>9th:</b> Proposed loan borrowings return to be submitted to TCorp	DMFA to submit a nil return.
<b>30th:</b> Delivery Program Progress reports provided to council at least every six (6) months.	Noted, to be reported to the 22 June 2023 Council Meeting (GM).	<b>29th:</b> Land Acquisition Return due	MHD noted item.
		<b>30th:</b> Public Interest Disclosures Report due to the NSW Ombudsman [PIDA s6CA]	DMFA noted item.
		<b>31st:</b> Last day for making rates [LGA s533; LGReg cl 413I(2)]	DMFA noted item. Follow up with Finance Clerk – Rates/ICT.
		<b>31st:</b> 'Rehoming Organisations' Annual Reports due	MHD noted item and advised that Council is not a rehoming organisation.

Governance

Grant Funding

Finance

Companion Animals

**MOVED** Woodman/Pascoe that the information be received and noted.

**Carried**



**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in Council's Community Room on  
Tuesday 13th June 2023 commencing at 3.05 pm

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**6 OPERATIONAL PROCEDURES (I2-11.1)**

Nil.

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**7 MAY 2023 DRAFT MINUTES AND JUNE 2023 BUSINESS PAPER**

The Committee previewed the June 2023 Business Paper and the May 2023 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

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**8 CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS**

The correspondence list and the outstanding complaints/actions list were circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

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**9 GENERAL BUSINESS WITHOUT NOTICE**

Nil.

**There being no further business the meeting closed at 3.50 pm.**



## Draft Minutes - Board Meeting

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**Date:** 19 May 2023  
**Time:** 8.30am  
**Venue:** Western Plains Cultural Centre, Dubbo

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### ATTENDEES:

Derek Francis	General Manager Bogan Shire Council
Clr Glen Neill	Mayor Bogan Shire Council
Ross Earl	Acting General Manager Bourke Shire Council
Clr Barry Holman	Mayor Bourke Shire Council
Clr Vivian Slack-Smith	Mayor Brewarrina Shire Council
Murray Wood	CEO Dubbo Regional Council
Clr Mathew Dickerson	Mayor Dubbo Regional Council
David Neeves	General Manager Gilgandra Shire Council
Clr Doug Batten	Mayor Gilgandra Shire Council
Brad Cam	General Manager Mid-Western Regional Council
Clr Des Kennedy	Mayor Mid-Western Regional Council
Jane Redden	General Manager Narromine Shire Council
Clr Craig Davies (Chair)	Mayor Narromine Shire Council
Sally McDonnell	Secretariat Narromine Shire Council
Clr Jane Keir	Mayor Walgett Shire Council
Gary Woodman	General Manager Warren Shire Council
Clr Milton Quigley	Mayor Warren Shire Council
Roger Bailey	General Manager Warrumbungle Shire Council

### GUESTS:

The Hon Tara Moriarty, MLC	Minister for Agriculture, Minister for Regional NSW and Minister for Western NSW
Rebecca Fox	Secretary, Department of Regional NSW
Dugald Saunders, MP	Local Member for Dubbo Electorate
Roy Butler, MP	Member for Barwon
Megan Winter	General Manager, Basin Plan Implementation
Marcus Finn	Federal Department of Water
Peter Thomas	Regional Engagement Officer, Lachlan-Macquarie Region
James McKechnie	Director, External Engagement - Charles Sturt University Dubbo
Damien Limberger	Associate Head of Rural Medicine and Professor in Medicine – School of Rural Medicine, Charles Sturt University



## 1 WELCOME

The Chair declared the meeting open at 8.34am.

## 2 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Chair.

## 3 APOLOGIES

Apologies were received for:

David Kirby	General Manager Brewarrina Shire Council
Bob Stewart	Administrator Central Darling Shire Council
Greg Hill	General Manager Central Darling Shire Council
Peter Vlatko	General Manager Cobar Shire Council
Clr Peter Abbott	Mayor Cobar Shire Council
Paul Gallagher	General Manager Coonamble Shire Council
Clr Tim Horan	Mayor Coonamble Shire Council
Hugh Percy	Acting General Manager Walgett Shire Council
Clr Ambrose Doolan	Mayor Warrumbungle Shire Council

**RESOLVED** Roger Bailey/Clr Batten, that the apologies received be accepted.

2023/01

## 4 DECLARATION OF INTEREST

There were no declarations of interest.

## 5 CONFIRMATION OF MINUTES OF AWC BOARD MEETING HELD 16 MARCH 2023

**RESOLVED** Jane Redden/Murray Wood that the minutes of the AWC Board Meeting held on 16 March 2023 be adopted.

2023/02

**David Neeves joined the meeting at 8.36am**

## 6 GENERAL BUSINESS

### 6.1 *Chairs Report*

**RESOLVED** Brad Cam/Clr Glen Neill that the information be noted.

2023/03

## 6.2 Future Meeting Dates

Meeting	Date
GMAC (Narromine)	7 July 2023 (Chair – Walgett)
BOARD (Dubbo)	11 August 2023
GMAC (Narromine)	10 November 2023 (Chair – Narromine)
BOARD (Dubbo)	8 December 2023
GMAC (Narromine)	9 February 2024 (Chair – Mid-Western)
BOARD (Dubbo)	8 March 2024

**RESOLVED** Clr Kennedy/Clr Holman that the future meeting dates be accepted.

2023/04

## 6.3 Regional Local Government Training Facility

Doug Moorby provided an update in relation to the proposal for a regional training facility. Having liaised with other organisations to obtain Funding Case Proposals, Balmoral Group was the most suitable with a fee of \$18,500.

**RESOLVED** Roger Bailey/Brad Cam that the Alliance of Western Councils Board authorise engagement of the Balmoral Group to complete the Funding Case per the attached proposal.

2023/05

## 6.4 Orana Water Utilities Alliance Committee Meeting No 27

**RESOLVED** Clr Batten/Brad Cam that the information be noted.

2023/06

## 6.5 Emergency Services Levy

Discussion was held in relation to the recently announced increases to the Emergency Services Levy.

**It was noted** that LGNSW is seeking the support of Councils across NSW, to help them advocate for the Government to take urgent action. There is a draft Mayoral Minute template available.

**RESOLVED** Clr Batten/Clr Holman that the Alliance of Western Councils refer the issue to the Country Mayors Association.

2023/07

## 6.6 Update on Housing Plus Proposal

Brad Cam, as Chair of Housing Plus, provided an update on the proposal and advised that they will be meeting with the new Minister soon.

**RESOLVED** Clr Slack-Smith/Roger Bailey that the Alliance of Western Councils provide a letter of support to Housing Plus.

2023/08

## 6.7 Other General Business

Discussions were held on other general business, noting the following:

- Brad Cam advised that plans are again being considered to build another dam at Dixon's Long Point. Seen as a viable proposal for drought proof of the Macquarie, potentially offering half the capacity of Burrendong Dam.
- Clr Davies provided an update on the Biodiversity Offset Scheme (BDOS), advising that there will be a recommendation put forward to the review board and he is confident that there will be changes. Clr Davies also noted that he would forward contact details to the group for Dr Louisa Mamouny, Executive Director Credit Supply Taskforce BDOS. Dr Mamouny has asked those Councils who believe they have been negatively affected by the cost of credits to contact her to have them reviewed.

## 6.8 Phone Service in Rural Areas

Discussion was held regarding the substandard phone service still occurring within many of our Shires.

**RESOLVED** Clr Neill/Clr Batten that Alliance of Western Councils request an update from Telstra on the status of improvements.

2023/09

## 7 PRESENTATIONS

### 7.1 *The Hon Tara Moriarty, MLC – Minister for Agriculture, Minister for Regional NSW and Minister for Western NSW*

The Chair welcomed Minister Moriarty to the meeting and provided an overview of the Alliance of Western Councils and its objectives.

Discussions were then held around the table offering the group an opportunity to introduce themselves and provide feedback to the Minister. The following topics were raised:

- The negative effect that the Sixty day dispensing of Pharmaceutical Benefits Scheme medicines will have on Rural Pharmacies. Although this is a Federal Scheme, it was noted that the support of State Government would be appreciated.
- Water Security and the importance of Burrendong Dam raising the Full Supply Level to 120% for Flood Mitigation and Drought Proofing.
- Weeds are proving a challenge around our regions at present, especially Hudson Pear. The Minister noted that they are well aware of the issue and there is money set aside to assist and a Biosecurity plan to be implemented.
- Concerns were raised in relation to the increase of the Emergency Services Levy (ESL) and the impact it will have on our Councils.



### **7.1 The Hon Tara Moriarty, MLC – Minister for Agriculture, Minister for Regional NSW and Minister for Western NSW (Cont'd)**

- It was requested that the Minister for Local Government come along to one of our meetings given there has been no response in relation to dissolving the Orana Joint Organisation. Also, to be discussed is AWC not being recognised as an Association.

#### **Clr Dickerson joined the meeting at 10.20am**

- Concerns were raised with regard to the minimum age for criminal responsibility being raised from 10 to 14, along with the increase in Rural Crime and the repeat offenders continually being let back into the community.
- The pressures being faced by Aged Care facilities is making them impossible to run and as a result they are closing in small towns with the elderly then ending up in hospitals.
- Western Area Health is 40% understaffed across this region and there is a struggle to attract essential workers to our towns. Childcare and Teacher shortages are among the other challenges currently being faced by our Shires.
- Regional Growth Fund was also raised, with the Minister indicating that there is a pause on some funding at the moment while the budget is reviewed across the whole Government. The budget has been delayed until September, however the Minister is willing to work with Councils on individual needs.
- There needs to be a greater focus on Regional Development in our areas and attracting people to our Shires.

### **7.2 Dugald Saunders MP – Local Member for Dubbo**

The Chair welcomed Mr Dugald Saunders, MP and the following items were discussed:

- Dugald explained his new role as Leader of the Nationals and his plans to continue advocating for Regional NSW.
- Emergency Services Levy was again discussed with Dugald confirming that the role of the opposition is to ensure that the Government understand what is important to Regional Councils.
- Shortfalls in funding are being experienced with projects still not finished and, in some cases, not safe. With project prices having increased Councils are unsure on how to proceed. It was suggested that Councils need to ensure that they are working with the relevant departments to advise them of the challenges.
- Dugald advised that he will be employing new staff and contact details will be communicated when they start, but for now please contact Jane Diffey with any questions.

### **7.3 Roy Butler, MP – Member for Barwon**

The Chair welcomed Mr Roy Butler, MP who provided an update on his electorate. The following items were discussed:

- Roy has met with The Hon Tara Moriarty, MLC and is looking forward to working with her, along with other Ministers who are also expressing interest in visiting our regions.
- Should see some changes in Parliament soon in relation to Biodiversity Offset Scheme.
- Top priorities include:
  - Health, and ensuring we have the facilities and the staff to run them.
  - Immigration, 490 and 491 Visa declines
  - Education, Teacher shortages
  - Housing, without housing you can't grow population.
  - Childcare
  - Roads
  - Weeds, e.g. Hudson Pear
  - Emergency Services Levy
  - Next generation Pools
- Water Security was raised as another priority. Roy informed that group that he has liaised with the Minister for Water and explained the need to understand which supplies are at greatest risk and ensure it remains as priority for the Government.
- It was requested by the group that Roy advocate for Regional NSW in relation to the Emergency Services Levy and RFS Budgets.
- A number of the Councils present advised they are still waiting on approvals from Natural Disaster Recovery applications.

### **7.4 Marcus Finn, Federal Department of Water and Megan Winter, General Manager, Basin Plan Implementation – Murray Darling Basin Authority**

Marcus provided an overview of the department and their responsibilities. Megan then provided an update on the Basin Plan Implementation noting the following:

- The Basin Plan is progressing well, with water sharing plans an important instrument.
- Floodplain Harvesting continues with better regulation and improved licensing.
- The Basin Plan is to be reviewed every 10 years.
- With Climate Change, town water supply is a priority.
- Peter Thomas, Regional Engagement Officer, Lachlan-Macquarie Region was also in attendance at the meeting. Any questions members may have can be directed to Peter who can pass the information onto the relevant department.



**7.5 James McKechnie, Director, External Engagement - Charles Sturt University Dubbo  
Damien Limberger, Associate Head of Rural Medicine and Professor in Medicine  
– School of Rural Medicine, Charles Sturt University**

Professor Damien Limberger delivered a presentation to the group about the Charles Sturt University School of Rural Medicine.

- The purpose of this program is to train students to become high quality rural doctors.
- With the aim to create a generation of medical professionals by taking local people, training them over 5 years across the region with the intent that they remain in Regional NSW and the communities they train in. A Brochure was provided was provided to the group (**Attachment No.1**).
- Seeking Councils support in establishing one of these Schools in our Region and also provide introductions in their Shires, along with welcoming students into their communities and assist with accommodation needs and local knowledge.
- It was agreed that all Councils would be pleased to provide a letter of support for this initiative.

**7.6 Tour de OROC**

As Ben O'Brien was unable to attend, Clr Dickerson provided a brief overview of the new concept for the Tour de OROC, following an email that had been previously forwarded to everyone. The idea of the new concept is to showcase the Rural communities. They have cut the distance allowing time for the riders to enjoy the towns they visit and be 'tourists'. Also, hoping to attract new riders with shorter distances. Seeking support from the communities involved to assist.

**8 CLOSURE OF MEETING**

There being no further business the meeting closed 12.58pm.





Charles Sturt  
University

A young woman with blonde hair, wearing a blue and white striped button-down shirt and a stethoscope, is smiling warmly at the camera. She is standing outdoors in a grassy area with trees in the background. A dark blue banner is overlaid at the bottom of the image.

School of  
Rural Medicine

# Being a doctor is all about giving back. To people and communities.

The impact of these medical services is particularly important in rural and regional Australia. As Australia's largest regional university, giving back to regional and rural communities is something we're passionate about.

## Our purpose

At Charles Sturt University's School of Rural Medicine, we aim to train students with the skills required to work as a rural doctor. With a focus on rural generalist medicine, students will develop an understanding of the different role rural doctors provide in primary and acute care settings - and highlight their importance in the functioning of our healthcare system.

Having a community and patient-centred approach to rural generalist medicine means communities get adequate access to health services and have their healthcare needs met.

Every community is different. And their health care needs are different. That's why we aim to create a generation of medical professionals who are equipped with the knowledge and experience to inspire and champion the health of our rural and remote communities.

## Looking ahead

Our vision is simple – to become a nation where every rural and remote community has sufficient doctors to meet their health needs.

To bring this dream to life, we train rural students to become outstanding rural doctors through principles we've developed and adopted:

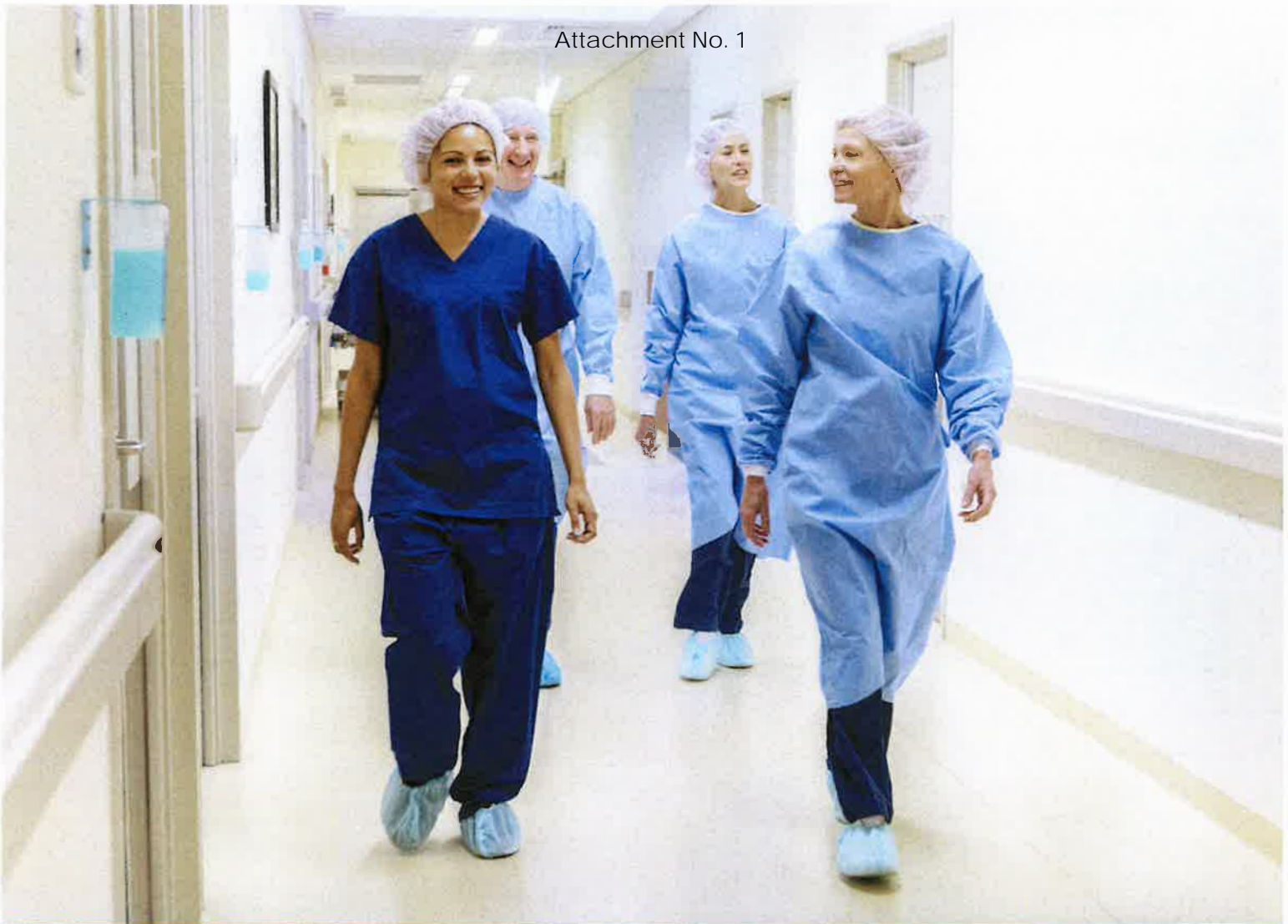
- training that's aligned with community and health service needs
- early exposure to rural and remote clinical placements
- early exposure to general practice and rural generalism
- establish training pipelines that align with rural postgraduate training
- longitudinal rural generalist placements
- longitudinal connection to rural communities and regions.

## About us

The Charles Sturt University School of Rural Medicine has worked to establish a rural medical school to train students to become high-quality rural doctors.

We're committed to training doctors who have the clinical skills that our rural and remote communities need. That's why our Doctor of Medicine has been based on the foundations of rural generalist medicine and is supported by specialty training rotations.

We aim to develop a strong and sustainable rural workforce by selecting students of rural origin – providing all clinical training in rural and remote locations and distributing students on placements within the region over the duration of the five-year course.



## A joint venture for rural medical education

Our School of Rural Medicine has been developed as a mutual venture with Western Sydney University as part of a Joint Program in Medicine (JPM).

The JPM is a five-year undergraduate degree resulting in a Doctor of Medicine, allowing students to enter the workforce as medical interns in both Australia and New Zealand.

While the two universities share common learning objectives and assessments, the School of Rural Medicine delivers its own program contextualised through the lens of rural and remote communities.

Students learn through experience and immersion in a broad range of hospital and community-based services – all with a rural and remote focus. The curriculum emphasis:

- equity issues for rural and remote communities
- inequities in health and health service access
- living and working in rural and remote communities
- public health issues
- remote health
- social determinants of health.

“Exposure to rural health disparities has motivated me to be the best doctor I can be to ensure I competently provide medical care as a rural practitioner when I complete my degree.”



**Eve West**

Charles Sturt  
medicine student



# The Rural Generalist Placement Program

The School of Rural Medicine has devised the Rural Generalist Placement Program which includes a network of Clinical Schools that allows students to study and work in rural and regional locations. The program extends over the full five years of the Doctor of Medicine degree.

Not only do students learn and work within the Clinical Schools, but they are also seconded to regional base hospitals for training in specialist disciplines and for pre-internship placements. They return each year to the same rural and regional community – allowing them to build their relationships and connections with community and experience the attraction of permanently locating to these areas.

It's a unique model. It encourages students to see the potential and the importance of a career in rural medicine. It not only produces outstanding rural practitioners, but it also forms the foundation for future research and research partnerships.

## Year 1

### Clinical Sciences 1

2 week general practice and rural hospital placement

## Year 2

### Clinical Sciences 2

2 week general practice and rural hospital placement

## Year 3

### Applied Clinical Sciences 1

1 year rural generalist placement in general practice and rural hospital

## Year 4

### Applied Clinical Sciences 2

Paediatrics, obstetrics and gynaecology, psychiatry, general practice, emergency medicine, oncology and palliative care

## Year 5

### Applied Clinical Sciences 3

Medicine, surgery, Indigenous health, emergency medicine, aesthetics and intensive care and general practice



"I really care about the rural experience, and Charles Sturt University does as well – they don't just pay lip service to it. I wanted to study in a small cohort and be surrounded by like-minded people who are passionate about working in the regions."



**Heidi Annand**

Charles Sturt  
medicine student

# Clinical Schools

We've established a network of nine Clinical Schools in rural locations across New South Wales and northern Victoria. Each Clinical School offers a unique experience for students and forms a regional hub and services the surrounding communities.

Clinical Schools are where the majority of learning in Years 3-5 take place. Students go out to our partner hospitals and clinics, and experience hands-on learning with real patient situations – immersive learning at its best.



## Central Tablelands Clinical School

[Bathurst](#)

Bathurst is located on the traditional lands of the Wiradjuri people, and is Australia's oldest inland colonial settlement, thanks to the discovery of gold in the region during the early 1850s. It's rich heritage combined with the excitement of the V8 Supercars and local sporting competitions makes Bathurst a great place to live, study and work. There are plenty of restaurants and cafes – all of which make the most of the local produce – giving you plenty of places to explore and catchup with friends. Bathurst is just over three hours' drive from Sydney, making it easy to get out of town for the weekend if you're looking to explore.



## Central West Clinical School

[Parkes](#), [Forbes](#), [Grenfell](#) and [Cowra](#)

The Central West region of NSW is located on the traditional lands of the Wiradjuri people, and is renowned for its food, wine and excellent agricultural produce. The towns of Parkes, Forbes, Grenfell and Cowra are rich in natural resources and are full of heritage buildings, gorgeous river banks and leafy parks. Explore the history of the towns, visit the great galleries in the area, and make the most of the superb country pubs that are putting high-quality food and wine at the forefront.



## Orange Clinical School

[Orange](#)

Orange is a thriving country town as rich in heritage as it is in award-winning restaurants, wineries, bike tracks, boutique shops, and bustling markets. With plenty of picnic shelters, walking trails and even a dormant volcano, there are a variety of walks and breathtaking views to enjoy on the traditional lands of the Wiradjuri people. Famed for its cool climate wine, delicious local produce, vibrant seasons and walking trails, there is something for everyone when you live, study and work in Orange.



## Hastings Macleay Clinical School

[Kempsey](#), [South West Rocks](#), [Port Macquarie](#) and [Wauchope](#)

The Mid North Coast of NSW boasts a subtropical climate full of beaches, waterways and a hinterland of forest and farms, and is located on the traditional lands of the Dughutti, Gumbaynggir and Birpai people. With national parks and state forests aplenty, there is plenty to explore through hiking and mountain bike riding. Full of fashion boutiques, stylish homewares stores and cool cafes, bars and restaurants, the Mid North Coast has everything you could want – all while keeping its laid-back charm.



## Mallee Clinical School

Swan Hill and Deniliquin

Swan Hill and Deniliquin are renowned for their Murray Downs location, fresh local produce, epic landscapes, native wildlife and First Nations heritage. The beautiful and remote area is located on the traditional lands of the Wamba Wamba, Latji Latji, Tatti Tatti, Waddi Waddi and Barapa Barapa people. With plenty of waterskiing, wakeboarding, fishing, bushwalking, cycling and golf available at your fingertips, there is plenty to do and see. Only a 3.5 hour drive to Melbourne, Swan Hill and Deniliquin are close enough to taste the lights of the city whilst making the most of all the benefits that country living has to offer.



Image credit: Destination NSW

## Murray Clinical School

Albury, Beechworth, Corryong, Corowa and Finley

Located within the historic area of the Murray River, these charming towns boast a delicious food scene, endless outdoor activities and a thriving arts culture. With snowfields, the Snowy Mountains, Kosciusko National Park and Rutherglen wine region all just a short drive away, you are within reach of all the action. These towns have a vast history, and are located on the traditional lands of the Bangarang, Dhudoroa, Jaitmathang, Min-jan-buttu, Ngarigo, Wavereoo, Wolgal and Wiradjuri people. Enjoy strolling through the weekend markets, eat in the charming pubs and make the most of Murray Clinical School's location.



Image credit: Destination NSW

## Murrumbidgee Clinical School

Facilities in Griffith, Hay, Lake Cargelligo and Hillston

Experience striking outback sunsets, rich agricultural heritage and towns full of history on the traditional lands of the Wiradjuri people. Many food and wine crops are produced in the area, meaning you get to experience the highest quality local produce that's on offer (think oranges, cherries, potatoes, almonds, walnuts and more!). Explore the great plains of Hay, meander along the Lachlan River in Hillston, water ski on Lake Cargelligo or experience some of the best Italian food on offer in Griffith.



Image credit: Destination NSW

## Northern Rivers Clinical School

Macksville, Nambucca Heads, Bowraville, Belligen and Coffs Harbour

Discover the traditional lands of the Gumbaynggirr people with its rainforest drives, white beaches, amazing restaurants and vibrant local markets. Dine at an eclectic range of cafes and restaurants whilst experiencing the vibrant creative arts scene in relaxed seaside and river towns. Explore the uncrowded waterways and national parks of the area, with opportunities for fishing and boating, kayaking and surfing, whale watching and scuba diving, and hiking and mountain biking. There's plenty on offer when you join the Northern Rivers Clinical School.

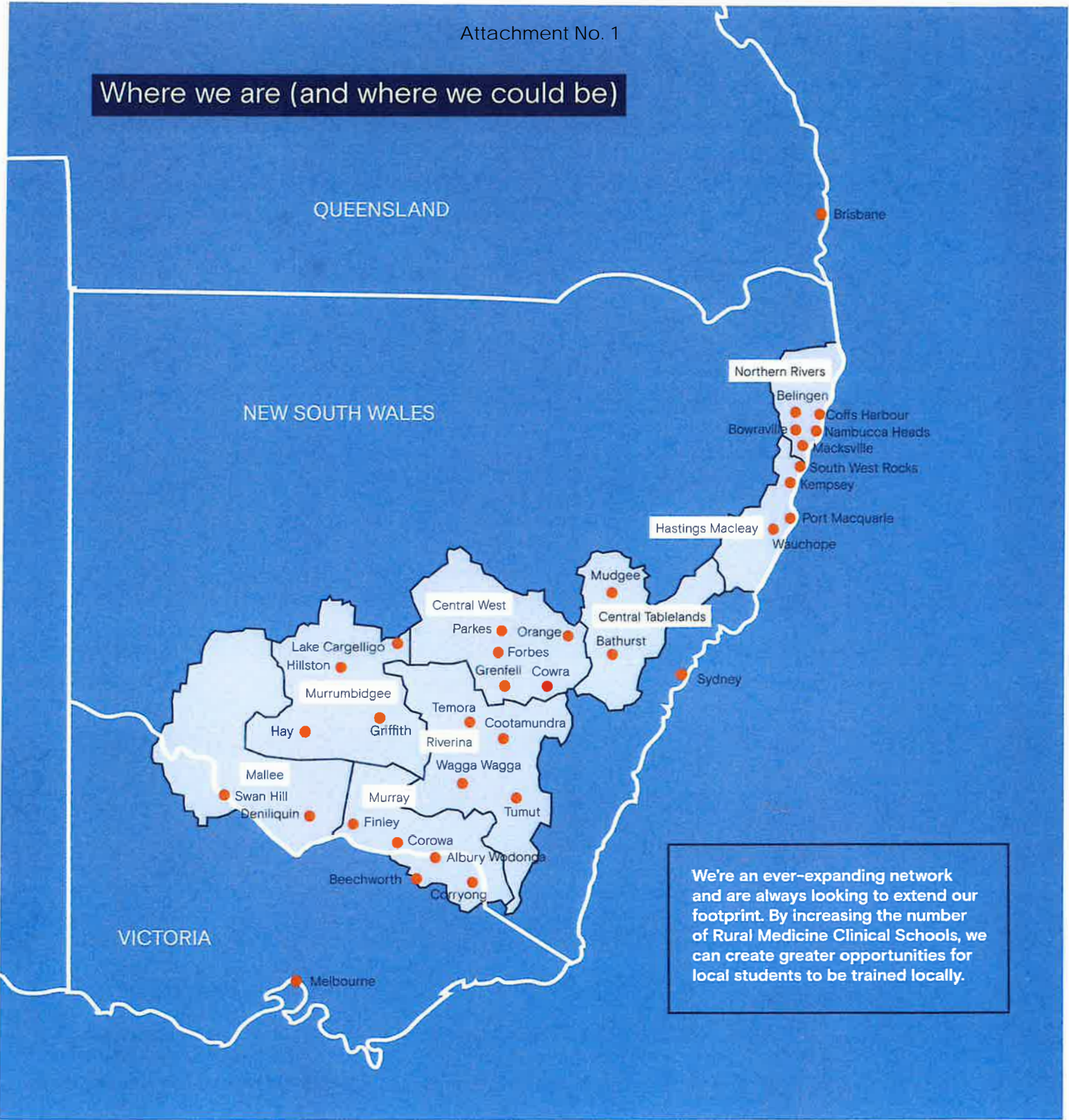


## Riverina Clinical School

Temora, Wagga Wagga, Tumut, Cootamundra and Gundagai

The Riverina is home to the Murrumbidgee River and its waterways and is located on the traditional lands of the Wiradjuri people. Find an amazing array of food trails, natural wonders and charming towns in Australia's food bowl. Explore the celebrated Tumut River Brewing Co, visit the birthplace of Sir Donald Bradman in Cootamundra, experience the historic town of Gundagai and discover the largest inland city in NSW in Wagga Wagga. There are few better places to slow down and embrace the country lifestyle than the Riverina.

# Where we are (and where we could be)



## Partner with us

We're looking for practices to partner with us to invest in a small number of students. You'll get the chance to forge relationships with our students and their training – and they'll get to contribute to general practice and rural generalism in your community.

Contact the Charles Sturt School of Rural Medicine

+61 2 6365 7611

[science-health.csu.edu.au/schools/medicine](http://science-health.csu.edu.au/schools/medicine)







# Country Mayors Association of NEW SOUTH WALES Inc

**Chairperson:** Cr Jamie Chaffey  
PO Box 63 Gunnedah NSW 2380  
02 6740 2115  
e-mail [Council@infogunnedah.com.au](mailto:Council@infogunnedah.com.au)  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 26 MAY 2023 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.31a.m.

**1. Chairmans Welcome**

**2. Acknowledgement to Country**

We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past and present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander people are included socially, culturally and economically.

**3. Acknowledgement of Parliamentarians**

The Chairman acknowledged the attendance of several Shadow Ministers and Members of Parliament as observers.

**4. ATTENDANCE:**

Albury City Council, Cr Kylie King, Mayor  
Armidale Regional Council, Mayor, Cr Tod Redwood, Deputy Mayor  
Armidale Regional Council, Mr James Roncon, General Manager  
Ballina Shire Council, Cr Sharon Cadwallader, Mayor  
Bathurst Regional Council, Cr Robert Taylor, Mayor  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bega Valley Shire Council, Mr Anthony McMahon, CEO  
Bellingen Shire Council, Cr Jo Cook, Deputy Mayor  
Bellingen Shire Council, Mr Mark Griffioen, General Manager  
Berrigan Shire Council, Cr Matthew Hannan, Mayor  
Bland Shire Council, Cr Brian Monaghan, Mayor  
Bland Shire Council, Mr Grant Baker General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Blayney Shire Council, Mr Mark Dicker, General Manager  
Bogan Shire Council, Cr Glen Neill, Mayor  
Bogan Shire Council, Mr Derek Francis, General Manager  
Bourke Shire Council, Cr Barry Hollman, Mayor

Bourke Shire Council, Ms Leone Brown, General Manager  
Broken Hill City Council, Cr Jim Hickey, Deputy mayor  
Byron Shire Council, Cr Michael York, Mayor  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Mr Brad Burns, General Manager  
Coffs Harbour City Council, Cr Paul Amos, Mayor  
Coolamon Shire Council, Cr David McCann, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Coonamble Shire Council, Cr Tim Horan, Mayor  
Coonamble Shire Council, Mr Hein Basson, General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Dubbo Regional Council, Cr Mathew Dickerson, Mayor  
Dubbo Regional Council, Mr Murray Wood, CEO  
Dungog Shire Council, Cr John Connors, Mayor  
Dungog Shire Council, Mr Gareth Curtis, General Manager  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Gilgandra Shire Council, Cr Doug Batten, Mayor  
Gilgandra Shire Council, Mr David Neeves, General Manager  
Glen Innes Shire Council, Cr Rob Banham, Mayor  
Glen Innes Shire Council, Cr Troy Arandale, Deputy Mayor  
Greater Hume Council, Cr Tony Quinn, Mayor  
Greater Hume Council, Ms Evelyn Arnold, General Manager  
Griffith City Council, Cr John Doug Curran, Mayor  
Griffith City Council, Mr Brett Stonestreet, General Manager  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Hay Shire Council, Cr Carol Oataway, Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Hilltops Council, Cr Margaret Roles, Mayor  
Inverell Shire Council, Cr Paul Harmon, Mayor  
Junee Shire Council, Cr Neil Smith, Mayor  
Kempsey Shire Council, Cr Leo Hauville, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Neil Reilly, Mayor  
Kiama Municipal Council, Ms Jane Stroud, CEO  
Kyogle Council, Cr Kylie Thomas, Mayor  
Lachlan Shire Council, Cr John Medcalf, Mayor  
Lachlan Shire Council, Mr Greg Tory, General Manager  
Leeton Shire Council, Cr Tony Reneker, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Lismore City Council, Cr Steve Krieg, Mayor  
Lismore City Council, Mr John Walker, General Manager  
Lithgow City Council, Cr Maree Statham, Mayor  
Lithgow City Council, Mr Craig Butler, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Liverpool Plains Shire Council, Mr Gary Murphy, General Manager  
Lockhart Shire Council, Cr Greg Verdon, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
MidCoast Council, Cr Claire Pontin, Mayor  
MidCoast Council, Mr Adrian Panuccio, General Manager  
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor

Moree Plains Shire Council, Cr Mark Johnson, Mayor  
Moree Plains Shire Council, Mr Nick Tobin, General Manager  
Murray River Council, Cr Christopher Bilkey, Mayor  
Murray River Council, Mr Terry Dodds, General Manager  
Murrumbidgee Council, Mr John Scarce, General Manager  
Muswellbrook Shire Council, Cr Steve Reynolds, Mayor  
Muswellbrook Shire Council, Derrick Finnigan, General Manager  
Narrabri Shire Council, Cr Ron Campbell, Mayor  
Narrabri Shire Council, Mr Robert Williams, General Manager  
Narrandera Shire Council, Cr Cameron Lander, Deputy Mayor  
Narromine Shire Council, Cr Craig Davies, Mayor  
Oberon Council, Cr Mark Kellam, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Orange City Council, Cr Jason Hamling, Mayor  
Parkes Shire Council, Cr Ken Keith, Mayor  
Queanbeyan-Palerang Regional Council, Mr Kenrick Winchester, Mayor  
Queanbeyan-Palerang Regional Council, Ms Rebecca Ryan, CEO  
Shellharbour City Council, Cr Chris Homer, Mayor  
Shoalhaven City Council, Cr Amanda Findley, Mayor  
Shoalhaven City Council, Mr Stephen Dunshea, CEO  
Singleton Council, Cr Sue Moore, Mayor  
Singleton Council, Mr Jason Linnane, General Manager  
Snowy Valleys Council, Cr Ian Chaffey, Mayor  
Tamworth Regional Council, Cr Russell Webb, Mayor  
Tamworth Regional Council, Mr Paul Bennett, General Manager  
Temora Shire Council, Cr Rick Firman, Mayor  
Temora Shire Council, Mr Gary Lavelle, General Manager  
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor  
Upper Lachlan Shire Council, Cr Pam Kensit, Mayor  
Upper Lachlan Shire Council, Mr Alex Waldron, General Manager  
Uralla Shire Council, Cr Robert Bell, Mayor  
Uralla Shire Council, Ms Kate Jessep, General Manager  
Walcha Council, Cr Eric Noakes, Mayor  
Walcha Council, Phil Hood, Acting General Manager  
Warren Shire Council, Cr Milton Quigley, Mayor  
Warren Shire Council, Mr Gary Woodman, General Manager  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Weddin Shire Council, Cr Craig Bembrick, Mayor  
Weddin Shire Council, Ms Noreen Vu, General Manager  
Wingecarribee Shire Council, Mr Viv May, Interim Administrator  
Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager  
LGNSW, Cr Darriea Turley, President  
LGNSW, Mr Damien Thomas, Director Advocacy  
LGNSW, Mr Shaun McBride  
LGNSW, Bronwen Regan  
ALGA, Cr Linda Scott, President  
OLG, Brett Whitworth, Deputy Secretary  
OLG, Melissa Gibbs, Director Policy and Sector Development  
RAMJO, Ms Yvonne Lingua, CEO  
CNSWJO, Ms Jenny Bennett

The Hon Leslie Williams - Shadow Minister for Women, Prevention of Domestic Violence and Sexual Assault and Aboriginal Affairs  
The Hon Wendy Tuckerman – Shadow Minister for Local Government  
The Hon Aileen McDonald – Shadow Minister for Youth Justice  
The Hon Scott Farlow – Shadow Minister for Planning & Public spaces, Housing and Cities  
The Hon Bronnie Taylor – Shadow Minister for Regional Health  
The Hon Gurmesh Singh – Shadow Minister for Tourism, Emergency Services and North Coast  
The Hon Adam Marshall – Member for the Northern Tablelands  
The Hon Kevin Anderson – Shadow Minister for Gaming, Racing, Arts and Heritage  
The Hon Wes Fang – Shadow assistant Minister for Police and Emergency Services  
Mr Michael Kemp – Member for Oxley  
Ms Tanya Thompson – Member for Myall Lakes  
Mr Dave Layzell MP

**APOLOGIES:**

As submitted Additional apologies received on behalf of Cr Narelle Davis, Mayor Snowy Monaro Regional Council, Mr James Davis, General Manager, Junee Shire Council and Mr David Sherley, General Manager, Bathurst Regional Council

**SPECIAL GUESTS:**

**The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads**  
**The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth and Minister for the North Coast**  
**Dr Michael Holland MP, Parliamentary Secretary for Health and Regional Health**  
**Carmel Donnelly, Chair, IPART**  
**The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources**  
**The Hon Sam Farrow MLC, Shadow Minister for Regional Transport and Roads**  
**The Hon Steph Cooke MP, Shadow Minister for Water and Shadow Minister Minister for Crown Lands**

**5. ADOPTION OF MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the General Meeting held on 9 March 2023 be accepted as a true and accurate record.

Moved Singleton Council Mayor, Councillor Sue Moore  
Seconded Forbes Shire Mayor Councillor Phyllis Miller

**6. Matters Arising from the Minutes**

NIL

**7. ALGA Update Report**

Cr Linda Scott, President, presented her report advising that the Association focused on the Federal budget and advising that Local Government was currently receiving 0.5% of tax instead of the 1.5% tax being sought. There is a 75% hole in FAG Grants which is not being able to be filled. Councils are to receive \$3.1 billion in Financial Assistance Grants over the next twelve months but it is disappointing the government have not delivered on its pre-election promise for "fair increases." Other budget funding was \$484 million in Roads to Recovery funding • \$60 million over three years in supplementary road funding for South Australian councils • \$200 million Thriving Suburbs Program (local governments eligible to apply) • \$150 million Urban Precincts and Partnerships Program (local governments eligible to apply) • \$120 million Black Spot Program • Additional \$13.5 million round of the Remote Airstrip Upgrade Program • \$236 million over 10 years for flood warning infrastructure (rain gauges) • \$10 million for a national waste education campaign. Other subjects addressed were NSW Housing Affordability Reforms, Growing Regions Grants, Disaster recovery Funding, New Bank Closure Protocols, and National General Assembly. A copy of the report was included in the business paper.

RESOLVED That the report be noted

Moved Lachlan Shire Council Mayor, Councillor John Medcalf  
Seconded Parkes Shire Council Mayor, Councillor Ken Keith

## **8. LGNSW Update Report**

Cr Darriea Turley, President, provided up to date advice regarding the ESL subsidy advising that the subsidy was not allocated this year and a review of the models are to be undertaken. Cr Turley requested Councils to write to their local members and the Minister. The report covered Emergency Services Levy, Red Fleet Update and the IPART Review of Rate Peg Methodology NSW State Election, Cost Shifting Survey, Federal Budget with NSW to Receive \$951.4Million in Financial Assistance Grants and other assistance with Local Roads and Community Infrastructure Program, Skills, Aged Care, Flood and River Gauges, Rental Assistance and Sustainable Urban Development. A copy of the report was included in the business paper.

Resolved That the report be noted

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller  
Seconded Tamworth Regional Council Mayor, Councillor Russell Webb

## **9. Membership**

RESOLVED that Bogan Shire Council, Greater Hume Shire Council and MidCoast Council be admitted as members of the Association.

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller  
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

Membership pins were presented to the new members admitted at the 9 March meeting and this meeting and to other members that had not received them.

#### 10. Retirement of Mr Gary Lavell, General Manager, Temora Shire Council

Deputy Chairman Cr Rick Firman thanked Mr Lavell who retires on the 30 June, for his 28 years of service to Temora Shire Council and for his contribution to the Country Mayors Association.

#### 11. Correspondence

##### Outward

Mr Andrew Clennell, Sky News Political Reporter	Thanking for being master of ceremonies at the "Meet the Leaders Forum" on the 21 February 2023
Cr Neil Smith, Mayor, Junee Shire Council	Advising that Junee Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Steven Reynolds, Mayor Muswellbrook Shire Council	Advising that Muswellbrook Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Barry Holman, Mayor, Bourke Shire Council	Advising that Bourke Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Nuatali, Lord Mayor, Newcastle City Council	Thanking her for hosting the welcome function on the 8 March 2023 and updating her on Newcastle's application for associate membership of the Country Mayors Association
Mr Craig Carmody, Chief Executive Officer, Port of Newcastle	Thanking him for hosting the Country Mayors meeting on the 9 March 2023 and updating him on the Port of Newcastle's application for associate membership of the Country Mayors Association
The Hon Chris Minns MP, Premier	Congratulating him on his elevation to the position of Premier and offering an open invitation to address our members at future meetings
The Hon Timothy Crakanthorp MP, Minister for Skills, TAFE, and Tertiary Education, The Hon Daniel Mookhay MLC, Treasurer, The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads, The Hon Ron Hoenig MP, Minister for Local Government, The Hon Rose Jackson MLC,	Congratulating them on their elevation to the Ministry outlining the CMA's priorities and offering an opportunity to address our members at a future meeting

<p>Minister for Water, Housing, Homelessness, Mental Health, and Youth, The Hon Ryan Park MP, Minister for Health and Regional Health, and The Hon Tara Moriarty MLC, Minister for Agriculture, Regional NSW and Western NSW</p>	
<p>Department of Fair Trading</p>	<p>Notifying them of the change to the Constitution to create the position of Immediate Past Chairman</p>
<p>The Hon Damien Tudehope, MLC, Shadow Minister for Industrial Relations and Treasurer, The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Ms Eleni Petinos MP, Shadow Minister for Finance and Sport, Mr Gurmeh Singh MP, Shadow Minister for Tourism, Emergency Services and North Coast, The Hon James Griffin MP, Shadow Minister for Energy and Climate Change, Customer Service and Digital Government. The Justin Clancy MP, Shadow Minister for Skills, TAFE and Tertiary Education, Ms Kellie Sloane MP, Shadow Minister for Environment, The Hon Kevin Anderson MP, Shadow Minister for</p>	<p>Congratulating them on their elevation to the Shadow Ministry outlining the CMA's priorities and offering an opportunity to address our members at a future meeting</p>

Gaming, Racing, Arts and Heritage,  
The Hon Leslie Williams MP, Shadow Minister for Women,  
Mr Mark Coure MP, Shadow Minister for Multiculturalism,  
The Hon Mark Speakman MP, Opposition Leader,  
Leader of the Liberals,  
Mr Mark Taylor MP, Shadow Minister for Corrections and Western Sydney,  
The Hon Matt Kean MP, Shadow Minister for Health,  
The Hon Natalie Ward MLC, Shadow Minister for Transport and Roads,  
The Hon Natasha Maclaren-Jones MLC, Shadow Minister for Families and Communities,  
Disability Inclusion, Homelessness and Youth,  
The Hon Paul Toole MP, Shadow Minister for Police,  
Ms Robyn Preston MP, Shadow Minister for Mental Health and Medical Research,  
The Hon Sam Faraway MLC, Shadow Minister for Regional Transport and Roads,  
The Hon Sarah Mitchell MLC, Shadow Minister for Education and Early Learning and Western NSW,  
The Hon Scott Farlow MLC, Shadow Minister for Planning



<p>and Public Spaces, Housing, Cities, Hunter and the Central Coast, The Hon Steph Cooke MP, Shadow Minister for Water and Crown Lands, Mr Tim James MP, Shadow Minister for Fair Trading, Work Health and Safety and Building, The Hon Wendy Tuckerman MP, Shadow Minister for Local Government and Small Business, The Hon Aileen MacDonald MLC, Shadow Minister for Youth Justice, The Hon Alister Henskens MP, Shadow Attorney General, The Hon Bronnie Taylor MLC, Shadow Minister for Regional Health, Trade and Seniors.</p>	
Mr Phillip Donato MP, Member for Orange	Congratulating him on his election to State Parliament and seeking a meeting with him on the 25 May 2023
The Hon Yasmin Catley MP, Minister for Police and Counter- terrorism	Congratulating her on her appointment as Minister for Police and Counter-terrorism and seeking a meeting with her on the 25 May 2023
Mr Roy Butler MP, Member for Barwon	Congratulating him on his election to State Parliament and seeking a meeting with him on the 25 May 2023

### **Inward**

Department of Fair Trading	Advising that the changes to the Constitution having the Immediate Past Chairman as a member of the Executive Committee has been registered
Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans Affairs, and	Regarding the CMA priorities for the next election (Copy Attached)

Shadow Minister for Western Sydney	
Mr Robert Borsak MLC, Shooters and Fishers and Farmers Party NSW	Advising that they will hold the Government to account regarding Regional NSW (Copy Attached)

### Media Releases

Regional NSW Doing the Heavy Lifting
Local Government March to the Wall

RESOLVED THAT THE INFORMATION BE NOTED

Moved Kyogle Council Mayor, Councillor Kylie Thomas  
Seconded Mayor, Councillor

### 12. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted

Moved Weddin Shire Council Mayor, Councillor Craig Bembrick  
Seconded Junee Shire Council Mayor, Councillor Neil Smith

### 13. The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth and Minister for the North Coast

The Minister hoped that this meeting would be the start of ongoing conversations with Country Mayors. She undertook to give clear and honest and direct answers to matters referred to her. Collaboration can be fruitful between government and councils. Water authorities are aware that councils in regional and rural areas are water utilities and need support through a partnership with the government and state water authorities, based on honesty to provide a more reliable water supply. The government wishes to lift the quality of town water supplies. Housing shortages particularly housing for key workers needs to be addressed. If any council has land that can be developed for housing please lets talk.

### The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads

The Minister has already had meetings with several councils. Integrated plans that look at people first are important. Reclassifications of roads is a great opportunity. Unfortunately in 2019 it was unfunded and in some cases councils have had to wait up to 8 years for their reclassification. Things have now moved on. Disaster Recovery funding has changed the way councils are looking at reclassifications so priorities are changing. The Government wants to give councils the cash now rather than having to wait. The city was getting \$5 for every \$1 that the country was getting in road funding. This has now been addressed and regional NSW will be getting double what it is now plus emergency repair funds.

### Dr Michael Holland MP, Parliamentary Secretary for Health and Regional Health

Closing the gap for aboriginal health regional health is a priority. The NSW Government is committed to regional NSW and wants it to have parity with metropolitan areas. Dr John McGirr MP has been appointed Chairman of a select committee to oversee Rural Health Inquiry recommendations and the financial implications. The Health workforce is a high priority with the intention of employing 1,200 additional nurses and 500 paramedics. Those studying Health Care Degrees can receive a \$4000 subsidy per year for 4 years providing they comply with work requirements. The threat of workforce burnout is real and a taskforce has been established and has commenced work looking at the needs of health staff. Access to health care has improved using technology in country areas. The Rural Generalist Service supports country GP's.

The presentations were followed by Question and Answers from members

**14. Carmel Donnelly, Chair, IPART**

The Ratepayer Review Terms of Reference commenced 30 August 2022, followed by an issues paper and workshops with a draft report due early June 2023 and a final report to the Minister in August 2023. There have been 96 submissions and 2881 resident/ratepayer respondents. Council feedback has included abolishing rate pegging, current model doesn't support council financial sustainability, labour cost changes should be based on the Local Government award and other suggestions. Ratepayer submissions included affordability and cost of living and Councils financial affordability, and Councils financial management and efficiency. Affordability of rates is the most important consideration and residents have positive views about the services provided by councils. Council technical workshops propose the rate peg should include change in base costs, population factor, ESL factor, productivity factor and other adjustments which IPART are looking at as options.

**15. The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources**

The leader of the Nationals introduced his Shadow Minister Team who are representing NSW on the cost of government. Funds committed by the previous Coalition Government are unspent and still available and the opposition is working to keep those funds for the purpose for which they were allocated. They are putting the money where their mouth is.

**The Hon Sam Farraway MLC, Shadow Minister for Regional Transport and Roads**

The Coalitions top commitment is the state of the roads and in opposition they want to highlight what programs should be continued and not be diverted. The Minister this morning did not mention betterment. The Coalition in Government had significantly more funds allocated to regional NSW including \$1.6billion to improve the road system, compared to the current government. It is understood that the Seniors Travel Card and Regional Apprenticeship and University Travel Card will be chopped in the September budget.

**The Hon Steph Cooke MP, Shadow Minister for Water, and Shadow Minister for Crown Lands**

Hosted 5 Cootamundra summits which has helped her to understand the Local Government sector. The Government has introduced an amendment to the Sydney Water Act and regional and rural NSW's 1.8 million water customers have been left out. Water NSW was also left out of the proposed legislation. The Opposition is now putting forward a number of amendments and the legislation has currently been removed. Water infrastructure and water planning is being deferred. It is critical that funding be provided for water services projects. A lot of work on priorities for Crown Land needs to be done.

The presentations were followed by Question and Answers from members

## **15. Scholarship Program Update**

RESOLVED That the amended Scholarship program be adopted

1. The NSW CMA Scholarship be allocated to the finalist Runner-up Council of the A R Bluett Memorial Award Winner (Rural/Regional Category)
2. Implement for 2023 at November AGM
3. The Council must be a current, Financial Member of NSW CMA
4. In the first year, that a \$5,000 Scholarship be offered to a Trainee/Apprentice/Degree of a Member Council (NSW CMA) amplifying the 'Grow our Own' Staff position NSW CMA Members have.
5. This Scholarship would assist with expenses such as accommodation, tools, textbooks, travel, and other relevant costs associated with their TAFE, University or similar courses relating to their employment at their respective member Council.
6. Scholarship funds will be presented in full to the recipient at the AGM in November.
7. Should the Runner Up of the Bluett Award not be a current financial member of NSW CMA, they be given the opportunity to join (enhancing membership numbers).
8. The inaugural Scholarship be funded out of NSW CMA reserves. Subsequent years, to be determined (eg: special Scholarship Levy added to existing membership fee)
- 9.. A Special Plaque to be presented, acknowledging the Scholarship Recipient (NSW CMA logo, Recipient's name and date etc). The Recipient would also present to the NSW CMA Members about their career and how the funds may assist. Further, the Recipient to be invited back at another future meeting of NSW CMA, to present a written report to the Members, on how the Scholarship actually assisted them during the year. This places responsibility on the Recipient and should only enhance the Members commitment to continuing with the concept of awarding a Scholarship.
10. It is expected that the Runner-up Council will pay for the travel accommodation costs associated with the scholarship recipient to attend appropriate meetings of the Country Mayors Association.
11. A caveat be placed on the Scholarship Recipient that if the Recipient discontinues their course/s, the Scholarship ceases, effective at the time of advice. If they discontinue studies within six months from presentation of scholarship unexpended funds to be returned to CMA.

12. The Scholarship Sub-Committee conducts a review, after the first year of awarding a Scholarship and make recommendations to the Executive and members on potential improvements/restructuring that may be required

Moved Forbes Shire Mayor, Councillor Phyllis Miller  
Seconder Parkes Shire Council Mayor, Councillor Ken Keith

**16. Aligning Membership Criteria of CMA with LGNSW**

A MOTION was moved by Forbes Shire Council seconded by Singleton Council that the CMA membership be aligned with the LGNSW Regional and Rural membership.

The motion was LOST

**17. Country Mayors Association Associate Members**

RESOLVED That the following new clauses be added to the Constitution  
6. Those Councils, for Profit Organisations and not for Profit Organisations that are not eligible under clause 3 and 3a. Clause 4 conditions apply to obtain Associate Membership

7. Associate Members will not have voting rights at Annual General Meetings or at any other time a membership vote is taken

8. Associate Members will be encouraged to attend, Annual General Meetings, forums, study tours and any other events that promote CMA's objectives

Clause 10 be amended by the inclusion of the words "Associate Membership of for Profit Organisations shall be set at 200% of the full fee and not for Profit Organisations shall be set at 75% of the full fee" after the words "full fee in line four"

Moved Parkes Shire Council Mayor, Councillor Ken Keith  
Seconded Singleton Council Mayor, Councillor Sue Moore

**18. Rural Councils Victoria Forum Echuca 14 July**

Rural Councils Victoria have extended an invitation to the Chairman and Deputy Chairman to attend their Forum at Echuca as complimentary Guests. The Executive Committee have resolved that any costs incurred be paid by the CMA

RESOLVED That the information be noted

Moved Junee Shire Mayor, Councillor Neil Smith  
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

**19. Review of Pensioner Rebate Subsidy**

RESOLVED That the Country Mayors Association advocate to the State Government for a more realistic and timely indexing process for pensioner concessions and rebates to assist pensioners in paying their Council rates and

charges. This advocacy is to include increased funding support from the State Government for the cost of providing pensioner rebates

Moved Ballina Shire Council Mayor, Councillor Sharon Cadwallader  
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

## **20. Daylight Saving**

RESOLVED That Day Light Saving be reduced to four months of the year starting on the first weekend in November and finishing in the last weekend in February to be implemented no later than November 2023.

Moved Lachan Shire Council Mayor, Councillor John Medcalf  
Seconded Kyogle Council Mayor, Councillor Kylie Thomas

## **21. Gifts for Future Presenters**

The Executive Committee has received quotations for the supply of Country Mayors ties, scarf's and pens and has agreed to purchase 50 ties and scarf's at a cost of \$3,185.00 and 100 pens with logo and engraving for \$850.00. Invited guests will be offered a gift for attending our meetings and members are encouraged to purchase these items at cost.

RESOLVED that the information be noted

Moved Narromine Shire Council Mayor, Councillor Craig Davies  
Seconded Kyogle Council Mayor, Councillor Kylie Thomas

## **22. The Accounting Treatment of RFS Assets**

RESOLVED That the NSW Country Mayors Association

1. Confirms its strong position that local councils do not control RFS assets and therefore should not have to account for RFS assets in their financial statements

2. Rejects outright NSW Treasury's current policy position that the State Government does not control the RFS assets and that Local Government therefore does

3. Rejects and dismisses any argument that vesting under the RFS Act equates to control in terms of accounting standards (where 'substance over form' sees control in the accounting sense sitting squarely with the RFS)

4. Rejects outright the Auditor General's position that she must audit in accordance with Treasury's policy position instead of Australian Accounting standards, noting also that the AG is supposed to be independent of government, not a voice for government

5. Writes to the Premier of NSW and the NSW Parliamentary Accounts Committee to ask that they

(i). immediately investigate the basis behind all 40 Councils' qualified financial statements for YE 21/22 (especially given that nothing changed in YE 21/22 from prior years when absolutely NO Councils were qualified for having accounting policies that did not account for RFS assets), and

(ii). Immediately investigate statutory remedies that enshrine in legislation the reality regarding control of RFS assets, being that RFS assets are entirely controlled by the NSW RFS.

Moved Leeton Shire Council Mayor, Councillor Tony Reneker  
Seconded Lachlan Shire Council Mayor, Councillor John Medcalf

**23. CMA November Meeting**

CMA meeting dates are organized around Parliamentary sitting days. Our August meeting complies with those dates but the 3 November does not as the sitting days are the 21-23 November 2023

RESOLVED That the AGM and General Meeting in November be held on the 24 November 2023

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller  
Seconded Leeton Shire Council Mayor, Councillor Tony Reneker

**24. Launch of Country Mayors Association Website**

The Chairman advised that in accordance with the CMA resolution of the 9 March 2023 the website has now been developed and is online "nswcountrymayors.com.au" and invited all to connect. The Chairman walked through each of the tabs of Publications, Media, Events, Advocacy, Members, Annual Survey and Contacts. The website will be updated regularly.

**25. Survey Results**

The priority survey forwarded to members closed on Friday 19 May 2023. The results are as follows

Q1 - 90% of our members responded to the annual survey

Q2 - New top five issues as ranked by our members are;

1. Financial Sustainability
2. Housing
3. Labour Shortages
4. Transport and Roads
5. Health

Q3 - New top five emerging issues as ranked by our members

1. Planning
2. Disaster Preparedness
3. Renewable Energy
4. Water Security
5. Infrastructure – Crime, Law and Order

Q4 - At full value more than 2,000 positions vacant over 71 Regional Councils in NSW

Q5 - 85% of our members that completed the survey have in the past two years or will within the next five years undertake a Special Rate Variation

Q6 - 39 responses to our request for further advocacy positions

**26. Next Meeting**

The date of the next meeting is scheduled for Friday, 4 August 2023

There being no further business the meeting closed at 1.26pm.

Cr Jamie Chaffey  
Chairman Country Mayor's Association of NSW



**WARREN SHIRE COUNCIL**  
 Report of the General Manager  
 to the Ordinary Meeting of Council to be held in the  
 Council Community Room, Warren on Thursday, 22nd June 2023

**ITEM 1                      OUTSTANDING REPORTS CHECKLIST                      (C14-7.4)**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	Monthly advice requests to Telstra being undertaken.
22.7.21	153.7.21	Customer Service Policy	GM	Over the next 12 months detail a Warren Shire Council Service Ethos or similar to ensure there is an appropriate customer service culture throughout the organisation, expect reporting in mid-2023.
28.10.21	240.10.21	Proposed Sale of Lot 2 DP1104089 and Licence of Lot 7007 DP1120699 (Crown Reserve)	GM	Arrange sale and licence in accordance with Council's resolution – Sale matter in progress through purchaser's Solicitor. Crown Reserve matter delayed due to an Aboriginal Lands Claim on the Reserve. Purchasing arrangements now also delayed due to practicality of not being able to currently lease and use the associated Crown land.
28.10.21	241.10.21	Completion of Infrastructure Projects – Warren Airport, Warren CBD Toilet Facility and Lions Park Toilet Facility	DMFA/ GM/IPM	<p><b><u>Warren Airport</u></b></p> <p>Warren Aerodrome Terminal Building. Consultant preparing slab design and technical specification for the construction of the Terminal Building. Airport Operations Committee are in agreement with proposed single storey building that addresses the access compliance issues.</p> <p>Custom steel frames (original building structure supplier) has completed plan modification to suit single storey building.</p> <p>Tender for Airport Terminal Building called on 30 March</p>

# WARREN SHIRE COUNCIL

Report of the General Manager  
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Council Community Room, Warren on Thursday, 22nd June 2023

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				<p>2023, with the tender closing on 4 May 2023.</p> <p>Three (3) complying tenders received and were evaluated. A report was presented to the May 2023 Council Meeting.</p> <p>Council resolved that:</p> <ul style="list-style-type: none"> <li>-No action be taken on accepting any tenders now;</li> <li>- Option to resize the building for a reduced budget that meets potential commercial operations requirements and needs of the community to be considered.</li> </ul> <p>Liaising with the potential commercial operator of part of the terminal building and preferred tender is progressing.</p> <p><b><u>Warren CBD Toilet Facility</u></b></p> <p>Council accepted a quotation from Exeloo P/L. Project timeline was 22 weeks. Now operational, waiting for mural wrap.</p> <p><b><u>Lions Park Toilet Facility</u></b></p> <p>Council accepted a quotation from Exeloo P/L. Project timeline was 22 weeks. Now operational, waiting for mural wrap.</p>
28.4.22	101.4.22	Public Art on Private Property Murals	GM/TSM	Arrange for a Macquarie River theme collage to be incorporated on the Lions Park Toilet/Amenities outside wall.

# WARREN SHIRE COUNCIL

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<b>General Manager</b>				
				<p>Concept design presented to the Warren Public Arts Committee meeting 7th March 2023. Final check of photos carried out and final concept design recirculated to Committee and Councillors.</p> <p>Final design complete and endorsed at March 2023 Council Meeting. Delivery and installation expected to be completed by late June 2023.</p>
28.4.22	101.4.22	Public Art on Private Property Murals	GM/TSM	<p>Arrange for historical photographs of a Warren themed collage to be incorporated on the Warren CBD Toilet/Amenities Dubbo Street Wall.</p> <p>Concept design presented to the Warren Public Arts Committee meeting 7th March 2023. Final check of photos carried out and final concept design recirculated to Committee and Councillors.</p> <p>Final design complete and endorsed at March 2023 Council Meeting. Delivery and installation expected to be completed by late June 2023.</p>
23.6.22	158.6.22	Tender C13-73 – Design, Deliver and Construct a Prefabricated or Modular Sports Amenities Building for	GM/IPM	<p>Awarded to Landmark Products Pty Ltd. Design and construction works have commenced;</p> <p>Building plan signed and finalised on 6th September</p>

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<b>General Manager</b>				
		Carter Oval Youth Sports Precinct		<p>2022. Landmark completed Geotech testing to complete foundation design. 22 weeks completion period from drawing sign off. Landmark submitted an extension of time for practical completion to 31st May 2023.</p> <p>Landmark commenced construction in February 2023, post foundation concreting completed, however subject to engineering assessment. Superstructure frames delivered on site, installation commenced early March 2023. Installation is progressing.</p> <p>Nonconformance on the foundation concreting and building alignment being taken with Contractor and their Engineer.</p> <p>Project on hold until issues are sorted out. In addressing the issues, it is expected that 2-3 months delay to completion on the project.</p> <p>In view of the non-conformance, Council has initiated a peer review to ascertain the adequacy of the post foundations, where 28 day compressive strength was not demonstrated by the contractors.</p>
25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM/EDVM	All volunteer interest has now been followed up and available volunteers started.

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<b>General Manager</b>				
				Registration of Interest recruitment remains ongoing.
25.8.22	214.8.22	Reactivation of Visitor Services Volunteers During Peak Periods	GM/EDVM	<p>The reactivation of Visitor Services Volunteers During Peak Periods for the Visitor Information Centre in progress by the Economic Development and Visitation Manager who is ensuring lists, position requirements, expectations, rosters and actions are appropriately managed.</p> <p>A comprehensive Volunteer Onboarding Package is complete. The package has been put together primarily for initial use by the VIC volunteer recruitment needs but with adjustments could be adapted as a format for paid employment recruitment as well.</p> <p>The package could also be offered to businesses and community groups as well.</p>
1.12.22	297.12.22	Public Art on Private Property Murals	GM/TSM	<p>Horse Committee is prepared to donate \$10,000 to be used in conjunction with the left over MDB Economic Development Round 3 Funding for a horse/campdraft themed mural to be installed on 2 walls of the new toilet building at the Showground/ Racecourse Complex. Paint the Town Murals are preparing a concept design for consideration. The draft design submitted to the</p>

# WARREN SHIRE COUNCIL

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<b>General Manager</b>				
				<p>Showground/Racecourse Committee on the 14th February 2023. A further revised draft reviewed by the Warren Public Arts Committee on the 7th March 2023.</p> <p>Order raised for Paint the Town Murals to commence works. Delivery of completed panels expected in late June 2023.</p>
25.1.23	3.1.23	Public Art on Private Property	GM/TSM	<p>Consult with the Showground/Racecourse Committee and the Horse Committee members for an appropriate Campdraft, horse, rodeo themed mural on the outside of the proposed new toilet block at the Showground/Racecourse Complex. A further revised draft reviewed by the Warren Public Arts Committee on the 7th March 2023.</p> <p>Order raised for Paint the Town Murals to commence works. Delivery of completed panels expected in late June 2023.</p>
25.1.23	12.1.23	Affordable Housing Opportunity – Housing Plus	GM/DMES	<p>Make arrangements to negotiate and finalise the required agreement with Housing Plus for the eventual sale of all or most of the nine (9) vacant land lots in Gunningba Estate for a maximum five (5) year period but, also on the basis that investigations be commenced and reported to</p>

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<b>General Manager</b>				
				<p>Council in the near future on progressing Stage 3 of Gunningba Estate including estimated costs and how Stage 3 would be funded.</p> <p>Advice provided to Housing Plus – in progress.</p>
25.1.23	13.1.23	Warren and the Visitor Economy Community Consultation Report August 2022 - Executive Summary	GM	<p>Council communicate to the community about the importance of visitors to the region – Action Plan being formulated.</p> <p>Following the initial workshops, further consultation with the community should be sought through the holding of a follow up forum in order to further refine the document into Action Plan steps.</p> <p>A commitment has been solicited and received from the team at Destination Country and Outback to a visit to Warren the to discuss the Shire’s visitation program and vision and the community forum be held over until after the DNCO visit and workshop, at this stage planned for early May, 2023.</p> <p>Lucy White, GM of Destination Macquarie and Outback visited Warren on 2nd and 3rd May including attending and addressing the Economic Development and Promotions Committee meeting on 2nd May.</p>

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<b>General Manager</b>				
				<p>During her visit, Lucy worked closely with the EDVM and met with many local businesses including RiverSmart, Warren Chamber Music Festival, Warren Museum and Art Gallery, Warren Chamber of Music and Macquarie Wetlands Association. Lucy's visit was concluded with a tour of the Macquarie Marshes and a visit to the Burrima Boardwalk.</p> <p>Council reform and facilitate the Destination Macquarie Marshes Taskforce and review the past Action Plan expanding the coverage and leverage of current and future resources with more collaboration through the Economic Development and Promotions Committee – in progress.</p> <p>The Inaugural Meeting was held on April 12, 2023.</p> <p>Next meeting has been set for June 7, 2023.</p> <p>Council ensures that the reformed Destination Macquarie Marshes Taskforce has representation from every local government area that sees the Macquarie Marshes as an asset to their visitation, form a Memorandum of Understanding with each Council to support the Economic Development of the region with this</p>



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<b>General Manager</b>				
				<p>Taskforce having the potential to drive the regional destination promotion with consistent messaging, a reflection of values and increased engagement with the communities – in progress.</p> <p>Council collaborate on increasing the access to the Macquarie Marshes by commercial providers and free-independent travellers (FITs) whilst working towards providing a diverse offering to the access and experience that the Macquarie Marshes can offer a variety of markets – Action Plan being formulated.</p>
23.3.23	64.3.23	Public Art on Private Property Murals	GM/TSM	<p>Council proceed with the concept design for the Showground/ Racecourse mural subject to the Showground Racecourse Committee and Horse Committee endorsement.</p> <p>Production in progress, delivery expected late June 2023.</p>
23.3.23	64.3.23	Warren CBD Toilet/Amenities	GM/TSM	<p>Council proceed with the final concept design after the check of approved photographs particularly of people is undertaken.</p> <p>Production in progress, delivery expected late June 2023.</p>
23.3.23	64.3.23	Lions Park Toilet/Amenities	GM/TSM	<p>Council proceed with the final concept design.</p>

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>General Manager</b>				
				Production in progress, delivery expected late June 2023.
25.5.23	117.5.23	Mayoral Minute - Damaging Increase in Emergency Services Levy Costs	GM	<ol style="list-style-type: none"> <li>1. Council writes to the Treasurer, the Minister for Emergency Services, the Minister for Local Government and Local State Member(s) as resolved;</li> <li>2. Council writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023/2024 rate cap, which has resulted in additional financial stress.</li> <li>3. Council writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.</li> </ol>
25.5.23	118.5.23	Investment Attraction Training for Local Government Workshop	GM/ EDVM	Invite Jessica Wilkinson, Senior Investment Manager for the Office of Regional Economic Development (ORED) to address the Economic Development and Promotions Committee.
25.5.23	118.5.23	Economic Development Strategy and Action Plan	GM/ EDVM	Draft Economic Development Strategy and

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<b>General Manager</b>				
				Action Plan has been placed on public exhibition for a minimum of 28 days to obtain comment and feedback before being reconsidered by the Committee and Council – in progress.
25.5.23	118.5.23	Destination Macquarie Marshes Taskforce	GM/ EDVM	<ol style="list-style-type: none"> <li>1. That within 12 months and, after the Taskforce’s short and long term goals and Destination Macquarie Marshes Action Plan, Macquarie Marshes Promotions Strategy and Stakeholder Engagement Strategy are formulated, other organisations/community representatives be invited to be members of the Taskforce; and</li> <li>2. *That each of the current membership organisations, Warren Shire Council, RiverSmart Australia Limited, Macquarie Wetlands Association and Warren Chamber of Commerce be permitted to submit the name of one (1) only alternative representative to attend meetings in the absence of any of the three (3) representatives – noted and arranged.</li> <li>3. *That the Divisional Manager Finance and Administration be appointed as the Warren Shire Council alternate representative to the</li> </ol>

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<b>General Manager</b>				
				Destination Macquarie Marshes Taskforce – noted.
25.5.23	119.5.23	Extended Flexible Working Hours for Road Work Teams and Other Associated Staff Agreement	GM/DMES	Renew Agreement for 2023/2025 on the same basis as previous with the change of travelling to and from the work site to be replaced by normal /overtime and with all overtime Monday to Friday to be paid at a maximum of time and a half of the Ordinary Rate and that the General Manager and Divisional Manager Engineering Services be authorised to finalise negotiations with Staff and the United Services Union for finalisation of the Agreement on this basis. Further meeting with staff scheduled for 19th June, 2023.
*25.5.23	120.5.23	Airport Operations Committee	GM/ IPM/ TSM/ DMES	Any potential future works associated with airport infrastructure be presented in appropriate written reporting to the Airport Operations Committee for their consideration prior being presented to Council – noted.
*25.5.23	133.5.23	Local Roads and Community Infrastructure Program – Phase 3 Extension and Phase 4 – Local Roads	GM/ DMES/ MHD/ IPM/ TSM	Arrange for funding to be allocated under the Local Roads and Community Infrastructure Grant Programs for Phase 4A and

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<b>General Manager</b>				
		and Community Infrastructure Projects		Phase 4B as resolved – noted.
*25.5.23	135.5.23	Determination of the Local Government Remuneration Tribunal 2023/2024	GM/ DMFA	Arrange for Council to adopt the full 3.0% increase as determined by the Local Government Remuneration Tribunal making the Councillor fee \$10,420.71 and the Mayoral fee \$28,423.00 as of 1st July 2023 – noted and arranged.
25.5.23	151.5.23	Warren Airport Projects	GM/ IPM	<ol style="list-style-type: none"> <li>1. At the present time no action be taken on the acceptance of any tenders for the Warren Airport Terminal Building (C13-81); and</li> <li>2. The staff and the Airport Committee reconsider the options for the size and composition of the terminal building and associated works, stormwater and drainage works on runway 03/21, taking into account the potential commercial operator requirements and the needs of the community for a terminal building to a reduced budget and provide a further report to Council in the near future – in progress.</li> </ol>

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<b>Divisional Manager Finance and Administration</b>				
23.3.23	66.3.23	Plant Committee – Financial Statement	DMFA	An individual plant income and cost report to be provided to the first Plant Committee Meeting in 2023/2024 detailing information for the 2022/2023 year result on all plant items.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed and a report is to be presented to Council. This project is currently on hold. Waiting on land boundary adjustments between RFS and Local Hotel. Re-investigation commenced by new DMES. Hotel owner has been contacted via phone. He will meet DMES for further discussion.
27.6.19 3.12.20	129.6.19 256.12.20	Warren Levee Rehabilitation	DMES	Application under the National Flood Mitigation Infrastructure 2021-2022 arranged and has been successful (\$5.325M).  Further application under the 2022-2023 NSW Government's Floodplain Management Program arranged, however unsuccessful.  Resilience NSW has committed \$887,500 which is half of the required \$1.775M co-contribution. Investigations are continuing

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<b>Divisional Manager Engineering Services</b>				
				<p>on how Council will fund the remaining \$887,500. See report to October 2022 Council Meeting.</p> <p>Engagement with funding administrator ongoing.</p> <p>Design of alternative has been finalised.</p> <p>Scope Variation and Revised Work Plan has been submitted.</p>
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	<ol style="list-style-type: none"> <li>1. Provide a detailed budget for works. Submit plans and documents to Council for consideration and approval.</li> <li>2. Further investigations are to be undertaken. Ongoing.</li> </ol>
24.9.20	214.9.20	New Sewage Treatment Works	TSM	<p>EPA have issued an interim licence for commissioning. All sewage flow is going to the new plant as at 5pm Friday 11th November 2022. In discussions with EPA regarding commissioning date.</p> <p>Meeting with EPA Officers 15th March 2023 to negotiate final licence for new plant.</p> <p>Meeting with NSW EPA in March 2023 was productive and licence is progressing. NSW EPA have required additional groundwater monitoring wells be constructed. Awaiting determination about</p>

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<b>Divisional Manager Engineering Services</b>				
				changes to concentration limits within Licence and when the NSW EPA will issue Licence. 7/6/2023 - NSW EPA have advised that a Licence is not required for the new STP. Groundwater monitoring wells and flowmeter to be installed.
27.5.21	95.5.21	Upgrade of Chlorination system improvements	DMES/ TSM	Council apply for grant funding for Nevertire and Collie chlorination system improvement to best practices level and to include appropriate building facilities at Collie; and  Scope change for Bore Flat and Ellengerah Chlorination Works approved by DPE.  Equipment for Bore Flat and Ellengerah have been ordered.  Works to be completed by 30 June 2023.  Building constructed, chlorination systems started to be installed 14 June, 2023.  Ongoing.
27.5.21	95.5.21	River Water Pumps at Ellengerah and Oxley Park Reservoirs	DMES/ TSM	River level too high to proceed at present (Oxley Park). Ellengerah pumps installed.  Works ongoing. Late June, 2023.
27.5.21	95.5.21	Spare pumps – water and sewage	DMES/ TSM	Gunningba and Nevertire to be upgraded. Spare pump for Wilson Street. Xylem Water started on site mid-November 2022. Wilson



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<b>Divisional Manager Engineering Services</b>				
				<p>Street switchboard being designed and materials being ordered. Works subject to weather.</p> <p>Nevertire and Wilson Street have now been upgraded. Telemetry works to be completed. Gunningba waiting on new cabinet.</p> <p>Sewer upgrades still expected to be complete June/July 2023.</p> <p>Request to March 2023 Water and Sewerage Committee Meeting for funding to purchase spare water pumps and motors.</p> <p>Spare bore pumps and motors have been ordered.</p> <p>A spare variable speed drive (VSD) has been ordered. This unit can be temporarily used at all bore sites until replacement is purchased.</p>
27.5.21	95.5.21	Water and Sewerage Telemetry System	DMES/ TSM	<p>Sewer telemetry to be improved as part of the Sewer Pump Station Upgrade. Awaiting funding from Briefing Notes and Applications.</p> <p>Report to Council's March 2023 Water and Sewerage Committee Meeting for funds from Water and Sewer reserves to replace Telemetry System.</p> <p>Drafting of RFT documents in progress.</p>

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<b>Divisional Manager Engineering Services</b>				
24.6.21	143.6.21	Ewenmar Waste Management Facility	DMES/ MHD/ TSM	Budget amended by a further \$100,000 using the Domestic Waste Restricted funds. Civil works utilising Council day labour and engage local contractors to carry out the other components of the project as required. Stormwater pipes/pits installed. Concreting works listed on VendorPanel closed 3rd March 2022. Initial Civil works and concreting works to commence mid-June. MLB Concrete and Construction are the successful contractor. Weather and contractor staffing issues have delayed the works. Surveyor onsite week of 13th March 2023 to repeg works. Works commenced late May 2023.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Develop a Community Consultation Program and commence obtaining feedback from business houses and the community – in progress.  Discussions with WOW Agency to be commenced in regard to Community Consultation Program.  Awaiting consultants to finalise plan.
2.12.21	257.12.21	Town Centre Upgrade	DMES	Arrange for the amended proposal to go to Community Consultation when completed.

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<b>Divisional Manager Engineering Services</b>				
				Awaiting consultants to finalise plan.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Determine an estimated cost for the complete project in conjunction with feedback and negotiated positions for land purchases and report back to a Closed Council Meeting – in progress.  Awaiting consultants to finalise plan.
22.7.21	148.7.21	Warren CBD Upgrade Stage 2	DMES	Seek necessary grants for this extensive 10 year project – ongoing.
26.8.21	174.8.21	2021/2022 Plant Replacement Program	DMES/ WC	Arrange for the replacement of light vehicles as per recommendation -  <b>Plant 3503</b> – Toyota Kluger Wagon (estimated change-over cost – \$20,000) replacement has been ordered and should arrive in six months. To replace Plant 3606.
28.10.21	231.10.21	Village Enhancement Plans Works – Extra Projects for Collie, Nevertire, Warren Finalisation (Murray-Darling Basin Economic Development – Improvement of Regional Structures Grant)	DMES/ GM/IPM/ TSM/ RIM	That the \$424,288 budget available for further project works be allocated to the list of works presented to the Town Improvement Committee on the 14th October 2021.  Review meeting undertaken to rescope works programming.  Works ongoing.
23.6.22	156.6.22	Road Safety Plan	DMES/ RIM	Progress the development and adoption of a Warren Shire Council Road Safety Plan in 2022/2023. Stakeholder consultation

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<b>Divisional Manager Engineering Services</b>				
				completed. Final draft being prepared.
1.12.22	299.12.22	Showground/ Racecourse Toilet Amenity Progress Report	DMES/ TSM	<p>Progress the proposal to demolish both the ladies and male toilets and construct a joint toilet/shower facility at the location of the ladies toilet – ongoing.</p> <p>Demolition awarded to BD Brouff Earthmoving.</p> <p>Shed to be constructed by Ryan Mason Engineering and Adam Mayne.</p> <p>Demolition commenced 17th April 2023.</p> <p>Portable ladies toilet building put in place for the Warren Show.</p> <p>Ongoing.</p>
23.2.23	33.2.23	Proposed Hale Street Crossing and Chester Street Crossing's No Stopping Zone	DMES/ RIM	<ol style="list-style-type: none"> <li>1. The installation of a new children's (school) crossing on Hale Street, west of the Chester Street intersection be approved. The required undertaking has been obtained from the Principal of Warren Central School;</li> <li>2. *The existing No Stopping zone for the pedestrian crossing on Chester Street be adjusted to comply with the recommended standards – sign installed; and</li> <li>3. Funding be sought from Transport for New South Wales to implement the recommendations.</li> </ol>

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<b>Divisional Manager Engineering Services</b>				
				Design will be completed and sent to TfNSW.
23.2.23	37.3.23	Upgrade/Replacement of Play Equipment	DMES/ TSM	Arrange a new Ext 1002 piper playground equipment setup and install the equipment in house if possible. Ordered, waiting on delivery.
23.3.23	65.3.23	Warren Central Business District Upgrade Project	DMES	<ol style="list-style-type: none"> <li>1. The roundabout central island be constructed of an outer circle external ring of coloured concrete and an internal ring of low maintenance shrubs with colour to enhance the centre of town;</li> <li>2. Option 2 as outlined in this report be adopted for the pedestrian refuge islands on the median islands.</li> <li>3. Information on planned pavement work on Dubbo Street and the Roundabout be received and noted.</li> <li>4. The suggestions as amended contained in Other Feedback in this report be adopted as designed and be included in the Masterplan.</li> </ol> <p>Feedback has been emailed to Consultant for incorporation in the Masterplan.</p> <p>Awaiting final plan from consultant.</p>
23.3.23	66.3.23	Plant Committee – Financial Statement	DMES	That the final 2022/2023 Plant Replacement Program be approved with the Fertiliser Spreader being the

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<b>Divisional Manager Engineering Services</b>				
				<p>lowest priority/contingency for any over expenditure to allow the local purchase of an appropriate minimum 3.6m folding slasher – in progress.</p> <p>That the 2023/2024 Plant Replacement Program be approved in principle but, not including Plant 111 replacement, the sale only of Plant 300, not including Plant 43 replacement and the addition of \$133,622.70 to be allocated to the replacement of Plant 104 to an appropriate Telehandler – in progress to arrange missing tender/quotes.</p> <p>In progress. Updates available on Plant Committee Minutes.</p>
23.3.23	66.3.23	Management and Operation of Mt Foster Quarry	DMES	<p>3. Make arrangements for the negotiation of an agreement with Neill Earthmoving Pty Ltd for the Management and Operation of Mount Foster Quarry for reporting to Council through the Plant Committee for final approval.</p> <p>Initial meeting with Neill Earthmoving held on the 29th March 2023.</p> <p>Initial draft agreement has been reviewed by GM, DMES, RIM and DMFA. It will be sent back to the drafting solicitor.</p>

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<b>Divisional Manager Engineering Services</b>				
23.3.23	67.3.23	Water and Sewerage Telemetry and Pump Funding Request	DMES/ DMFA	Arrange for the immediate appropriation of \$320,000 from the Water Fund (\$200,000 for Water Telemetry System and \$120,000 for pump replacement) and \$150,000 from the Sewer Fund to upgrade the Sewer Telemetry systems for Warren and Nevertire – RFT being arranged – ongoing.  March QBRS done, will be updated in Practical.
23.3.23	67.3.23	Warren Shire Council Water Supply Bore Inspection Program	DMES/ DMFA	Arrange for the immediate appropriation of \$160,000 from the Water Fund for refurbishment of the old Bore at Nevertire, new Nevertire Bore, new Ellengerah Bore and inspection of the new Collie Bore – order for works arranged – ongoing.  March QBRS done, will be updated in Practical.
27.4.23	107.4.23	Proposed Land Acquisition at Marthaguy Bridge, Warren Road	DMES	<ol style="list-style-type: none"> <li>1. Arrange for the compulsory acquisition of portions of land through Lot 7300 DP 1156254 and Lot 7300 DP 1159594;</li> <li>2. Make an application to the Minister for approval to acquire portions of land in Lot 7300 DP 1156254 and Lot 7300 DP 1159594 by compulsory process under section 177(2)(b) of the Roads Act 1993; and</li> <li>3. Arrange for the use of Council Seal for any</li> </ol>

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<b>Divisional Manager Engineering Services</b>				
				required correspondence relating to the compulsory acquisition process.  Ongoing.
27.4.23	113.4.23	Tender No. RFT C13-79 Construction of Birdviewing Platform at Monkeygar Creek, Gibson's Way	DMES	<ol style="list-style-type: none"> <li>1. Council, in accordance with the <i>Local Government (General) Regulation 2021</i>, formally agree to accept the analysis of the tender evaluation, for the Contract C13-79 Construction of Bird Viewing Platform at Monkeygar Creek – in progress subject to Part 2 of the resolution; and</li> <li>2. The Council subject to the Development Application approval, accepts the tender from Central Industries Pty Limited and authorises the General Manager to enter the contract C13-79 Construction of Bird Viewing Platform at Monkeygar Creek, with Central Industries Pty Limited for the contract sum of \$382,270 (ex GST).  Letter of acceptance has been sent to the contractor.</li> </ol>
25.5.23	125.5.23	Kianga Marebone Road – Safety Concerns	DMES	Arrange for the approval of the proposed stop, giveway and priority road at intersection left and right signage at the Kianga Marebone Road and Wingfield Access intersection.



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<b>Divisional Manager Engineering Services</b>				
*25.5.23	125.5.23	Request to Allow an 'IGA' Sign at the Roundabout Pointing Traffic to the IGA Supermarket	DMES	Applicant has been advised that signage detailing an individual business will not be approved on the State Highway network.
25.5.23	144.5.23	Procurement – "Preferred Supplier" Status for Provision of Small Motor Vehicles	DMES	Formally appoint all local Motor Vehicle Dealers as the preferred supplier/s of small motor vehicles including sedans (cars), SUV's (Sport Utility Vehicle's) and utilities for the Warren Shire Council for an additional two-year period ending 30th June 2025 in accordance with the Approved Government Discount.
*25.5.23	145.5.23	LGNSW Water Conference 2023	DMES	An expression of interest has been arranged to obtain an available and interested Councillor to attend Conference and register. No Councillors available to attend.
*25.5.23	152.5.23	Tender No. T062324OROC – Provision of Bitumen Spray Seal	DMES	Regional Procurement has been advised of the resolution.
*25.5.23	153.5.23	Tender No. RFT C13-80 Construction of Ventilated Causeway at the Dragon Cowl, Merrigal Road	DMES	Regional Procurement has been advised of the resolution.
*25.5.23	154.5.23	T042324OROC SUPPLY and Delivery of Bulk Fuel	DMES	Regional Procurement has been advised of the resolution.
*25.5.23	155.5.23	T052324OROC Supply and Delivery of Bulk Water Treatment Chemicals	DMES	Regional Procurement has been advised of the resolution.
25.5.23	156.5.23	Asphalt Works on Dubbo Street (Readford Street – Hale Street)	DMES	Enter a contract with Patches Asphalt for \$376,986.60 Ex GST, for asphalt works on Dubbo

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<b>Divisional Manager Engineering Services</b>				
				Street (Readford Street – Hale Street) – in progress.

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Manager Health and Development Services</b>				
27.2.20	36.2.20	Draft Plans of Management	MHD	<ol style="list-style-type: none"> <li>Categories assigned as detailed in report.</li> <li>Crown Reserves classified identified as operational land.</li> <li>Draft Plans of Management nearing completion.</li> </ol> <p>The Victoria Oval and Oxley Park Plan complete.</p> <p>Draft Parks Plans of Management received. To be reviewed.</p>
26.8.21	172.8.21	Future Grant Projects at the Warren Sporting & Cultural Centre	MHD/CM	<p>Pursue funding for:</p> <ol style="list-style-type: none"> <li>Heating &amp; cooling of the indoor court and gym area.</li> </ol>
24.2.22	74.2.22	Deacon Drive Homes Status and Progress Matters	MHD	<ol style="list-style-type: none"> <li>Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court (in progress) NCAT hearing set for Thursday 8th September 2022; Solicitor coming to Warren 26/10/22 Meeting scheduled with the Mayor, General Manager and Manager Health and Development Services.</li> </ol>

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<b>Manager Health and Development Services</b>				
				<p>Matter to progress in District Court; and</p> <p>2. Council authorises the Mayor, the General Manager, and the Manager Health and Development Services to formulate settlement terms if required.</p> <p>Solicitor inspected dwellings 8th and 9th December 2022.</p> <p>Court orders received 26th February 2023. Dwellings inspected in March 2023 by expert as requested by defendant.</p>
26.5.22	132.5.22	Flood Impact on the Ewenmar Waste Depot	MHD	<p>Develop a contingency plan for flood events at the Ewenmar Waste Depot.</p> <p>Alternative arrangements have been made with Bogan and Narromine Shire for a temporary disposal solution, Contact has been made with the EPA.</p>
25.8.22	211.8.22	CCTV Options at the Ewenmar Waste Facility	MHD	Investigate better CCTV options and locations.
21.9.22	240.9.22	Shade Sails – Warren War Memorial Swimming Pool	MHD	Reported to the Sporting Facilities Committee Meeting held September 7/09/2022. Grant funding be sourced for the purchase and installation of shade sails on the western side of the wading pool to improve shading of the supervision area for parents/guardians.
*27.4.23	112.4.23	Warren War Memorial Swimming Pool	MHD	1. Council allocate \$405,454.55 from the restricted funds from

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<b>Manager Health and Development Services</b>				
				<p>Infrastructure Improvement /Replacement Reserve for the installation of a membrane liner at the Warren War Memorial Swimming Pool; and</p> <p>2. Council subject to successful and suitable agreement finalisation for the final specific details and scope of work engage Beaucorp Projects Pty Ltd for the installation of a membrane liner at the Warren War Memorial Swimming Pool in accordance with the formal quotation Version 3 dated 12th April, 2023 BCP216 V3 as a variation to the current contract under Project BCP145 for a total amount of \$350,000 inclusive of GST with appropriate negotiated variations for the pool gutters where practical to be fully lined with the same lining material and the balance tank to be appropriately lined.</p> <p>Further report provided to June 2023 Council Meeting.</p>
*25.5.23	148.5.23	Ewenmar Waste Depot – Future Gazetted Public Holidays Closure	MHD	Periodic advertising of public holiday closures as resolved arranged.

**RECOMMENDATION:**

That the information be received and noted and that the items marked with an asterisk (\*) be deleted.

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**ITEM 2 COMMITTEE/DELEGATES MEETINGS**

**(C14-2)**

The following is a listing of various committee/delegates meetings of Council since the last meeting.

**MEETINGS HELD**

<b>Date</b>	<b>Committee / Meeting</b>	<b>Location</b>
24.05.2023	Paint the Town REaD	Warren
26.05.2023	Country Mayors	Sydney
29.5.2023	Warren Central School Opening of the Yarning Circle	Warren
30.5.2023 and 01.06.2023	Keith Coates – Internal Auditor	Warren
01.06.2023	HousingPlus Affordable Housing Opportunity	Online
02.06.2023	LGEA Committee of Management Strategy Day	Sydney
05.06.2023	2023 Local Roads Congress - IPWEA (NSW)	Sydney
05.06.2023	Ewenmar Waste Depot Committee Meeting	Warren
07.06.2023	Destination Macquarie Marshes Taskforce Meeting	Warren
08.06.2023	WOW Agency Monthly Meeting	Online
08.06.2023	IPWEA NSW & ACT Transport Working Group Meeting	Online
09.06.2023	Association of Mining & Energy Related Councils (NSW) Inc. Meeting	Dubbo
09.06.2023	IPWEA NSW and ACT Board Meeting	Online
13.06.2023	Manex Committee Meeting	Warren
13.06.2023	NAB Bank Closure Action Plan Meeting with Dubbo Regional Council and Gilgandra Shire Council	Online
15.06.2023	Alliance of Western Councils GMAC	Mudgee
15.06.2023	Central West Orana and Far West Regional Recovery Committee	Online
16.06.2023	Showground/Racecourse Sub-Committee Meeting	Warren
20.06.2023	LGNSW President, Cr Darriea Turley AM and Chief Executive, Scott Phillips meeting with Councillors and Senior Management Team	Warren

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**ITEM 2 COMMITTEE/DELEGATES MEETINGS**

**CONTINUED**

**FUTURE MEETINGS NOT ON MEETING SCHEDULE**

<b>DATE</b>	<b>COMMITTEE / MEETING</b>	<b>LOCATION</b>
22.06.2023	NAB Business Banking Meeting - Transactional Banking Review	Warren
26 - 28.06.2023	LGNSW Water Management Conference	Parkes
9-11.08.2023	Western Division of Western Councils NSW Annual Conference	Cobar
12-14.11.2023	2023 Local Government Annual Conference	Rosehill Gardens Racecourse
25.03.2024	Outback Arts AGM	Coonamble

**RECOMMENDATION:**

That the information be received and noted.

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**ITEM 3      WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS      (C14-7.2, G4-1)**

**RECOMMENDATION:**  
That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager for the period 11th May 2023 to 7th June 2023:

Project	Budget	Expend	Resp	Comment
<b>General</b>				
Warren Airport Upgrade (Drought Stimulus Package Funding – RNIG2-004-NSW DPE)  Includes \$60,000 allocated from restricted funds for infrastructure improvement/ replacement.	185,240	15,360	IPM	Airport Operations Committee(AOC) in its meeting on 13/09/22 identified the need of extra drainage works on 03/21 runway, for consideration in the future funding. Scope revisiting is required and works to be scheduled for later 2023.  Terminal building frame delivered to site, old Terminal building demolished and removed. Foundation to use screw piers or bored piers; Engineer recommends using bored piers.  Original building frame supplies provided details of necessary modifications – that it is a single story building with all access compliance.  Revised drawings received from building component supplier. Specification and foundation drawings received from design consultant in March 2023. Tender called in April 2023 and closed on 4th May 2023. Three (3) conforming tenders received. A Tender evaluation report and recommendation was presented to the May 2023 Council Meeting.  Council resolved:  - That no action be taken on accepting any Tenders now;

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**ITEM 3      WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**CONTINUED**

Project	Budget	Expend	Resp	Comment
				<p>- Option to resize the building for a reduced budget that meets potential commercial operations requirements and needs of the community; and</p> <p>- To be considered, liaising with a July Airport Operations Committee and potential operators of the building and preferred Tenderer and a further report will be presented to Council in the near future.</p>
<p>Village Enhancements for Warren, Nevertire and Collie (currently does not include \$395,800 budget provision for Warren Roundabout Reconstruction)</p> <p>(MDB Economic Development Program - Improvement of Regional Structures Grant)</p>	547,659	237,378	GM IPM DMES TSM RIM	<p>Rescoping has commenced in relation to planting of the final street and park trees in Nevertire and Collie.</p> <p>Works in Warren subject to funding by others of the Warren roundabout reconstruction.</p> <p>Works Program for Project rescoped and programmed by GM, DMES, IPM, TSM and RIM.</p> <p>Reports provided to the Town Improvement Committee 14th October 2021 to finalise Works Program.</p> <p>Kerb, gutter and footpath works in Nevertire 98% complete.</p> <p>New Toilet Block for Noel Waters Oval construction is complete.</p> <p>New seating and bin enclosures have been delivered.</p> <p>New electric BBQ for Nevertire Community Park delivered.</p> <p>Survey completed for new access ramp at Lawson/Readford Streets. Construction of ramp is complete.</p> <p>Concrete pathways and BBQ slab works at Nevertire are complete.</p> <p>New fencing at Nevertire Community Park completed.</p>



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**ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**CONTINUED**

Project	Budget	Expend	Resp	Comment
				<p>Status and programming meeting undertaken and works program instigated to complete work.</p> <p>Some of the identified works are progressing and on track.</p> <p>Negotiating with the MDBEDP funding body for a possible extension of all outstanding works, with all works to be completed by December 2023.</p>
<p>Carter Oval and the Development of the Surrounds Carry Over            (MDB Economic Development Program - Improvement of Regional Structures Grant)            (Includes \$460,000 allocated from Council's Infrastructure Improvement Replacement Reserve)</p>	<p>952,253</p>	<p>719,201</p>	<p>IPM</p>	<p>Concept Plan - Draft Concept Plan complete – Grant has been approved.</p> <p>Public Liaison – complete with user groups and the Sporting Facilities Committee.</p> <p>Design Plan – complete, 28-day public exhibition.</p> <p>Skate Park – complete. Sports Committee on their recent site visit (on 20.7.22 with landscape architect) suggested inclusion of additional seating on the western side of the skate park, close to existing Ironbark tree. Installation of additional seating is complete.</p> <p>Irrigation installed on Carter Oval. Sprinkler irrigation heads and valve boxes damaged by the remediation works replaced.</p> <p>Little athletics and Soccer field development including turf installation are now complete. Ongoing irrigation and maintenance are being organised with Parks &amp; Gardens staff.</p> <p>Staged development of cricket oval and wicket area are now complete. New 1<sup>st</sup> stage decompaction and aeration, fertilisation and top dressing, and 2<sup>nd</sup> stage top dressing and levelling are now complete.</p>

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Project	Budget	Expend	Resp	Comment
				<p>Irrigation system to landscaped area for tree planting individual valves to trees being installed.</p> <p>More pathways between sports fields will be constructed once the construction of the soccer fields and junior cricket field are complete. Carpark development being delayed due to slow progress of the amenities building construction.</p> <p>Final funding report provided to January 2023 Council meeting has been accepted.</p>
*Stronger Country Communities Round 3 Splash Park	5,763	5,763	IPM	<p>Splash Park Complete. Has been commissioned by contractor, Pool Manager has been given an operations handover.</p> <p>Stone seats rearrangements completed to alleviate water splashing onto nearby ground.</p>
Swim & Shade Sails (Splash Park) (Drought Communities Extension Program)	86,992	84,240	IPM	<p>Splash Park contractors were on site 1 February 2023, looking at defects. Stone seating re-arranged to address the spilling of water into grassed area.</p> <p>Defects associated with swinging/ splashing bucket rectified. Met with contractor on site held, contractor advised that a local contractor has been engaged to complete works - sealing of drainage pit.</p> <p>Surrounding area needs topsoil dressing to alleviate any trip hazards caused by the steel edging.</p>
Carter Oval Lighting Project (Drought Communities Extension Program)	127,151	127,151	IPM	<p>Carter Oval Sporting Lighting (Cricket and Soccer Fields) complete subject to acceptance of final quality assurance and testing report.</p> <p>Additional lighting installation at the Little athletics and mustering areas completed 1 December 2022. E switch</p>

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Project	Budget	Expend	Resp	Comment
				<p>system access for the Little athletics and mustering areas yet to be completed. REES was on site assessing the additional relay needed to complete the E-Switch installation.</p> <p>REEs to do final quality assurance, testing report once fields (soccer and cricket) remediation is complete.</p>
<p>Change Rooms and Amenities Block at Carter Oval  (Stronger Country Communities Round 4)</p>	669,497	651,257	IPM	<p>Little A's, Cricket and Soccer storage facilities have joined as part of new Amenities block, originally scheduled for completion in January 2023. Change rooms, toilets (male &amp; female), canteen are included in the amenities building for Carter Oval Sports Precinct. Tender called in May 2022; Report provided to June 2022 Council Meeting through the Sporting Facilities Committee. A contract awarded in June 2022 for design, deliver and construction of building. Preliminary drawings submitted for review and comments. Final design was approved on 6/9/22, 22 weeks for procurement and construction of project. Contractor completed Geotech inspection. Contractor asked to revisit the draft foundation design submitted in order to comply with soil conditions and Geotech recommendations. Contractor presented two (2) options for foundation design. Stiffened raft design and screw piers design. Contractor proceeding with stiffened raft foundation option.</p> <p>Foundation works commenced in February. Superstructure frames and components delivery received onsite on 6th March 2023.</p> <p>Installation of superstructure commenced from 4th March 2023. Defects and quality non-conformances</p>

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Project	Budget	Expend	Resp	Comment
				<p>identified are being dealt with the contractor. Addressing issues to the satisfaction of Council could delay the project for a further 2 months. Expected completion forecasted for end of July 2023.</p> <p>In view of the non- conformances Council initiated a peer review to ascertain the adequacy of the post foundations, where 28 day compression strength was not demonstrated by the contractors.</p>
Carter Oval Cricket Pitch	5,845	217	IPM	<p>Construction of cricket field / turf wicket commenced; Cricket Pitch reassessed on 6 July for further development. Cricket pitch turf did not grow as envisaged. Round of negotiations with Contractor Green Horticultural Group (GHG) occurred to understand the reasons and possible reinstatement of the wicket turf. A quote for reinstatement of a turf pitch and outfield redevelopment accepted from GHG.</p> <p>GHG commenced cricket oval pitch and outfield works from 13/02/2023.</p> <p>Cricket out field remediation (decompaction, aeration, fertilising and stage 1 topsoil dressing) completed in February 2023.</p> <p>Stage 2 top dressing and cricket pitch turfing completed in April 2023.</p>
Cricket Practice Nets (Cricket Legacy Fund)	15,000	Nil	IPM	<p>Cricket practice net set out completed, work expected to commence once field remediation is completed April 2023.</p> <p>Quotation for net being sought from fencing contractor.</p> <p>Base concrete pavement construction will be done as part of concrete pathway construction at Carter Oval.</p>

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Project	Budget	Expend	Resp	Comment
				Artificial turfing on pavement to follow on after concrete works are complete.
*Pathway Sculptures/Art (Drought Communities Extension Program)	5,750	5,750	GM/ TSM	Sculptures have been constructed and installed. First structure completed and located in Victoria Park (Table Tennis Sculpture). Four (4) sculptures in total installed along Victoria Park River walk. Football, Gym and Gymnastic sculptures have been installed in Victoria Oval Precinct. Five (5) cockatoo sculptures have been installed.
Warren Showground/ Racecourse Upgrade Project  (Regional Sports Infrastructure Fund and \$10,182 from sale of old McCalman Pavilion)  • Equestrian Arena	555,701	387,517	IPM	<p>Equestrian Arena area completed in February 2023 with the installation of 500 tonnes of selected sand.</p> <p>Southern side annex floor sealing completed in March 2023.</p> <p>Irrigation pump shed installation is complete. On 26th February 2023 trial run of arena was successfully completed with the clubs events.</p> <p>Adult riding Club and Pony Club requested the thickness of sand footing be reduced to 50mm; Sand removal and releveling completed for the next event held 16-19<sup>th</sup> April 2023.</p> <p>E-Switch control for lighting completed. Works still to be completed are:          - Additional warning signs (on order);          - Automatic irrigation; and          - Bore water connection to Arena irrigation storage tanks is being considered to drought proof the systems.</p> <p>Contractor was asked to provide specific details on dongle to be purchased by Council to make the irrigation controller accessible online to operate the system.</p>

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Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> <li>• Pony Club Cross Country Facilities</li> </ul>	4,606	Nil	IPM	<p>Contractor engaged to complete improvement works for the Pony Club Cross Country facilities which have been delayed due to Covid and illness of the Contractor. Works practically completed March 2022 but are subject to a quality check and required improvements by the contractor.</p> <p>An inspection completed revealed that some activity area and works need some rectification and improvements. Contractor asked to provide a consultant report and requested to liaise with Council and Pony Club to address the concerns and for any additional works that may need to be completed.</p> <p>Warren Pony Club as also asked to provide the consultant report and copy of cross country course rebuild designs completed by Booroong Designs P/L, who was engaged by the Warren Pony Club.</p>
<ul style="list-style-type: none"> <li>• GBS Falkiner Lounge and Viewing Area</li> </ul>		103,791	IPM	<p>Disabled toilet has been constructed and male &amp; female toilets upgrade including ambulant toilet painting, new carpet &amp; tiles and are now complete. Air conditioning installed and commissioned.</p> <p>Seating in viewing area completed, painting of the grandstand flooring has been completed, re walling and painting is complete.</p> <p>Access stairs to grandstand reoriented with new hardwood planks. A quotation accepted from Western Plains Glass and Windows for door/sliding door, windows replacement – installation completed in December 2022.</p> <p>Works outstanding are:</p>

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Project	Budget	Expend	Resp	Comment
				<p>- Concourse to GBS Falkiner Lounge with disabled access – Outstanding works are scheduled to commence in late June 2023.</p> <p>Quotation sought from contractors to carry out concrete pavement works in the concourse to make it access compliant. Old concrete pavements removed. Contractors engaged to do concrete pavement works. Works are expected to commence late June 2023.</p> <p>- Disability complying ramp from lower bar/ground level to lounge level, subject to funding availability.</p>
<ul style="list-style-type: none"> <li>• Replacement of the Showground Ladies Toilets</li> </ul>	54,545	18,197	IPM/ TSM	<p>Rescoping of Concept Design being completed. Alternative design tabled at the Showground/Racecourse Committee on 2.8.22 with proposed jointed male &amp; female toilet as one block attached to switch room.</p> <p>Works on alternative designs is progressing for the proposed option.</p> <p>Demolition of existing ladies toilets completed. Construction and building has started with completion expected by late July 2023.</p> <p>Bored piers installation.</p>
<ul style="list-style-type: none"> <li>• Relocation of Cattle Yards (NSW Showgrounds Stimulus Program Phase 2B)</li> </ul>	60,000	Nil	IPM	<p>Advice from P &amp;A (Justin Sanderson). Showground Racecourse Committee Members would like to see the yards refurbished and made suitable for both cattle and horses by making the relocated pens approximately 4mx4m in size. Need to investigate further and obtain advice. Stockpro to do a design – organised by P&amp;A.</p> <p>(\$140k) Quote received from Stockpro is over budget and other grant funds to be sourced. Additional funding is required to move forward.</p>

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<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
Upgrade electrical Cattleman's Camping Area (NSW Showgrounds Stimulus Program Phase 2B)	8,082	Nil	IPM	Works complete, balance of unspent funds to be used elsewhere in project.
Warren Showground/ Racecourse Upgrade Project (Showground Stimulus Funding Program Phase 2C) including:  <ul style="list-style-type: none"> <li>Update/Renovate Male &amp; Female Amenities in Cattleman's &amp; Horse Sports Camping Area</li> </ul>	87,735	5,755	IPM/ TSM	Works program finalised following consultation with User Groups at the Showground/Racecourse Committee Meeting held on the 2nd August 2022 for Joint male and female toilet facility in one location.  Balance of unspent funds to be used for sewer/toilet works. (Joint male & female toilet facilities).
<ul style="list-style-type: none"> <li>Renovate Male Toilet @ Main Pavilion</li> </ul>	100,000	Nil	IPM/ TSM	Contractor has rectified the defects in the floor to Council's satisfaction. Concept Design changed due to condition of infrastructure. Scope of Works completed and now project is replacement of the male toilet.  Alternative design considered with male and female toilet in one area has been given the go ahead at the Showground Racecourse Committee meeting held 15 November 2022.  Contractor engaged for demolition works of male and female toilets.  Negotiations with building contractors is advancing on the proposed designs of new combined toilet block.  Work progressing on the joint male and female toilet facilities to be located at existing Ladies toilet Demolition of existing ladies toilets completed. Foundation works are now progressing.



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Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> <li>Install New Septic Receival Tank for Main Pavilion Toilets</li> </ul>	45,000	6,120	IPM/ TSM	Scope of works being reassessed to complete the works within the budget as part of alternative combined male and female toilet facility in one location.
<ul style="list-style-type: none"> <li>Renovate Centre Arena Toilets</li> </ul>	102,888	57,112	IPM/ TSM	Works Complete, balance of unspent funds which will be allocated to other sewer/sewerage works. (Joint male and female toilet facilities).
<ul style="list-style-type: none"> <li>Refence Showground Perimeter with Exclusion Fencing</li> </ul>	105,000	47,212	IPM	<p>Scope/area determined by Showground/ Racecourse Committee on 7th October 2021 being revised. (Quotes to be requested from local suppliers and rural fencing contractors). Length 4,100m and 3 double gates &amp; 2 single gates. RFQ document being prepared to call for quotations.</p> <p>Exclusion fence like airport exclusion fence being considered. Other grant funds required.</p> <p>Options and estimate prepared for 1.8m and 2.1m high fencing for Racing NSW considerations and funding supplement.</p> <p>Details on proposed option being considered (2.1m high) is sent to Warren Jockey Club for sourcing additional funding.</p> <p>Liaising with Matt Colwell/ Nicole McKay on this possible funding support from Racing NSW.</p> <p>Quotation for exclusion fencing called in June 2023. Racing NSW is looking for firm quotes to ascertain the amount of financial support.</p>
<ul style="list-style-type: none"> <li>New Septic Centre Arena with Grease trap for Canteen</li> </ul>	3,150	Nil	IPM/ TSM	Works Complete, balance of unspent funds which will be allocated to other works.

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Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> <li>*Re-level Pavilion Floors</li> </ul>	8,908	8,908	IPM/ TSM	Works Complete.
*Local Roads & Community Infrastructure Program Phase 3 – Equestrian Arena	94,545	94,545	IPM	Warren Showground/Racecourse Complex Equestrian Arena with a focus on female participants. Annex pavement, sealing and concrete path construction completed in May 2023.
Crown Reserves Improvement Fund Program Disabled (all access) toilet block Warren Pony Club	79,705	46,465	IPM/ TSM	<p>Construction of a toilet facility in the Warren Pony Club Facility. Scope of works and design complete. Single ambulant toilet will be built.</p> <p>Location has been finalised with Warren Pony Club, on the western side of Pony Club shed.</p> <p>Contractor (SPLAT Plumbing) has been engaged in September 2022 to do the works.</p> <p>Base/foundation concrete works completed. Fabrication of superstructure is progressing.</p> <p>Completion expected July 2023.</p>
Regional Racecourse Stimulus Funding Program 2022 – ‘Irrigation System’ Drought Proofing project and Public Area Fencing	272,727	Nil	IPM/ TSM	<p>Funding has been granted by the NSW Government towards drought proofing project and public area fencing.</p> <p>Rescoping in progress for an appropriate irrigation system and project may need further grants for the full scope of works.</p> <p>A concept and cost estimate report was received from the consultant in April 2023.</p> <p>Design consultant was asked to break the estimate into two projects to maximise funding support by Racing NSW:</p> <p>1. Inner irrigation system and pumping upgrade (up to 80% funding by Racing NSW); and</p>

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Project	Budget	Expend	Resp	Comment
				2. Construct outer irrigation system.  Cost estimate indicates that substantial additional funding is needed to proceed with the project.
Crown Reserves Improvement Fund Program Replacement of Showground Ladies Toilet Part 2	54,545	Nil	IPM/ TSM	Option for the replacement/refurbishments of the female toilets to an appropriate standard is in its final stage.  Alternative design being considered with male and female toilet in one area. Draft layout plan tabled at Showground Racecourse Committee meeting on 2/8/22.  Proposed to construct a joint toilet/shower facility at the location of ladies toilet agreed at the Showground Racecourse Meeting 15 November 2022.  Demolition of existing ladies toilets completed. Construction and building has started with completion expected by late July 2023.
Murray-Darling Basin Economic Development Program – Round 3 – Warren Showground/Racecourse Complex Improvement Program	130,591	130,592	IPM	Project involves: Showground/Racecourse facilities. i.e.  1. Disabled toilets GBS Falkiner Memorial Lounge; completed December 2021. 2. Replace windows and doors GBS Falkiner Memorial Lounge; Quote accepted for windows and doors replacements. Window and door installation works completed in December 2022; 3. Paint on the GBS Falkiner Lounge and grandstand, now complete. 4. Entry area concreting to comply with disabled access is planned for April/May 2023. 5. Quotation called to carry out the works. Existing concrete pavements removed for new pavement construction.

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Project	Budget	Expend	Resp	Comment
				6. Contractor engaged to do concrete pavement works at GBS Falkiner concourse. Works are expected to commence in June 2023.
Murray-Darling Basin Economic Development Program – Round 3 – Warren Shire Tourism, Business Development and Macquarie Marshes Signage and Shire Mural Program  <ul style="list-style-type: none"> <li>Stafford Street Water Tower Mural</li> </ul>	<b>For Mural Program Only</b>  135,914	119,334	GM IPM TSM	Rescoping for revised budget arranged. See Warren Public Arts Committee Minutes reported to July 2021 Council Meeting.  Stafford Street Water Tower Mural Design Concept reported to August 2021 Warren Public Arts Committee.  Advertised to the Community on Council media resources and the Warren Weekly in September 2021. Mural complete and unveiling undertaken on 2nd December 2021.
<ul style="list-style-type: none"> <li>Nevertire Water Tower Mural</li> </ul>			GM IPM TSM	Community Engagement Plan finalised. Community consultation completed and reported to the November 2021 Warren Public Arts Committee Meeting. Theme finalised, artist quotations finalised and works completed in July 2022.
<ul style="list-style-type: none"> <li>Warren Town Murals on Private Property (Total budget includes the \$10,000 donation from the Horse Committee)</li> </ul>		6580	GM IPM TSM	Community Engagement Plan finalised. Community consultation completed and report provided to November 2021 Warren Public Arts Committee Meeting. Themes, locations finalised; artist quotations finalised. Work commenced in July and was completed in August 2022. Works commenced on the mural for the new toilet block at the Showground Racecourse Complex.  Proposed design pattern approved by the Warren Public Arts Committee, to proceed into production.

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Project	Budget	Expend	Resp	Comment
Murray-Darling Basin Economic Development Program – Round 3 – Carter Oval Lighting Project	53,773	53,773	IPM	<p>Project involves Stage 2 of the Sports Lighting at Carter Oval including the installation of 4 lighting towers and LED lights.</p> <p>Onsite installation commenced 4th April 2022. All 4 main light towers have been installed, including 4 secondary towers on soccer field. Electrical switchboard and lighting testing and commissioning commenced on 1<sup>st</sup> week of August 2022.</p> <p>CT (Current transformer) metering installation at the switchboard and final commissioning completed in August 2022.</p> <p>Draft WAE information/test reports, O&amp;M manual and remote access for operation training manual submitted in November 2022.</p> <p>REES to do final quality tests and lighting certification will be carried out once Oval ground remediation works are complete. E-switch for Little Athletics and mustering area is yet to be completed.</p>
Murray-Darling Basin Economic Development Program – Round 3 – Monkeygar Creek Macquarie Marshes Bird Viewing Platform and Parking Project	499,608	497,938	IPM/ DMES	<p>Project involves the construction of the Bird viewing Platform, toilet and construction of the parking area suitable for buses and recreational vehicles (RV's).</p> <p>DMES is scoping and programming works. Concept Design for Bird Viewing Platform submitted to structural engineer for construction design. Roadworks and earthworks being scoped by DMES. Statement of Environmental Effects (SEE) completed. DA to be lodged. Toilet RFQ has been evaluated and ordered. Cost estimate for all works to be finalised once indicative cost of</p>

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Project	Budget	Expend	Resp	Comment
				<p>construction of the platform is obtained. Additional grant funding may be required or a scope reduction which will affect parking area.</p> <p>Wet weather has prevented any access to site since November 2021.</p> <p>Additional funding sought through Regional Tourism Activation fund grant was not successful. Scope will now be revised.</p> <p>Contractor engaged for the construction of the bird viewing platform subject to Development Consent. Site works expected to start in June 2023.</p>
*Drought Relief Events (Drought Communities Extension Program)	3,480	3,480	GM	Apart of the funding for the Warren Street Christmas Party 2022.
Warren Tennis Court Upgrade (Drought Communities Extension Program)	29,036	23,180	GM/ IPM	<p>Classic Sports Facilities have upgraded the two concrete courts to artificial turf cost \$48,254. Tennis Club costing new lights for these courts to complete the project. Order issued for supply of lights. Lights have arrived.</p> <p>Installation by local contractor (electrician) arranged. Electrician organising resources to complete the installation. Installation and tested – completed in May 2023.</p>
Reconnecting Regional NSW – Community Events Program	119,826	50,782	GM/ PAO	<p>Application submitted 30 June 2022.</p> <p>5 Events hosted by Community Organisations; these are as follows:</p> <ul style="list-style-type: none"> <li>- Burrima Walkway Grand Opening - Macquarie Wetlands Association (variation submitted for event &amp; date change to October 2023).</li> <li>- Far West Schools Ramsay Championship – NSW Rugby Union- Event complete.</li> </ul>

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**ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**CONTINUED**

Project	Budget	Expend	Resp	Comment
				<ul style="list-style-type: none"> <li>- Celebration of Warren Youth Festival – Warren Youth Support Group Incorporated – Event complete.</li> <li>- Sing Warren – Warren Chamber Music Festival – Event complete.</li> <li>- Golden Oldies Game Day – Gilgandra Cricket Association (variation submitted for event &amp; date change to October 2023).</li> </ul> <p>Christmas Street Party Celebrations 2022 – Warren Shire Council - Event complete and a good party with winning the Community Event of the Year in the 2023 Australia Day Awards.</p>
<b>Water Supplies</b>				
Groundwater Augmentation (Critical Drought Initiative Administered by – DPIE Safe and Secure Program)	245,616	208,346	TSM	<p>All 3 cross connections are complete. Tanks have been constructed. Tank connections installed. Installed power supply to pumps. Pumps tested ok. Approximately 2,400m, of pipe has been laid. Manifolds for Bore Flat &amp; Ellengerah have been installed. Flow meters and level sensors installed. System has been tested with gravity flow to Bore Flat from Ellengerah complete and System pumping from Bore Flat to Ellengerah testing complete. Approval from DPIE to purchase and install chlorination equipment at Bore Flat and Ellengerah given and now arranged. Chlorine equipment ordered; new chlorine shed built.</p> <p>Installation of the new chlorination equipment will be completed and commissioned by the end of June 2023.</p>
<b>Sewerage Services</b>				

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**ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**CONTINUED**

Project	Budget	Expend	Resp	Comment
Restart NSW Warren (STP) Upgrade	61,878	2,815	IPM/ TSM	<p>Contractor (Gongues Construction) started working on the project in early November 2020, following the award of a tender.</p> <p>Ponds: (Oxidation, maturation and evaporation) were built in early 2021. Construction in STP inlet works commenced in October 2021, with the operation of inlet screens ready for use. SPS and overflow storage facility was complete and commissioned.</p> <p>Intermittent and sporadic wet weather events during 2021 have delayed the progress of work considerably.</p> <p>Electrical Supply to STP installed with the installation of poles and a 63KVA Transformer and commissioned.</p> <p>EPA issued an advice/ provisional licence on 21 July 2022 on the condition that the EPA require a commissioning certificate from the contractor prior to issuing the final licence for the new Warren STP. Commissioning of the plant automation (SCADA &amp; Telemetry) completed in September 2022. Ongoing wet weather and major flooding around the town caused issues with accessing STP. Sewage diversion from old SPS to new SPS storage and then to STP arranged 11th November 2022. Start-up of the new STP, now commenced with final commissioning in December 2022.</p> <p>STP is in operation since December 2022. The EPA advised that the new Tiger Bay Treatment Plant does not require a licence.</p>
Warren Central Business District Toilet Installation	269,789	245,832	IPM/ TSM	The land has been subdivided and purchased. Necessary services have



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**ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**CONTINUED**

Project	Budget	Expend	Resp	Comment
<p>(Drought Communities Extension Program)</p> <p>Includes \$140,000 allocated from restricted funds for infrastructure improvement/replacement.</p>				<p>been connected including the required grease trap facilities. Although Council has funding to install a basic toilet block, the Scope was changed to a ‘self-cleansing’ or better-quality facility toilet costing more than the budget available. Report provided to the October 2021 Council Meeting for consideration for Council funding to the project if grant funds are not forthcoming. Work in progress based on Council funding the project. RFQ advertised on VenderPanel closed 14 July 2022. Contract awarded to Exeloo Pty Ltd, expect 22 weeks construction period. Fabrication completed; installation commenced in April and expected to be completed in early June 2023.</p> <p>Minor finishing works are being completed. The toilets opened to the public on Thursday, 8th June 2023.</p> <p>The vinyl wrap is expected to be completed by the end of June 2023.</p>
<p>Lions Park Toilet Installation</p>	<p>144,730</p>	<p>129,737</p>	<p>IPM/ TSM</p>	<p>Project is using the following funding:</p> <ul style="list-style-type: none"> <li>• Includes \$52,000 allocated from restricted funds for infrastructure improvement/replacement;</li> <li>• Aubrey Dinsdale’s bequeath to Council (\$52,813.78);</li> <li>• Murray Darling Basin Economic Development – Improvement of Regional Structures Grant (\$24,500); and</li> <li>• Contribution from the Warren Lions Club \$16,000.</li> </ul> <p>Final scoping of works complete, however was reassessed by the Infrastructure Projects Control Group.</p> <p>RFQ advertised on VenderPanel closed 14 July 2022. Contract awarded to Exeloo Pty Ltd, expect 22 weeks construction period. Fabrication</p>

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**CONTINUED**

Project	Budget	Expend	Resp	Comment
				<p>completed; installation commenced in April and expected to be completed early June 2023.</p> <p>Minor finishing works are being completed. The toilets opened to the public on Thursday, 8th June 2023.</p> <p>The vinyl wrap is expected to be completed by the end of June 2023.</p>
<p>Stronger Country Communities Fund Round 5 (SCCFR5) – Upgrading of Amenities, Change rooms, Canteen and Club House Facilities at the Warren Memorial Pool.</p>	<p>856,903</p>	<p>Nil</p>	<p>IPM</p>	<p>This project will replace the existing Male &amp; Female with "All Access" modern facilities. Include Disabled and Ambulant toilets in the amenities.</p> <p>Replace the existing entry, office and kiosk adding in a club house room with a modern compliant, fit for purpose fit out.</p> <p>Detailed survey initiated. Survey of the existing facility and area surrounds is complete.</p> <p>Construction work expected April-September 2024.</p> <p>Concept design and development works to commence from June/July 2023.</p> <p>Barnson was asked to provide a reverse brief/quote for developing design and specifications.</p>
<p>NSW Severe Weather &amp; Flood Grant (\$1,000,000) for AGRN 1025</p> <p>Warren Town Levee Remediation</p>	<p>887,500</p>	<p>Nil</p>	<p>GM IPM DMES TSM</p>	<p>This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions.</p> <p><b>Funds have been paid however, works program yet to be approved.</b></p>

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**CONTINUED**

Project	Budget	Expend	Resp	Comment
				Funding body requested additional information; submission due by 15 June 2023.
Macquarie Park Restoration	112,500	Nil	GM IPM DMES TSM	This project once implemented will ensure that the Warren town is prepared for major flooding and potentially immune from future natural disasters. This project will enable the resilience of the Warren Community as it equips the town with the mechanisms necessary to deal with future adverse environmental conditions. <b>Funds have been paid however, works program yet to be approved.</b> Funding body requested additional information; submission due by 15 June 2023.
Office of Sport - Female Friendly Community Sport Facilities and Lighting Upgrades Grant Program Victoria Park Precinct New Female Amenities.	500,000	Nil	IPM/ WSCCM	This project involves construction of new amenities building including two separate changerooms and public access toilets will be constructed to provide safe, equitable and accessible facilities for female participants within Victoria Park Precinct. Planning and project initiations are progressing. <ul style="list-style-type: none"> <li>- Geotechnical investigations initiated; Site exploration completed in May 2023.</li> <li>- Awaiting Geotech report.</li> <li>- Final location determined.</li> </ul> Barnson was asked to provide a reverse brief/quote for developing design and specifications.
* Office of Sport - Local Sport Defibrillator Grant Program 2022/23	7,335	7,335	IPM/ MHD	Three (3) AED units for 3 locations, they are as follows: <ul style="list-style-type: none"> <li>- Carter Oval Youth Sports Precinct New Amenities Building;</li> <li>- Victoria Park Precinct - Warren Tennis Club; and</li> </ul>

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**CONTINUED**

Project	Budget	Expend	Resp	Comment
				<p>- Collie Recreation Reserve - Collie Tennis Club.</p> <p>Defibrillators have been purchased and delivered.</p> <p>Defibrillators installed at Warren Tennis Club and Carter Oval, one temporarily installed at the Council's Administration Building.</p>
<p>Office of Regional Youth - Children and Young People Wellbeing Recovery Initiative - Large Grants</p> <p>Get Fit Get Strong Healthy Minds</p>	49,062	Nil	IPM	<p>Get Fit Get Strong Healthy Minds will be delivered at the Sporting Complex, Warren Memorial Pool and has been a Joint submission with Warren Youth Support Centre.</p> <p>Funding body granted an extension till 31 August 2023.</p> <p>Program has commenced on 9 May 2023 and will run every Tuesday and Friday afternoons until 21 July 2023.</p> <p>Participation by the Warren youth has been fantastic, no delays are expected.</p>
<p>Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B - Infrastructure Projects Management Office Projects</p>				
<p>Carter Oval Secondary Carpark Refurbishment Works for Reseals</p>	60,000	Nil	IPM	
<p>Carter Oval EV Charging Station (up to 3) Contribution</p>	45,000	Nil	IPM	

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**ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**CONTINUED**

<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
<b>Grant Applications</b>				
*NSW Social Cohesion Grants for local Government – Unsung Heroes, Innovation in Volunteering	99,575	Nil	IPM/ EDVM	Application was submitted on 6 February 2023, seeking to recognise and appreciate the volunteers of rural and regional communities. The program seeks to create a comprehensive scoping study to uncover the challenges associated with maintaining a dedicated rural volunteer workforce.  <b>Unsuccessful Outcome</b>
LGP Procurement Capability Grant Fund	17,345	Nil	IPM/ GM	EOI application was submitted on 20 April 2023, seeking Professional Procurement Training for staff.  <b>Awaiting Outcome Notification</b>
Growing Regional Economies Fund (GREF)	2,577,817	Nil	IPM/ EDVM	EOI application was submitted on 22 May 2023. This project is a connected series of integrated works that will create significant opportunities for growth within the Warren Shire and increase potential for attracting further investment in the region. <ul style="list-style-type: none"> <li>- Airport terminal building;</li> <li>- Multi-purpose building (Cultural Centre) at the Window on the Wetlands Precinct adjacent to Tiger Bay. To provide education, tour-guiding, displays, information sessions, research opportunities, and more, including increased events and activities focused on first nation culture (bush tucker and Storytime) and environmental awareness and sustainability;</li> <li>- Upgraded infrastructure to access, egress, and car parking, including improved drainage and a rain garden to manage water/runoff;</li> </ul>

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**ITEM 3      WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS**

**CONTINUED**

Project	Budget	Expend	Resp	Comment
<b>Grant Applications</b>				
				<ul style="list-style-type: none"> <li>- Enhancements to the nearby sewerage plant, reed bed, and UV Water System; and</li> <li>- The construction of the Monkeygar Creek Bird Viewing Platform, restroom, access roads, and car parking facilities in the heart of the Macquarie Marshes.</li> </ul> <p style="text-align: right;"><b>Awaiting Outcome Notification</b></p>

The items marked with an asterisk (\*) be deleted.

**ACRONYMS**

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

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ITEM 4                      DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

(E4-40)

**RECOMMENDATION**

That Council note the Delivery Program Progress Report under s404(5) Local Government Act 1993 and the ongoing actions.

**PURPOSE**

This report has been prepared in accordance with Section 404(5) of the Local Government Act 1993 and is required to inform Councillors and the community of the progress being undertaken towards meeting the community's goals.

**BACKGROUND**

Council is required under section 404 of the Local Government Act 1993 to work with its community to develop and adopt a four-year delivery program. Council adopted its current Delivery Program for 2022/23 to 2025/2026 on the 23rd June 2022.

**REPORT**

Attached to this report is a summary document of the Delivery Program. The summary has been developed to allow Council and the community to easily view the plan and to see how Council is working to achieve the outcomes.

The plan contains target colours to indicate:

- Green on target;
- Yellow progressing or a minor concern; and
- Red not commenced or a concern.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The Delivery Plan is funded as per Council's Four (4) Year Long Term Budget.

**LEGAL IMPLICATIONS**

Section 404 states:

***"404 Delivery program***

- (1) A council must have a program (its delivery program) detailing the principal activities to be undertaken by the council to implement the strategies established by the community strategic plan within the resources available under the resourcing strategy.*
- (2) The delivery program must include a method of assessment to determine the effectiveness of each principal activity detailed in the delivery program in implementing the strategies and achieving the strategic objectives at which the principal activity is directed.*
- (3) The council must establish a new delivery program after each ordinary election of councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election*

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**ITEM 4**

**DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023**

**CONTINUED**

- (4) A draft delivery program must be placed on public exhibition for a period of at least 28 days and submissions received by the council must be considered by the council before the delivery program is adopted by the council.*
- (5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months.”*

**RISK IMPLICATIONS**

No risks identified as plan is reported within legal time frames.

**STAKEHOLDER CONSULTATION**

The Delivery Program is available via Council for review.

**OPTIONS**

No options on report exist. The Delivery Program must be reported to Council.

**CONCLUSION**

The Delivery Program is a lead Council document to establish goals and objectives for Council and the community. The attached report provides advice on the Council’s progress for the year to date and on an ongoing basis.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

The Delivery Program 2022/23 to 2025/2026.

**SUPPORTING INFORMATION /ATTACHMENTS**

Six monthly report - June 2023 is attached.

**ACRONYMS**

GM - General Manager  
DMFA - Divisional Manager Finance & Administration  
DMES - Divisional Manager Engineering Services  
MHD - Manager Health and Development Services  
EDVM - Economic Development and Visitation Manager  
LIB - Librarian  
TSM - Town Services Manager  
RIM - Roads Infrastructure Manager  
IPM - Infrastructure Projects Manager  
APM – Assets and Projects Manager  
FRSPM – Flood Restoration and Special Projects Manager  
WHS/RC – Work Health Safety/Risk Co-ordinator  
SMT – Senior Management Team  
Manex – Management Executive

**Bold = First responsible officer.**



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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

CONTINUED

Objective 1.1: Attract and retain community-focused resources										
Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
1.1.1	Improve ageing, youth and disability services within the community	Review and define existing directory of service providers with a focus on aged care, youth and disability services	GM, <b>MHD</b> , DMFA, Interagency Delegates	Updated Directory	X				In progress.	
		Obtain expressions of interest for at least one care provider to establish satellite office/shop front in Warren	GM, <b>MHD</b>	Satellite office established	X	X	X		No action to date.	
		Provide leadership and work with the Warren Interagency Support Services Group to consider how best to support the Shire's local community services	<b>MHD</b> , Interagency Delegates	Regular meetings organised	X	X	X	X	Ongoing.	
		Host an expo on health services in Warren, including ageing, youth and disability services	<b>MHD</b> , Interagency Delegates	Expo conducted		X			Not applicable.	
		Display list of service providers and their services on media channels (billboard, social media and Council's website)	<b>MHD</b> , Interagency Delegates	Information disseminated	X	X	X	X	In progress.	
1.1.2	Improve health services within the community	Advocate for improved medical services including General practitioners and Allied Health Providers	Mayor, <b>GM</b>	Advocacy strategy developed and implemented	X	X	X	X	Ongoing. RFDS commenced providing General Practice Services 15th December 2022.	

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**CONTINUED**

Objective 1.1: Attract and retain community-focused resources										
Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Liase with the Warren Multi-Purpose Health Service and other health providers to seek to provide improved health services	Mayor, <b>GM</b>	Meetings conducted	X	X	X	X	Ongoing. Meetings held with RaRMS Health, RFDS, Warren MPHS, WHAC, CEO Western Local Area Health District.	
1.1.3	Improve educational services within the community	Explore enhancements to our library services for our entire community	GM, DMFA, <b>LIB</b>	New services implemented	X	X	X	X	Ongoing. Mondays used for the Outreach Program provided to St Mary's School, Warren Central School, Warren Preschool and Little Possums.	
		Advocate for new and additional educational services	Mayor, <b>GM</b>	Advocacy strategy developed and implemented	X	X	X	X	In progress.	
1.1.4	Ensure current and future housing needs for the community are met	Research the status of the local housing market including vacancy rates and current demand	<b>MHD</b>	Research completed	X				In progress. Housing provision in the Orana and Central Darling Report provided by RDA Orana.	
		Research industry and economic forecasts for Warren to gauge projected employment demand and related demand for housing	<b>MHD</b>	Research completed	X				In progress.	

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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

CONTINUED

Objective 1.1: Attract and retain community-focused resources									
Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	<p>Summarise specific housing needs by category:</p> <ul style="list-style-type: none"> <li>✓ short- to medium-term housing opportunities for seasonal workers, visitors and residents</li> <li>✓ permanent housing opportunities for new residents</li> </ul> <p>Review the land release timetable for Warren</p> <p>Amend our Local Environmental Plan (LEP) to enable new housing options to be created (including community housing)</p> <p>Promote new housing opportunities to property developers and facilitate future investments</p>	MHD	Report prepared	X				In progress.	
		GM, MHD	Audit of suitable land completed	X				In progress.	
		GM, SMT, MHD	LEP amended	X				In progress, currently advertising for any proposed amendments by the community.	
		Mayor, GM, SMT	Promotions undertaken	X	X	X	X	In progress, working with Housing Plus to provide an affordable housing opportunity using Council owned public land in Gunningba Estate.	
1.1.5	Work with local Police and the community to ensure that our community is safe	Mayor, GM	Advocacy strategy rolled out with key meetings conducted	X	X	X	X	In progress, meeting to be arranged with local Sergeant and Inspector.	

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**ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023**

**CONTINUED**

Objective 1.1: Attract and retain community-focussed resources										
Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Continually monitor and take legal action on the use of illicit drugs within the community	Mayor, <b>GM</b>	Meetings conducted to facilitate actions leading to a reduction in crime and the use of illicit drugs	X	X	X	X	In progress.	
		Provide animal control services to meet the demands of the community	<b>MHD</b>	Reduction in complaints	X	X	X	X	In progress, advertising campaign commenced to educate the community on provision of advice to Council relating to dog complaints.	
1.1.6	Recognise and support our wide range of local community groups	Develop strategies across social, economic and environmental issues	<b>GM, MHD, SMT, MANEX</b>	Strategies developed and implemented	X				Ongoing.	
		Council to meet with local peak indigenous organisations	<b>GM, Mayor, SMT</b>	Regular meetings organised	X	X	X	X	In progress.	
		Council to meet with community peak bodies and stakeholders to build collaborative relationships	<b>GM, Mayor, SMT, MANEX</b>	Regular meetings organised	X	X	X	X	Ongoing.	

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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

CONTINUED

Objective 1.1: Attract and retain community-focused resources										
Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
1.1.7	Improve transport services within the community	Facilitate the improvement of transport services both within the Shire and those to and from the Shire	GM, DMES, <b>MHD</b> , Interagency Delegates	Increased level of connectivity for residents	X	X	X	X	In progress.	

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**ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023**

**CONTINUED**

Objective 1.2: Engage with the community										
Social Strategy		Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
1.2.1	Maintain ongoing community engagement to instil a strong collaborative environment with the community	Implement Council’s Community Engagement Strategy	GM, EDVM, <b>MANEX</b>	Increased engagement with the community	X	X	X	X	Ongoing, Community Engagement Plans enacted for all major projects and programs.	
1.2.2	Support and promote community-based lifestyle and social events	Work with community to support community-based events	GM, EDVM, <b>MANEX</b>	Activities and events supported by Council held	X	X	X	X	Ongoing, major events program enacted.	
		Train and assist community organisations in obtaining grants	<b>EDVM</b> , IPM, <b>MANEX</b>	Grants received by Council and the community organisations	X	X	X	X	Economic Development and Visitation Office and Infrastructure Projects Management Office undertaking assistance within resources constraints.	
1.2.3	Encourage volunteerism within the community	Build a collaborative relationship with community organisations to offer assistance to volunteer organisations	GM, <b>MANEX</b> , Interagency Delegates	Positive feedback from volunteer organisations	X	X	X	X	Ongoing. Grant application arranged for the training of volunteers within several organisations within Warren Shire.	

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**ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023**

**CONTINUED**

Objective 1.2: Engage with the community										
Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Work with the Warren Interagency Support Services Group to encourage volunteerism	<b>MHD</b> , Interagency Delegates	Regular meetings organised	X	X	X	X	Ongoing.	
1.2.4	Ensure that our emergency services organisations are ready to support our community during natural disasters and other emergencies	Assist with the coordination of emergency services, through the Local Emergency Management Committee	GM, Mayor, <b>DMES (LEMO)</b> , MHD, TSM	Efficient coordination of emergency services management	X	X	X	X	Ongoing, LEMC Meeting regularly and providing support to combat agencies. Debrief of the 2022 Floods undertaken (what was done well and areas of improvement).	
1.2.5	Support Aboriginal people and organisations to increase the broader community's awareness and recognition of local Aboriginal cultural identity in Warren Shire	Build and maintain collaborative relationships with the Warren Local Aboriginal Land Council	<b>GM</b> , Mayor, MANEX	Regular meetings held	X	X	X	X	In progress.	
				Support provided to increase cultural awareness and inclusion	X	X	X	X	Ongoing. New draft Code of Meeting Practice has an appropriate Acknowledgement of Country included.	

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**ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023**

**CONTINUED**

Objective 1.3: Support young people and encourage their development										
Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
1.3.1	Support programs and services that support and assist young people in our community	Support the Warren Youth Foundation to develop strategies to assist the youth of Warren Shire	<b>MHD,</b> Interagency Delegates	Number of successful projects undertaken	X	X	X	X	Ongoing. Success with Children and Young People Well Being Recovery initiative – Get Fit Get Strong Healthy Minds, which will be complete in July 2023.	
1.3.2	Promote, to our youth, the facilities and activities that are available to them within the Shire	Address schools on the facilities that are available	<b>MHD</b>	School presentations conducted	X	X	X	X	No action to date, an extensive program will be instigated as soon as the Carter Oval Youth Sports Precinct becomes available.	
		Promote the facilities and activities available through Council’s website, social media and Council newsletters	<b>MHD</b>	Increased usage of facilities and participation in activities	X	X	X	X	Ongoing. An extensive promotional program will be instigated as soon as the Carter Oval Youth Sports Precinct becomes available.	
1.3.3	Develop traineeship programs to retain youth	Review opportunities to develop traineeships within Council’s structure	<b>GM, SMT</b>	Council’s structure reviewed	X	X	X	X	Investigations commenced. School Vocational Visits were considered but not progressed at present.	



# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at  
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Objective 1.3: Support young people and encourage their development										
Social Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Liaise with businesses and the Warren Chamber of Commerce to encourage traineeships	GM, SMT	Presentations conducted	X	X	X	X	In progress.	
		Develop indigenous traineeships within the Shire	GM, SMT	Indigenous traineeships developed	X	X	X	X	No action to date. Indigenous traineeship program will be considered in the future for the Visitor Information Centre.	

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Objective 2.1: Our economic delivery program: Objective 2.1: Facilitate the diversification of industries within the Shire										
Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
2.1.1	Improve skilled and unskilled employment opportunities to attract and retain young people and working families	Survey the community to ascertain reasons for leaving or staying	GM, SMT, EDVM	Surveys completed	X			In progress.		
		Survey business owners to ascertain what keeps their young people and what could bring them back	GM, SMT, EDVM	Surveys completed	X			In progress.		
		Interview business owners who have successfully employed skilled, unskilled and young people	GM, SMT, EDVM	Interviews conducted	X			In progress.		
		Survey business owners to understand what may have stopped them in attracting and keeping skilled and unskilled people	GM, SMT, EDVM	Surveys completed	X			In progress.		
		Survey business owners to understand what skills they are missing	GM, SMT, EDVM	Surveys completed	X			In progress.		
		Collate findings and prepare action plan	GM, SMT, EDVM	Report prepared	X	X		No action to date.		
2.1.2	Proactively identify and create new business opportunities and associated investment within the Shire	Facilitate business-led community forums to identify business and investment opportunities	Mayor, GM, SMT, EDVM	Forums held	X	X	X	X	In progress. Initial liaison undertaken with Warren Chamber of Commerce.	
		Engage with industry bodies and investors to share business and investment ideas	Mayor, GM, SMT, EDVM	Meetings conducted	X	X	X	X	In progress.	

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<b>Objective 2.1: Our economic delivery program: Objective 2.1: Facilitate the diversification of industries within the Shire</b>										
<b>Economic Strategy</b>	<b>Council delivery program actions</b>	<b>Responsible officer / department</b>	<b>Measures</b>	<b>2022 / 2023</b>	<b>2023 / 2024</b>	<b>2024 / 2025</b>	<b>2025 / 2026</b>	<b>Comment</b>	<b>Target</b>	
	Meet with potential businesses and investors to explore opportunities	Mayor, GM, SMT, <b>EDVM</b>	Meetings conducted	X	X	X	X	In progress.		
	Seek to close out investment opportunities	Mayor, GM, SMT, <b>EDVM</b>	Opportunities completed	X	X	X	X	No action to date.		

<b>Objective 2.2: Proactively support the development of tourism as a key industry for the Shire</b>										
<b>Economic Strategy</b>	<b>Council delivery program actions</b>	<b>Responsible officer / department</b>	<b>Measures</b>	<b>2022 / 2023</b>	<b>2023 / 2024</b>	<b>2024 / 2025</b>	<b>2025 / 2026</b>	<b>Comment</b>	<b>Target</b>	
2.2.1	Prepare and implement a tourism strategy for the Shire	GM, SMT, <b>EDVM</b>	Strategy completed	X				In progress. Warren Visitor Economy Consultation undertaken. Consultation group being formulated.		
	Implement the tourism strategy with support from tourism businesses, the community and Government	GM, SMT, <b>EDVM</b>	Strategy implemented	X	X	X	X	In progress. Consultation group being formulated.		
	Prepare a visitor destination management plan for the Shire with input from the community	GM, SMT, MANEX, <b>EDVM</b>	Plan completed	X				In progress with Warren Visitor Economy Consultation undertaken. Destination Macquarie Marshes Taskforce facilitated.		

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Objective 2.2: Proactively support the development of tourism as a key industry for the Shire										
Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Implement the visitor destination management plan for the Shire with support from tourism businesses, the community and Government	GM, SMT, MANEX, EDVM	Plan implemented	X	X	X	X	In progress with Warren Visitor Economy Consultation undertaken. Destination Macquarie Marshes Taskforce facilitated.	
2.2.2	Provide and promote sustainable recreation and tourism access to our rivers and marshes	Confirm preferred locations to provide access to rivers for fishing and other recreational activities	GM, SMT, MANEX, EDVM	Locations identified	X	X			In progress. Destination Macquarie Marshes Taskforce facilitated.	
		Develop selected river locations	GM, SMT, MANEX, EDVM	Development complete	X	X	X		In progress. Destination Macquarie Marshes Taskforce facilitated.	
		Actively assist with the maintenance, improvement and expansion of recreational infrastructure at the Macquarie Marshes	GM, SMT, MANEX, EDVM	Support provided	X	X	X	X	In progress. Destination Macquarie Marshes Taskforce facilitated. Burrima Boardwalk Access Road being constructed and Monkeygar Birdviewing Platform construction soon to commence.	
2.2.3	Develop and deliver a customer service	Research best practice customer service approaches	GM, SMT, MANEX, EDVM	Research completed	X	X			In progress.	

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Objective 2.2: Proactively support the development of tourism as a key industry for the Shire									
Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	framework for all businesses in our Shire	Host a customer service workshop with local businesses to consider best practice customer service approaches	Workshop conducted		X			Not applicable.	
		Facilitate agreement on a customer service framework for all businesses in the Shire	Framework agreed		X			Not applicable.	

Objective 2.3: Support the growth and revitalisation of existing and new local businesses									
Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
2.3.1	Facilitate the growth of local businesses	Research industry and economic forecasts for Warren	Research completed	X				In progress.	
		Research growth strategies adopted by Shires like ours	Research completed	X				In progress.	

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Objective 2.3: Support the growth and revitalisation of existing and new local businesses										
Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Facilitate a business growth working group comprised of business-focussed community groups and individual businesses to: ✓ identify barriers to growth ✓ consider growth opportunities for existing businesses	GM, SMT, MANEX, <b>EDVM</b>	Working group established and operating	X	X			In progress.	
		Facilitate the development and implementation of a business growth strategy	GM, SMT, MANEX, <b>EDVM</b>	Strategy developed and implemented	X	X	X	X	In progress.	
2.3.2	Facilitate improvements in business efficiency for local businesses	Research best practice business efficiency approaches	GM, SMT, MANEX, <b>EDVM</b>	Research completed	X	X			No action to date.	
		Host a business efficiency workshop with local businesses to consider best practice business efficiency approaches	GM, SMT, MANEX, <b>EDVM</b>	Workshop conducted		X			Not applicable.	
		Facilitate the implementation of new business efficiency approaches	GM, SMT, MANEX, <b>EDVM</b>	Efficiency approaches implemented		X	X	X	Not applicable.	

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Objective 2.3: Support the growth and revitalisation of existing and new local businesses										
Economic Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
2.3.3	Diversify land use options in the Warren CBD to support new business opportunities for the community	Conduct community consultation regarding possible new land uses for the Warren CBD and collate outcomes	GM, SMT, MANEX, <b>EDVM</b>	Community consultation completed	X				Draft CBD Plan to be finished before consultation.	
		Amend our Local Environmental Plan (LEP) where required	GM, <b>MHD</b> , SMT	LEP amended	X				In progress, currently advertising requesting community to advise of any proposed re-zoning.	
		Promote zoning changes to the community	GM, <b>MHD</b> , SMT, MANEX	Promotion undertaken	X	X	X	X	In progress, currently advertising requesting community to advise of any proposed re-zoning.	

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday, 22nd June 2023

### ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

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Objective 3.1: Provide reliable and accessible connectivity across the Shire										
Infrastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
3.1.1	Ensure that the road network is maintained to acceptable community standards	Ensure that our roads are maintained to acceptable community standards in a cost effective, efficient and safe manner – as outlined in the asset management plans	DMES, RIM, APM, FRSPM	Maintenance activities conducted in accordance with good engineering practice	X	X	X	X	In progress however, recent floods and storms have severely affected the road network. Appointment in the future of RIM, APM and FRSPM will progress numerous road construction and maintenance projects.	
		Actively seek grants from Federal and State Governments	DMES, RIM, APM, FRSPM	Increased level of grant funds obtained	X	X	X	X	Ongoing – see grant applications reported to Council.	
3.1.2	Advocate for reliable telecommunications services throughout the Shire	Collate local data to demonstrate the importance of having reliable telecommunications networks throughout the Shire including: ✓ Mobile phone networks ✓ Data networks	GM, SMT	Report prepared	X				Constant contact with Telstra.	
		Lobby relevant Government Ministers and Departments to advocate for improved telecommunications infrastructure	Mayor, GM	Meetings conducted for advocacy and lobbying	X	X	X	X	In progress however, submissions seem to be not working.	



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Objective 3.1: Provide reliable and accessible connectivity across the Shire										
Infrastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
3.1.3	Ensure that the Shire is well positioned to rapidly adopt new, modern energy technologies as they emerge	Monitor trends in the energy supply sector, particularly with respect to renewable energy	GM, SMT	Research conducted	X	X	X	X	Program of solar panel installation on/in Council facilities complete. Further works including EV charging stations and batteries subject to grant funds.	
		Lobby the Government, energy authorities and energy providers to ensure that Warren Shire is included in the Central-West Orana Renewable Energy Zone with improved high-voltage connectivity	Mayor, GM	Meetings conducted and submissions made	X	X	X	X	Now not possible.	
3.1.4	Advocate for improved rail access to Warren	Lobby relevant Government Ministers and Departments to advocate for improved rail access to Warren	Mayor, GM	Meetings conducted for advocacy and lobbying	X	X	X	X	In progress, advice provided to Local State Member.	

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**ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023**

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Objective 3.2: Provide sustainable infrastructure for the community										
Infrastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
3.2.1	Maintain community assets (swimming pools, library, council buildings, parks, gardens, reserves, cemeteries, aerodrome, stormwater, water and sewer infrastructure) to acceptable community standards	Conduct community consultation regarding community assets	GM, SMT, <b>MANEX</b> , MHD, IPM, TSM	Community consultation completed	X	X	X	X	Ongoing, constant monitoring of complaints and actions required.	
		Ensure that community assets are maintained to acceptable community standards in a cost effective, efficient and safe manner – as outlined in our asset management plans	<b>DMES, MHD</b> , TSM	Maintenance activities conducted	X	X	X	X	Ongoing, follow-up processes in place.	
		Actively seek grants from Federal and State Governments	GM, SMT, <b>MANEX</b> , TSM, IPM, LM	Increased level of grant funds obtained	X	X	X	X	Ongoing – see grant applications reported to Council.	
3.2.2	Ensure that the Warren levee continuously remains fit for purpose	Undertake a regular renewal and repair program for the Warren levee	<b>DMES</b> , TSM	Renewals and repairs completed	X	X	X	X	Ongoing with Project Management Team formulated.	
		Actively seek grants from Federal and State Governments	<b>DMES</b> , TSM	Grant funds obtained	X	X	X	X	In progress. Project Management Team finalising funding from both the State and Commonwealth Governments.	

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Objective 3.3: Proactively manage our infrastructure assets											
Infrastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target		
3.3.1	Adopt comprehensive and practical asset management plans that support, and are supported by, our long-term financial plans	Prepare asset management plans for each class of asset	DMFA, DMES, MHD, TSM, RIM, APM, FRSPM	Plans adopted by Council	X	X	X	X	In progress for Roads, Water and Sewer however, delayed until appointment of new APM.		
		Ensure that plans are integrated with our long-term financial plans	DMFA, APM	Plans completed	X	X	X	X		In progress.	
		Ensure that operations, maintenance, capital renewal and capital expansion activities are undertaken in accordance with the asset management plans	DMES, MHD, TSM, RIM, APM, FRSPM, IPM	Programs in place	X	X	X	X			In progress.
		Capture accurate and complete asset condition data regularly	DMES, MHD, TSM, RIM, APM, FRSPM	Condition assessments undertaken	X	X	X	X		In progress, Confirm Asset Management System yet to be fully implemented. Reflect will be used for the management of the road network including RMCC. Delayed until appointment of new APM.	
		Actively seek grants from Federal and State Governments	DMES, MHD, TSM, RIM, APM, FRSPM, IPM	Increased level of grant funds obtained	X	X	X	X			Ongoing – see grant applications reported to Council.

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Objective 3.3: Proactively manage our infrastructure assets										
Infrastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
3.3.2	Maintain a well-resourced team of infrastructure staff to ensure that our infrastructure needs are met	Ensure infrastructure staff are appropriately experienced and qualified to adequately maintain and improve infrastructure	GM, SMT, RIM, APM, FRSPM, TSM, IPM	Experienced and qualified staff	X	X	X	X	In progress. Appointment in the future of RIM, APM and FRSPM will ensure the team is well resourced to progress numerous road construction and maintenance projects.	

Objective 3.4: Revitalise the Warren, Nevertire and Collie streetscapes										
Infrastructure Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
3.4.1	Continually upgrade streetscapes in Warren, Nevertire and Collie to create attractive places to live and to visit	Finalise investigation, design and implementation of the upgrading of the Warren CBD streetscape	GM, DMES	Design and implementation completed	X	X	X	X	In progress, final draft plan to be finalised. Milling and AC work in Dubbo Street and other Warren town streets to be undertaken in late June, early July 2023.	
		Continue consultation with the Warren, Nevertire and Collie communities on possible future streetscape improvements	DMES	Consultation program instigated	X	X	X	X	In progress.	

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Objective 4.1: Manage the impact of climate change on our local community										
Environmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
4.1.1	Work with appropriate agencies to proactively address the local impacts of climate change	Actively participate in Macquarie Floodplain Management Committee	<b>Mayor, GM</b>	Meetings attended	X	X	X	X	Ongoing, active involvement by both the Mayor and General Manager.	
		Actively participate in the Central West Councils Environment and Waterways Alliance	<b>MHD</b>	Meetings attended	X	X	X	X	Ongoing, active involvement.	
		Respond to climate-driven regulatory changes that impact our community	<b>GM, MHD, DMES, RIM, APM, FRSPM, TSM</b>	New initiatives implemented	X	X	X	X	In progress.	
		Lobby Government to pipe the Albert Priest channel	<b>Mayor, GM</b>	Pipe installed	X	X			Ongoing, submissions continue to be provided.	
		Amend our Local Environmental Plan (LEP) to enable Council to better manage the impact of solar farms on our agricultural land and our community	<b>GM, SMT, MHD</b>	LEP amended	X				Ongoing, currently advertising for the community to advise of any proposed re-zoning	

# WARREN SHIRE COUNCIL

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Objective 4.1: Manage the impact of climate change on our local community										
Environmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Review our Consequence Management Guides under our Local Emergency Management Plan	GM, <b>DMES (LEMO)</b> , MHD, TSM	Review completed	X	X	X	X	In progress however, CMG's are the responsibility of the relevant combat agencies, Local Emergency Management Plan to draft stage.	
		Update our Local Emergency Management Plan to take into account the impact of climate change	GM, <b>DMES (LEMO)</b> , MHD, TSM	Plan updated		X		In progress, early due to timing with Local Emergency Management Plan to draft stage.		
4.1.2	Encourage the local community to embrace sustainable living and business practices	Provide the community with access to education, information and activities that promote sustainable living and business practices	<b>MHD</b>	Information delivered	X	X	X	X	In progress. Solar energy information will be provided through the Warren Chamber of Commerce and the Economic Development and Promotions Committee using a consultant.	

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Objective 4.2: Proactively manage environmental-based assets for the community										
Environmental Strategy		Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
4.2.1	Sustainably manage the Shire's limited water resources	Assist with the education of landowners on the role and activities of the Natural Resources Access Regulator	<b>MHD</b>	Educations programs completed	X	X	X	X	No action to date.	
		Lobby the Government to increase the capacity of the Burrendong dam	<b>Mayor, GM</b>	Submissions made	X	X	X	X	In progress, submissions including for the Macquarie Castlereagh Regional Water Strategy.	
4.2.2	Ensure that our town water usage complies with our licenced allocations	Monitor water usage to ensure that extraction limits are not exceeded	<b>DMES, TSM</b>	Water usage remains within our limits	X	X	X	X	Ongoing, constant reporting.	
		Investigate the installation of smart meters	<b>DMES, TSM</b>	Investigation undertaken		X			Not applicable.	
		Educate the community on sustainable water usage	<b>DMES, TSM</b>	Education program delivered	X	X	X	X	No action to date, plenty of water about.	
4.2.3	Provide Warren and the villages of Nevertire and Collie with an adequate and safe water supply that is appropriately priced for all consumers	Maintain and renew our water supply network in accordance with our water supply network asset management plan	<b>DMES, TSM</b>	Adherence to asset management plans	X	X	X	X	Ongoing, including the provision of funding for bore replacement refurbishment works and pumps. Replacement of Telemetry System in progress.	

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Objective 4.2: Proactively manage environmental-based assets for the community										
Environmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Comply with current best practices for water supply networks	DMES, <b>TSM</b>	Affirmative annual compliance report	X	X	X	X	Ongoing.	
		Upgrade the chlorination systems at Warren, Nevertire and Collie to best practice levels	DMES, <b>TSM</b> , IPM	Chlorination systems installed	X				Ongoing, Council has received final grant approval from NSW Government and works in progress.	
		Remain actively involved in the Orana Water Utilities Alliance	DMES, <b>TSM</b>	Meetings attended	X	X	X	X	Ongoing, active involvement.	
4.2.4	Provide Warren and the village of Nevertire with an adequate and environmentally acceptable sewerage scheme that is appropriately priced for all consumers	Maintain and renew our sewerage network services in accordance with our sewerage network asset management plan	DMES, <b>TSM</b>	Sewerage network renewed and maintained	X	X	X	X	Ongoing, new Sewerage Treatment Works and Pump Station operational November 2022. Replacement Telemetry System in progress.	
		Comply with current best practices for sewerage systems	DMES, <b>TSM</b>	Affirmative annual compliance report	X	X	X	X	Ongoing.	
		Remain actively involved in the Orana Water Utilities Alliance	DMES, <b>TSM</b>	Meetings attended	X	X	X	X	Ongoing, active involvement.	



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Objective 4.2: Proactively manage environmental-based assets for the community										
Environmental Strategy		Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
4.2.5	Ensure that our stormwater drainage system remains effective	Maintain our stormwater drainage assets in accordance with our stormwater drainage asset management plan	DMES, TSM	Adherence to asset management plan	X	X	X	X	Ongoing.	
		Install stormwater quality improvement devices (SQIDs)	DMES, TSM	Funding approved and devices installed		X	X	X	Not applicable and subject to grant funding.	

Objective 4.3: Provide a sustainable waste management service for the community										
Environmental Strategy		Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
4.3.1	Reduce the rate of landfill through appropriate waste minimisation and waste collection processes	Participate in regional initiatives relating to the reduction of waste deposited in our landfill facilities	MHD	Reduction in waste deposited in our landfill facilities	X	X	X	X	Ongoing.	
		Investigate and implement improved waste collection and waste processing processes	MHD	New improved processes implemented	X	X	X	X	No action to date.	

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CONTINUED

Objective 4.3: Provide a sustainable waste management service for the community										
Environmental Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Implement the Ewenmar Waste Depot Management Regime, Strategies and Plan	MHD	New Management Plan implemented	X				In progress, excavator and equipment purchased, other works delayed due to wet weather, but now have commenced.	
4.3.2	Introduce new sustainable waste management practices for both green waste and recyclable materials	Investigate and implement improvements in green waste processing	MHD	New green waste processing implemented	X	X	X	X	No action to date.	
		Investigate and implement new uses for processed green waste	MHD	New uses for processed green waste identified and utilised	X	X	X	X	No action to date.	
		Investigate and implement state of the art recycling initiatives	MHD	New recycling initiatives introduced	X	X	X	X	No action to date.	

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at  
Council Community Room, Warren on Thursday, 22nd June 2023

**ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023**

**CONTINUED**

Objective 4.4: Support environmentally sustainable land management practices										
Environmental Strategy		Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
4.4.1	Actively manage noxious weeds	Apply the weed management guidelines of the Castlereagh Macquarie County Council (CMCC) to land that Council manages	<b>DMES, MHD, TSM, RIM, APM, FRSPM</b>	Guidelines adhered to	X	X	X	X	In progress, particularly following reports.	
		Assist in promoting and endorsing the CMCC guidelines to landowners	<b>MHD</b>	Guidelines promoted and endorsed	X	X	X	X	Ongoing, Council monthly newsletter now being utilised and some program signage installed.	
4.4.2	Actively manage pests	Continually liaise with Local Land Services (LLS) to ensure that current pest management initiatives are undertaken on land that Council manages	<b>DMES, MHD, TSM, RIM, APM, FRSPM</b>	Initiatives undertaken when requested by LLS	X	X	X	X	Ongoing.	
4.4.3	Ensure that crown land is managed using environmentally sustainable principles and practices	Continually liaise with Government to ensure that Council maintains the crown land under its management in an environmentally sustainable way	<b>DMES, MHD, TSM</b>	Environmentally sustainable management achieved	X	X	X	X	In progress with Plan of Management in train however, consultant is causing delays.	
4.4.4	Preserve and protect endangered ecological communities (EEC) of native plants, animals and other organisms living in unique	Liaise with Government and other agencies to remain appraised of the latest legislation and initiatives concerning the preservation and protection of endangered ecological communities	<b>DMES, MHD, TSM, RIM, APM, FRSPM</b>	Current EEC legislation and initiatives understood	X	X	X	X	Ongoing.	

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at  
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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

CONTINUED

Objective 4.4: Support environmentally sustainable land management practices										
Environmental Strategy		Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	habitats within the Shire	Implement preservation and protection initiatives as required	DMES, MHD, TSM, RIM, APM, FRSPM	Processes implemented	X	X	X	X	Ongoing.	
4.4.5	Sustainably manage Council's road-making materials and storage sites (gravel, sand, loam pits and roadside stockpile sites)	Regularly monitor the safety and operations of gravel, sand and loam pits and roadside stockpile sites to ensure high environmental standards are adhered to	DMES, RIM, APM, FRSPM, WHS/RC	Monitoring in progress and actions undertaken	X	X	X	X	In progress, gravel pit investigation to be undertaken.	
		Redevelop and implement the Quarry Safety Management Plan	DMES, RIM, APM, FRSPM, WHS/RC	Plan in place	X				In progress.	

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at  
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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

CONTINUED

Objective 5.1: Ensure strong engagement and collaboration with the community										
Governance Strategy		Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.1.1	Undertake regular community engagement activities as per the Community Engagement Strategy	Complete all community engagement activities outlined in the Community Engagement Strategy	Mayor, GM, SMT, <b>MANEX</b>	Strong community engagement	X	X	X	X	Ongoing, Community Engagement Plans enacted for all major projects/programs. Was much harder without a local paper. Now local paper recently recommenced.	
5.1.2	Provide training to the community on making grant applications	Disseminate grant opportunities to the community	GM, SMT, <b>MANEX, IPM, EDVM</b>	Grant opportunities promoted	X	X	X	X	Ongoing, by the Infrastructure Projects Management Office and Economic Development and Visitation Office.	
		Train community members and community groups on best practice grant preparation	<b>EDVM</b>	Number of successful grants	X	X	X	X	Minimum level of progress by Infrastructure Projects Management Office. Now with the appointment of the Economic Development and Visitation Manager preparation for this training has commenced.	

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at  
Council Community Room, Warren on Thursday, 22nd June 2023

**ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023**

**CONTINUED**

<b>Objective 5.1: Ensure strong engagement and collaboration with the community</b>										
<b>Governance Strategy</b>		<b>Council delivery program actions</b>	<b>Responsible officer / department</b>	<b>Measures</b>	<b>2022 / 2023</b>	<b>2023 / 2024</b>	<b>2024 / 2025</b>	<b>2025 / 2026</b>	<b>Comment</b>	<b>Target</b>
5.1.3	Promote Warren Shire Council to wide audiences both within the Shire and externally	Prepare and implement community engagement plans	Mayor, GM, SMT, <b>MANEX</b> , EDVM	Plans completed and implemented	X	X	X	X	Ongoing, Community Engagement Plans enacted by all major projects/programs.	
		Promote Council through websites, social media and other relevant promotional channels (print and online)	Mayor, GM, SMT, <b>MANEX</b> , EDVM	Increased positive image of Council	X	X	X	X	Ongoing through newsletters, Community Room Display Screen, Facebook posts, website, LinkedIn etc.	

<b>Objective 5.2: Maintain a financially sustainable Council that provides cost effective services</b>										
<b>Governance Strategy</b>		<b>Council delivery program actions</b>	<b>Responsible officer / department</b>	<b>Measures</b>	<b>2022 / 2023</b>	<b>2023 / 2024</b>	<b>2024 / 2025</b>	<b>2025 / 2026</b>	<b>Comment</b>	<b>Target</b>
5.2.1	Ensure that this strategic planning framework becomes an integral part of our operating culture	Adopt all delivery programs from this strategic planning framework	GM, SMT, <b>MANEX</b>	Strategic planning framework imbedded within Council operations	X	X	X	X	In progress. Responsibilities being communicated however, with the appointment of RIM, APM, FRSPM responsibilities will be further communicated.	

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at  
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**ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023**

**CONTINUED**

Objective 5.2: Maintain a financially sustainable Council that provides cost effective services										
Governance Strategy		Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.2.2	Proactively manage known compliance risks	Review our compliance risk register	<b>GM, SMT, MANEX, WHS/RC</b>	Number of non-compliance notices	X	X	X	X	Ongoing.	
		Implement actions to mitigate against known compliance risks	<b>GM, SMT, MANEX, WHS/RC</b>	Number of non-compliance notices	X	X	X	X	Ongoing.	
5.2.3	Seek new sources of income for Council	Implement the Road Maintenance Council Contract (RMCC) from the State Government for the maintenance of Government-owned roads	<b>GM, DMES, RIM, APM, FRSPM</b>	Successful delivery of contract maintenance and improvement works	X	X	X	X	Ongoing.	
		Apply for private works contracts with local businesses, landowners and the community	<b>DMES, RIM, APM, FRSPM, TSM</b>	Contracts in place	X	X	X	X	Ongoing.	
		Reassess Council's schedules of rates, fees and charges	<b>GM, SMT, DMFA, DMES, MHD, MANEX</b>	New schedules confirmed	X	X	X	X	Ongoing.	
		Review Council's investment management strategies	<b>DMFA</b>	New strategies developed and implemented	X	X	X	X	Ongoing.	

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at  
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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

CONTINUED

Objective 5.2: Maintain a financially sustainable Council that provides cost effective services										
Governance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Continually review and seek grant opportunities	GM, SMT, <b>MANEX</b> , MHD, RIM, APM, FRSPM, TSM, IPM	Grants won	X	X	X	X	Ongoing – see successful grant applications reported to Council.	
5.2.4	Explore partnerships with others to share costs	Create partnerships with Government, businesses and NGOs to create shared services agreements	Mayor, GM, SMT, <b>MANEX</b>	Shared services agreements in place	X	X	X	X	Ongoing.	
5.2.5	Improve procurement practices to maximise cost efficiency whilst supporting local businesses where possible	Utilise and maintain the VendorPanel procurement and contract management system	GM, SMT, <b>MANEX</b>	VendorPanel actively used	X	X	X	X	Ongoing.	
		Train staff in procurement and contract management practices	GM, SMT, <b>MANEX</b>	Staff trained	X	X	X	X	In progress, grant application for training of staff responsible for procurement arranged.	
		Promote opportunities for local businesses to provide services to Council	GM, SMT, <b>MANEX</b>	Community and businesses informed	X	X	X	X	Ongoing, VendorPanel constantly advertised.	
5.2.6	Embrace a team centred culture of continual	Consult with the community to agree on the levels of service it requires from Council	GM, SMT, <b>MANEX</b>	Levels of service agreed	X	X	X	X	No action to date.	



# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at  
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**ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023**

**CONTINUED**

Objective 5.2: Maintain a financially sustainable Council that provides cost effective services											
Governance Strategy		Council delivery program actions		Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
	improvement to improve operational efficiency	Equip, empower and support staff to achieve their goals	GM, SMT, MANEX	Positive staff surveys	X	X	X	X	In progress.		
		Embrace the use of new technology to support our processes	GM, SMT, MANEX	Processes improved	X	X	X	X	Ongoing, 2023/2024 Estimates contains a budget allocation for the commencement of an ICT Strategic Improvement Program.		

Objective 5.3: Support our people to provide high-quality services to the community											
Governance Strategy		Council delivery program actions		Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.3.1	Provide effective training and development of our staff	Review our staff evaluation and goal-setting processes to incentivise staff	GM, SMT, MANEX	Updated staff evaluation process	X				Ongoing.		
		Equip, empower and support staff to achieve their goals	GM, SMT, MANEX	Updated Workforce Plan and Strategy	X	X	X	X	In progress.		
		Provide career path opportunities to incentivise staff and to improve business continuity	GM, SMT, MANEX	Updated Workforce Plan and Strategy	X	X	X	X	In progress.		

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held at Council Community Room, Warren on Thursday, 22nd June 2023

### ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

CONTINUED

Objective 5.3: Support our people to provide high-quality services to the community										
Governance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
		Implement a tailored training and development program for each member of staff	<b>GM, SMT, MANEX</b>	Staff reviews completed	X	X	X	X	In progress.	
		Implement formal flexibility working arrangements for staff	<b>GM, SMT, MANEX</b>	Updated Workforce Plan and Strategy	X	X	X	X	In progress.	
		Review our salary system against current best practice	<b>GM, SMT, MANEX</b>	Updated salary system	X	X	X	X	No action to date.	
5.3.2	Create a productive and cooperative working environment for Councillors to support their governance responsibilities	Train Councillors on their roles and responsibilities	<b>GM, SMT</b>	Programs delivered	X	X	X	X	Ongoing.	
		Provide Councillors with community leadership opportunities	<b>GM, SMT</b>	Opportunities provided	X	X	X	X	Ongoing.	
		Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making	<b>GM, SMT, MANEX</b>	Reports and information delivered	X	X	X	X	Ongoing.	
5.3.3	Ensure a quality customer service focus by customer staff	Promote quality customer service approaches to all Council employees	<b>GM, SMT, MANEX</b>	Customer service training implemented	X	X	X	X	In progress, investigation commenced.	
		Obtain community feedback on Council's customer service	<b>GM, SMT, MANEX</b>	Increased customer satisfaction	X	X	X	X	No action to date.	

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at  
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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

CONTINUED

Objective 5.4: Collaborate with external parties to capture new opportunities for the community										
Governance Strategy		Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target
5.4.1	Obtain new development funds from developers to support the provision of improved infrastructure services	Arrange through negotiations Planning Agreements with developers	GM, SMT, <b>MHD</b>	Planning Agreements implemented	X	X	X	X	No action to date, currently not applicable.	
		Negotiate with major developers to obtain new development funds	GM, SMT, <b>MHD</b>	Negotiations completed	X	X	X	X	No action to date, currently not applicable.	
		Allocate additional funds to the provision of new infrastructure and services for the community	GM, SMT, MHD, <b>MANEX</b>	Fund allocated	X	X	X	X	No action to date, currently not applicable.	
5.4.2	Lobby the State Government to reduce the amount of cost shifting, from Government to Council, for the provision of community services	Develop and implement a lobbying plan for cost shifting reduction measures	Mayor, <b>GM</b>	Lobby plan developed and implemented	X	X	X	X	Ongoing.	
		Obtain the support of other local Councils and the Alliance of Western Councils	Mayor, <b>GM</b>	Support obtained	X	X	X	X	Ongoing.	
		Meet with relevant State Government Ministers and Departments	Mayor, <b>GM</b>	Meetings conducted	X	X	X	X	Ongoing.	
5.4.3	Actively seek external support (financial and in-kind) from Government, alliance	Meet with community groups to consider the support that they might require to develop new community services and amenities	GM, SMT, <b>MANEX</b>	Meetings conducted	X	X	X	X	Ongoing.	

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at  
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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT – JUNE 2023

CONTINUED

Objective 5.4: Collaborate with external parties to capture new opportunities for the community										
Governance Strategy	Council delivery program actions	Responsible officer / department	Measures	2022 / 2023	2023 / 2024	2024 / 2025	2025 / 2026	Comment	Target	
partners, the community and philanthropists to support the provision of new services and amenities for the community	Facilitate the development of a plan to target and engage with potential support providers	<b>GM, SMT, MANEX</b>	Plan developed and implemented	X	X	X	X	No action to date.		
	Facilitate meetings between the potential support providers and our community groups	<b>GM, SMT, MANEX</b>	Meetings conducted	X	X	X	X	No action to date.		

**WARREN SHIRE COUNCIL**  
Report of the General Manager  
to the Ordinary Meeting of Council to be held at  
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**ITEM 5      DISCLOSURE OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS      (A7-9)**

**RECOMMENDATION:**

That the tabled Disclosure of Interest Return for Councillors and Designated Persons be received and noted.

**PURPOSE**

Under the Warren Shire Council's Code of Conduct (Code of Conduct) all Councillors and Designated Persons, must lodge a written return of interest with the General Manager within three (3) months of their election or appointment unless they have submitted a return within the previous three (3) months.

**BACKGROUND**

Returns of interests are an important accountability mechanism for promoting community confidence in decision making by Councillors and others and for ensuring that they disclose and appropriately manage conflicts of interest they may have in matters dealt with by the Council.

It is important that Councillors and others complete their returns of interests correctly and disclose all relevant interests.

**REPORT**

This report is presented to Council in accordance with Council's Code of Conduct requirements.

Council's Road Infrastructure Manager (Temporary), Stephen Glen is classified as designated person and has completed and lodged his return with the General Manager as required.

The General Manager is required to keep a register of returns, and these need to be tabled at the first meeting of the Council after the last day for lodgement.

This return has been tabled for Council's information and has been uploaded to Council's website with relevant information redacted as determined by the General Manager.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Nil.

**LEGAL IMPLICATIONS**

Code of Conduct Section 4.21.

**RISK IMPLICATIONS**

Nil – returns have been completed and lodged with the General Manager and these are tabled at the meeting in accordance with legislative requirements.

**STAKEHOLDER CONSULTATION**

Consultation with Councillors and Designated Persons.

**OPTIONS**

This is a requirement of Councillors and designated persons.

**WARREN SHIRE COUNCIL**  
Report of the General Manager  
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**ITEM 5 DISCLOSURE OF INTEREST – COUNCILLORS AND DESIGNATED PERSONS**

**CONTINUED**

**STAKEHOLDER CONSULTATION**

Consultation with Councillors and Designated Persons.

**OPTIONS**

This is a requirement of Councillors and designated persons.

**CONCLUSION**

In accordance with Council's Code of Conduct, all Councillors and Designated Persons have completed and lodged their returns with the General Manager as required within the appropriate timeframe.

The return has been uploaded to Council's website with appropriate redaction.

Accordingly, the return is tabled for Council's information.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

**SUPPORTING INFORMATION /ATTACHMENTS**

Tabled Disclosure of Interest Return for Councillors and Designated Persons.

**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
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**Council Community Room, Warren on Thursday, 22nd June 2023**

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**ITEM 6 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE**

**(S6-4)**

**RECOMMENDATION** that:

1. The information be received and noted;
2. Council approve the attendance of the Mayor, Deputy Mayor, General Manager and one (1) Councillor to the LGNSW 2023 Annual Conference to be held on Sunday 12th November 2023 to Tuesday 14th November 2023 and register for the Early Bird Discount;
3. Council nominate the Mayor as the voting delegate for the LGNSW Annual Conference.

**Purpose**

To seek Council approval for the Mayor, Deputy Mayor, one (1) Councillor and the General Manager to attend the LGNSW 2023 Annual Conference to be held on Sunday 12th November 2023 to Tuesday 14th November 2023 and to arrange the Warren Shire Council voting delegate for the Conference.

**Background**

The Mayor, Deputy Mayor, Councillor Whiteley and General Manager attended the LGNSW 2022 Special Conference held in Sydney from 28th February to 2nd March 2022. Meetings were arranged with Senior Policy Advisors and/or Ministers Farraway, Anderson, Taylor, Saunders and Cooke to discuss a range of topics relevant to Warren Shire Council.

The 2022 Annual Conference was held at the Crowne Plaza Hunter Valley and Council's attendance at this Conference was withdrawn due to the Warren Shire emergency flood event.

**Report**

The LGNSW Annual Conference provides an opportunity to share ideas, seek inspiration, and help determine Local Government policy directions for the coming year. It is also an opportunity to meet with Ministers from various government departments.

The LGNSW 2023 Annual Conference will be held from Sunday 12th to Tuesday 14th November 2023 at the Rosehill Gardens Racecourse. Councillors from across NSW will come together to debate and discuss the key issues, and work towards a better future in a post-COVID NSW.

Any Council submitted motions will be debated and resolved to set advocacy priorities for the year ahead, while a tradeshow, workshops and training sessions are available to support delegates in efforts to effectively represent our communities.

Motion submissions for the 2023 Annual Conference will open in July 2023. Motions are encouraged to be submitted by 15th September 2023. The latest date motions can be submitted for inclusion in the Conference Business Paper is Sunday 14 October 2023.

Council is requested to nominate attendees for this Conference to take advantage of the early bird registration which is still to be advised. Council will be attempting to arrange meetings with the Minister for Water, Land, Emergency Services, Roads and Regional Roads, Health and Agriculture. It would help if the additional Councillor could assist with these matters.

As part of the Conference process, Council has one (1) voting entitlement at the Conference and will be required to nominate a voting delegate.

**WARREN SHIRE COUNCIL**  
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**ITEM 6**

**LOCAL GOVERNMENT NSW ANNUAL CONFERENCE**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

Council provides annual funding for Councillors to attend this Conference and to undertake training, however the attendance will need to be limited.

**LEGAL IMPLICATIONS**

There is no legal requirement for Council to attend this Conference. LGNSW is the Council industry group and is supported by its membership.

**RISK IMPLICATIONS**

There are no known risks.

**STAKEHOLDER CONSULTATION**

N/A.

**OPTIONS**

Council can choose to attend or not attend.

**CONCLUSION**

This report has been prepared to advise Councillors of the upcoming Conference and that to obtain the best Conference rates that a decision to attend should be made.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities.

**SUPPORTING INFORMATION /ATTACHMENTS**

Nil.



**WARREN SHIRE COUNCIL**  
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**ITEM 7**

**2023 LOCAL ROADS CONGRESS – IPWEA (NSW)**

**(C14-5.4, R4-13.2)**

**RECOMMENDATION:**

That the information be received and noted.

**PURPOSE**

To provide Council with a summary of the attendance of the 2023 NSW Local Roads Congress.

**BACKGROUND**

Council at its meeting on the 27th April 2023 resolved to approve the attendance of Councillor McCloskey and Councillor Kinsey with the General Manager and Divisional Manager Engineering Services or nominee to the 2023 Local Roads Congress - IPWEA (NSW) on Monday, 5th June 2023. Unfortunately, Councillor Kinsey was unable to attend but was able to be replaced by Councillor Brewer.

For Council's information, the General Manager, Gary Woodman is on the Board of the Institute Public Works Engineering Australasia - NSW and ACT Division and a Portfolio Director responsible for both Emergency Management and the NSW Roads and Transport Directorate of the IPWEA. The Directorate is responsible for the conduct of the Congress.

Councillor Brewer and Councillor McCloskey and the Divisional Manager Engineering Services will also talk to this report as required at the Council Meeting.

**REPORT**

Attached is a copy of the 2023 NSW Local Roads Congress Program. The Congress was held at the NSW Parliament House and was delivered as a hybrid event where the wider public works community was able to attend online with some limited active interaction.

The Congress theme was Sustainable Investment.

The Congress was attended physically by over 100 Delegates who consisted of Mayors, Councillors, General Managers, Directors of Engineering Services and others responsible for road networks.

Key Note Addresses were conducted by IPWEA NSW & ACT Vice President Will Barton, Councillor Darriea Turley AM President of the Local Government NSW, the Hon. Jenny Aitchison MP Minister for Regional Transport and Roads, the Hon. John Graham MLC, Minister for Roads, the Hon. Natalie Ward MLC Shadow Minister for Transport and Roads and the Hon. Sam Farraway MLC Shadow Minister for Regional Transport and Roads.

Minister Aitchison MP comes from a tour and transport operator background having been an active member of industry organisations across regional, tourism and transport sectors for nearly 20 years. She spoke mostly in relation to having well-functioning road and public transport networks in regional, remote and rural NSW to ensure that those communities thrive and making sure that roads and transport are positive social determinates of health, education, opportunity and jobs.

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**ITEM 7**

**2023 LOCAL ROADS CONGRESS – IPWEA (NSW)**

**CONTINUED**

Minister Aitchison also spoke in relation to the new NSW Government providing an additional \$390M over the next two (2) years, as part of its new Regional Emergency Road Repair Fund. The Minister is also yet to receive a copy of the Independent Panel's final report on Regional Roads Reclassification and this was of much debate and conjecture throughout the Congress between both the Ministers and Shadow Ministers in attendance.

There is much concern that the level of funding to the regions for the road networks could be in decline.

The Minister for Roads, the Hon. John Graham MLC gave a generalist but well considered Key Note Address. Fortunately, Minister Graham MLC was the Shadow Minister for Roads for a reasonable amount of time and has a reasonable grasp of the roads portfolio.

Similarly, the Key Note Addresses of the Hon. Natalie Ward MLC and the Hon. Sam Farraway MLC were generalist. There did seem to be some political point scoring between the old Government and the new Government, particularly in relation to access to the Independent Panel's final report on Regional Roads Reclassification.

There also was a panel session of the two (2) Ministers and two (2) Shadow Ministers which was reasonably collegiate and informative. It did seem that all have the regional and rural road network in mind and are considering funding.

Presentations were then provided as follows:

- *Natural Disaster Recovery Funding* by Warren Sharpe OAM, Director, Warren Sharpe Strategic Services Pty Ltd;
- *Road Asset Benchmarking* by Steve Verity, Principal Advisor, Asset Management, IPWEA Australasia;
- *Valuation of Road Assets* by Jeff Roorda, Director, Infrastructure, Economy and Property Services, Blue Mountains City Council;
- *Freight Road Access Reform* by Sanjiv Sathiah, Director, Transport and Infrastructure Policy, ALGA; and
- *Sustainable Investment in Road Funding includes Road Safety* by David McTiernan, National Leader Transport Safety, Safer Smarter Infrastructure.

The above five (5) presentations will be available for perusal by interested Councillors at the Council Meeting.

*Warren Sharpe* is the retired IPWEA NSW President and the solutions "Towards Resilience a Proactive Approach" is to have a new proactive partnership with the NSW and Australian Government to address resilience, with the benefits to Government of mitigating future natural disaster costs and having programs like Roads to Recovery that offer efficiency and greater certainty. He believes that network and whole of route solutions with action over the immediate to medium term are needed.

Councils need to enact a pro-active plan to address the skills shortage at Councils and across the sector.

**WARREN SHIRE COUNCIL**  
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**ITEM 7**

**2023 LOCAL ROADS CONGRESS – IPWEA (NSW)**

**CONTINUED**

Councils also need to commit to maintaining own source road funding levels. This is not a problem at Warren Shire as much funding as possible is put towards our most major asset, the road network.

Importantly, what is also required is the NSW and Australian Government to work with Local Government to develop new guidelines for the Natural Disaster Funding Arrangements which facilitate routine approval for betterment where the additional costs say are less than 20% or so.

*Steve Verity* spoke on road asset benchmarking (both roads and bridges), the Council participation rates and data confidence and the state of the assets both roads and timber bridges.

These road asset benchmarking programs have been and continue to be how Local Government can focus to other levels of Government on future needs.

*Jeff Roorda* is one of the most experienced asset managers in Australia and spoke on how climate change impacts are affecting Council's financial stability with roads useful lives down, maintenance costs up and depreciation up. Again, the recommendation is to review disaster funding guidelines to reduce cost and complexity to Councils and unfortunately that useful life for roads that are not disaster resilient and need to be reduced.

He is hoping that the IPWEA Roads and Transport Directorate will be able to publish standard unit costs and useful lives for road components based on material, pavement strength, road hierarchy and subgrade drainage.

There is also a need for reporting on reliability of inputs and assumptions for valuation estimates that needs urgent attention.

*Sanjiv Sathiah* reported on the National Transport Commission permit access data that is showing that 96% of permits are approved and processed within seven (7) days. Automation of these access decisions will happen in the future and a pretty reasonable example is the system that has been developed in Tasmania, albeit a much smaller road network and smaller number of Councils. Pinch points such as bridge and culvert structures, intersections and poor pavements are the concern and would delay the automation process in NSW.

*David McTiernan* showed where much of the road funding or investment can come from which is the reduction of up to \$30B annually to the cost of the national economy of road deaths and serious injury i.e. roads funding is an investment not an expense and road safety is an ethical obligation.

#### **Local Roads Congress Communique**

The communique from the Congress has been developed and is attached.

Overall, the Congress met expectations and also allowed Council's Delegates to have conversations with other fellow Councillors, General Managers and Roads Engineers.

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**ITEM 7**

**2023 LOCAL ROADS CONGRESS – IPWEA (NSW)**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

Funds were available from Council's Delegates expenses to attend and expenditure is appropriately justified.

**LEGAL IMPLICATIONS**

Nil.

**RISK IMPLICATIONS**

Nil.

**STAKEHOLDER CONSULTATION**

Nil.

**OPTIONS**

N/A

**CONCLUSION**

A most interesting Congress and it is believed that Warren Shire Council's attendance is most applicable.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 3.1.1 Ensure that the road network is maintained to acceptable community standards;
- 5.3.1 Provide effective training and development of our staff;
- 5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities; and
- 5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

**SUPPORTING INFORMATION /ATTACHMENTS**

- 1. 2023 NSW Local Roads Congress Program; and
- 2. Local Roads Congress Communique.

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ITEM 7      2023 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED

Attachment 1

	LOCAL GOVERNMENT NSW	LOCAL ROADS CONGRESS 2023 SUSTAINABLE INVESTMENT	NSW & ACT <b>IPWEA</b> <small>INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA</small>
<b>MORNING PROGRAM</b>			
8:30am – 9:00am		<b>Delegate registration</b>	
9:00am		<b>Uncle Allen Madden</b> <i>'Welcome to Country'</i>	
9:10am		<b>Rob Carlton</b> MC <i>'Congress Welcome'</i>	
9:20am		<b>Grant Baker</b> President IPWEA NSW and ACT <i>'President's Welcome'</i>	
9:30am		<b>Cr Darriea Turley AM</b> President, Local Government NSW <i>'Welcome Address – LGNSW'</i>	
9:40am		<b>The Hon. Jenny Aitchison MP</b> Minister for Regional Transport and Roads <i>'Keynote Address'</i>	
10:00am – 10:30am		<b>MORNING TEA</b>	
10:30am		<b>The Hon. John Graham, MLC</b> Minister for Roads <i>'Keynote Address'</i>	
10:50am		<b>The Hon. Natalie Ward MLC</b> Shadow Minister for Transport and Roads <i>'Keynote Address'</i>	
11:10am		<b>The Hon. Sam Faraway MLC</b> Shadow Minister for Regional Transport and Roads <i>'Keynote Address'</i>	
11:30am		<b>Panel Discussion – Ministers</b>	
12:00pm – 1:30pm		<b>LUNCH</b>	
<i>*Program subject to change</i>			

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2023 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED

	<b>LOCAL ROADS CONGRESS 2023</b> SUSTAINABLE INVESTMENT	
<b>AFTERNOON PROGRAM</b>		
1:30pm		<b>Warren Sharpe OAM</b> Director, Warren Sharpe Strategic Services Pty Ltd <i>'Natural Disaster Recovery Funding'</i>
1:50pm		<b>Steve Verity</b> Principal Advisor, Asset Management, IPWEA Australasia <i>'Road Asset Benchmarking'</i>
2:10pm		<b>Jeff Roorda</b> Director, Infrastructure, Economy and Property Services, Blue Mountains City Council <i>'Valuation of Road Assets'</i>
2:30pm		<b>Sanjiv Sathiah</b> Director, Transport and Infrastructure Policy, ALGA <i>'Freight Road Access Reform'</i>
2:50pm		<b>David McTiernan</b> National Leader Transport Safety, Safer Smarter Infrastructure, ARRB <i>'Sustainable Investment in Road Funding includes Road Safety'</i>
3:10pm – 3:40pm	<b>AFTERNOON TEA</b>	
3:40pm	<b>Panel Discussion</b> <i>'Technical Speakers'</i>	
4:30pm		<b>Congress communique</b> Chaired by Will Barton Director Infrastructure Services, Hawkesbury City Council
5:00pm – 7:00pm	<b>Networking Evening</b> Discuss the days topics over canapes and beverages at the Strangers' Room.	
<i>*Program subject to change</i>		

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ITEM 7                    2023 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED

Attachment 2



**2023 NSW Local Roads Congress**  
**Sustainable Investment**

The NSW Roads and Transport Directorate, a partnership between Local Government NSW (LGNSW) and the NSW Division of the Institute of Public Works Engineering Australasia (IPWEA NSW and ACT), is proud to present the 2023 Local Roads Congress Communiqué.

Local and regional transport infrastructure is critical to the safety, resilience, prosperity, and social well-being of NSW communities. The Local Roads Congress (Congress) emphasises the pivotal role of Local Government in shaping local and regional transport infrastructure in partnership with State and Federal Governments.

The last four years have seen massive disruption to NSW communities, the local road network and associated services, due to extensive damage from natural disasters. These issues have been exacerbated by the impacts of COVID-19, skills and supply shortages, and cost inflation rates significantly outstripping rate pegging and Government funding support. The Congress celebrates the efforts of NSW councils to recover damaged local road infrastructure in challenging times of unprecedented workloads.

The Australian Government reported that without action, the economic cost of natural disasters will increase from \$38B to \$73B per annum by 2060 (National Climate Resilience and Adaptation Strategy 2021-25). Local Government must play a major role in improving the resilience of the local road network, recognising that this requires immediate action to facilitate network-wide changes over the medium-long term. Improving the resilience of local roads on a network basis will mitigate the traumatic impacts of natural disasters on affected communities and reduce future costs to all levels of Government. The current overall Government funding models are reactive, insufficient for the scale of the task, inherently inefficient, and poorly aligned to the function of Local Government. The base funding levels do not support the development and retention of a sustainable workforce within Local Government due to an over-reliance on competitive grants. These arrangements do not support proactive infrastructure planning or efficient delivery of projects and services due to funding uncertainty.

The Congress unanimously agreed that a new watershed partnership between Local Government and the NSW and Australian Governments is warranted. This will enable the progression of the local road network toward a sustainable future with the specific goals of improving the safety, social equity, prosperity, liveability, and resilience of NSW communities. The Congress acknowledges this is a shared responsibility and that Local Government must act as a proactive partner to deliver positive outcomes.

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ITEM 7

2023 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED



**2023 NSW Local Roads Congress**  
**Sustainable Investment**

**NSW Local Government**

The Congress acknowledges the need to develop improved network-wide plans to address road safety, resilience, productivity, freight movement, and liveability inclusive of all modes of road-related transport.

The Congress identifies that the current funding model is insufficient to meet the needs of NSW local communities and places unprecedented pressure on the current resources within NSW Local Government. The current inequitable and uncertain Government funding arrangements also creates significant challenges in infrastructure planning over the medium term.

The Congress supports a commitment from Local Government to:

- i) Continue to partner with the NSW and Australian Governments to address current and future challenges to deliver fit-for-purpose local transport infrastructure.
- ii) Develop and implement road network safety plans based on a safe systems approach with specific actions to lower road-related trauma.
- iii) Develop and implement critical infrastructure and resilience plans, including reducing the adverse impacts of natural disasters on local roads and associated infrastructure.
- iv) Integrate the outcomes of road network safety and critical infrastructure resilience plans into local transport network plans, asset and risk management plans, community strategic plans, delivery programs, and operational plans, by reporting to the community via annual reports.
- v) Develop and implement improved workforce plans to address the current and future skills shortages in the professional engineering and skilled infrastructure worker disciplines.
- vi) Work with IPWEA NSW & ACT, LGNSW, the NSW Roads and Transport Directorate, tertiary education, and other providers to ensure the development of suitable training programs focussed on managing overall local road networks as well as efficient delivery of maintenance, renewal, and construction activities to local communities.
- vii) Local government continue to report annually on the State of their Assets as per the ALGA agreed performance measures and verify the accuracy of the data included in the reporting.
- viii) Collaborate with NSW Government to formulate a program dedicated to the replacement of causeways, with the primary objective of enhancing natural disaster resilience through betterment.

Congress Communiqué

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**WARREN SHIRE COUNCIL**  
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ITEM 7

2023 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED



**2023 NSW Local Roads Congress**  
**Sustainable Investment**

**NSW Government**

The Congress calls on the NSW Government to:

- i) Continue the Fixing Country Bridges Program with a priority on replacing timber bridges. Expand the program to allow for flexibility to improve the resilience of the local road network by including other structures, such as the replacement of major culverts, as well as aging concrete and steel structures.
- ii) Collaborate with Local Government to formulate a program dedicated to the improvement and upgrading of causeways, with the primary objective of enhancing natural disaster resilience through betterment.
- iii) Continue the Fixing Local Roads Program with an annual allocation aligned to the Roads to Recovery distribution formula to provide greater certainty and allow improved short-medium term infrastructure planning by NSW Local Government.
- iv) Continue to provide competitive grants for the improvement of freight outcomes by addressing first and last-mile challenges on the local and regional road network.
- v) Work with LGNSW to negotiate the removal of emergency services levy charges from NSW Councils for the NSW Rural Fire Service, State Emergency Service, and NSW Fire and Rescue to assist councils to maintain and improve the resilience of Councils roads infrastructure.
- vi) As a matter of urgency, finalise the Regional Roads Transfer and Reclassification Review to provide certainty to Local Government.
- vii) Facilitate an audit of the long-term financial plan of each local government to ensure alignment with the asset management plan lifecycle forecasts that communicate the trade-offs on performance, cost, and risk.
- viii) Work with Local Government to develop a program to strengthen the maintenance, safety, and resilience of the State highway network, giving particular attention to sections that are prone to flooding or experience access limitations during fire incidents.
- ix) Commit to ongoing support for Road Safety initiatives across the entire road network. In particular, to support the development and implementation of Road Safety Strategic Plans at all NSW councils.

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2023 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED



**2023 NSW Local Roads Congress**  
**Sustainable Investment**

**Australian and NSW Government**

The Congress calls on the Australian and NSW Governments to work together with NSW Local Governments to address the following:

- i) A more sustainable long-term funding model for Local Government with a higher level of base funding support and reduced reliance on individual competitive grants.
- ii) A proactive strategy to address the skills shortage in skilled professional Engineers and infrastructure workers.
- iii) A more sustainable model for Natural Disaster Funding Arrangements in New South Wales for all NSW councils focusing on equity and building back better.
- iv) Develop new guidelines for the Natural Disaster Funding Arrangements to allow increased flexibility to build back better with fast, efficient approval mechanisms that enable timely recovery work post-disaster.
- v) Work with Local Government to ensure improved arrangements are put in place for the provision and ongoing care of roads servicing large-scale green power projects such as wind and solar farms, as well as forestry and mining projects, to reduce the cost shift to Local Government.
- vi) Reduce red tape and provide additional Government resources to enable faster approvals for road infrastructure construction, maintenance, and management, including during disaster recovery works.
- vii) Continue to collaborate with Local Governments, businesses, and the international community to address longer-term climate change.

**Australian Government**

The Congress calls on the Australian Government to:

- i) Increase the Roads to Recovery Program to \$1B per annum from 2024-25 onwards, as this funding program is regarded by Local Government as the most efficient mechanism and source of funding for local roads.
- ii) Increase the annual Roads to Recovery Program allocations to align with the construction cost index and the growth in the road asset base, ensuring maintenance of funding levels in real terms.
- iii) Revise the Roads to Recovery Statement of Intent to include the development of local road safety and resilience plans, as well as the integration of natural disaster

Congress Communiqué

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ITEM 7

2023 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED



**2023 NSW Local Roads Congress**  
**Sustainable Investment**

adaptation strategies into council transport, asset management, long-term financial plans, delivery programs, and annual budgets.

- iv) Allow councils to utilise Roads to Recovery funding to assist in the development of Road Resilience, Road Safety Strategic, and Road Network Management Plans. Funds would be allocated as a one-off 50/50 funding model with a maximum limit of \$50,000 per Council (subject to increasing the overall Roads to Recovery funding).
- v) As a minimum, double the Australian Government's Bridge Renewal Program from \$85m per annum to \$170m per annum to target improving the resilience of local road routes. Prioritise funding for the replacement of timber and hybrid bridges, and other vulnerable structures.
- vi) Provide a financial incentive program to assist Local Government to employ, train and develop new Cadet Engineers.
- vii) Work with professional bodies such as IPWEA Australasia to increase the capacity and skills of public works personnel, with a specific focus on road network planning, road drainage, road pavements, road surfacing, and asset management.
- viii) Work with universities to increase the focus on the whole of road network planning, road drainage, road pavements, road surfacing, and asset management in future Engineering degree course curriculum.
- ix) Continue to support apprenticeship programs to develop new and existing workers in the operational skills required to build and maintain roads.
- x) Support ongoing research into cost-effective, resilient road materials and independent product reviews by specialist organisations such as the National Transport Research Organisation (NTRO). Provide appropriate guidelines and training programs to put this research into practice.
- xi) Promote circular economy principles in road infrastructure by incorporating sustainable and innovative technologies that prioritise environmental sustainability. This includes using renewable resources, adopting advanced construction methods, and promoting the use of recycled materials while setting specific targets for reducing carbon emissions and other environmental impacts.
- xii) Provide direct financial assistance to local governments to enable them to adapt their asset management systems to the requirements of HVRR. Specific targets should be established for integrating HVRR into Local Government operations to ensure the efficient use of these resources.

Congress Communiqué

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2023 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED



**2023 NSW Local Roads Congress**  
**Sustainable Investment**

- xiii) Develop robust capacity-building programs and training sessions for Local Government staff engaged in asset management. These programs should focus on improving the understanding of HVRR and its implications for asset management. Measurable outcomes, such as the number of staff trained or improvements in asset management efficiency, can help gauge the success of these programs.
- xiv) Proactively engage with NSW Local Government and the Roads and Transport Directorate in developing the NSLS and HVRR. By setting clear channels for communication and consultation, the needs and experiences of local communities can be better represented in these standards and reforms.

The 2023 NSW Local Roads Congress, under the banner of 'Sustainable Investment', underscores the necessity of strategic investment in local road infrastructure that ensures safety, efficiency, and resilience both now and into the future. We call on all levels of government to take decisive action towards these goals for the ultimate benefit of all NSW residents.

In addition to the key strategies and objectives outlined in this communiqué, the 2023 NSW Local Roads Congress emphasises the importance of continued dialogue and consistent follow-up actions. Sustainable investment is not a one-time decision but a continuous commitment, and the successful implementation of these proposals relies on consistent collaboration and evaluation.

The NSW Local Roads Congress concludes with a strong call to action, urging all stakeholders to unite in their efforts to enhance the local road network, improve safety, foster economic prosperity, and ensure the resilience and well-being of NSW communities. Through this collective commitment and shared responsibility, we can create lasting positive change for the benefit of all.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Community Room on Thursday, 22<sup>nd</sup> June 2023

ITEM 1

RECONCILIATION CERTIFICATE – MAY 2023

(B1-10.16)

## RECOMMENDATION

That the Statements of Bank and Investments Balances as at 31<sup>st</sup> May 2023 be received and noted.

## PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

## BACKGROUND

Clause 212 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act.

## REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31<sup>st</sup> May 2023.

### INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance		Balance
	30-Apr-23	Transactions	31-May-23
General	11,536,969.79	(50,852.43)	11,486,117.36
Water Fund	881,830.13	37,676.19	919,506.32
Sewerage Fund	2,135,821.89	25,568.64	2,161,390.53
North Western Library	103,377.83	(4,749.87)	98,627.96
Trust Fund	138,094.56	15,483.33	153,577.89
Investment Bank Account	(10,231,009.33)	1,998,625.84	(8,232,383.49)
	<b>4,565,084.87</b>	<b>2,021,751.70</b>	<b>6,586,836.57</b>

# WARREN SHIRE COUNCIL

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ITEM 1

RECONCILIATION CERTIFICATE – MAY 2023

CONTINUED

## BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	6,586,836.57
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	0.00
	<hr/>
Balance as per Ledger Accounts less Investments =	<u>6,586,836.57</u>

## INVESTMENTS RECONCILIATION

### Investments as at 30th April 2023

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	222,383.49	Variable	On Call A/c
11	National Australia Bank	2,000,000.00	91 days @ 4.25%	5-Jun-23
12	National Australia Bank	3,000,000.00	92 days @ 4.35%	19-Jun-23
10	National Australia Bank	3,000,000.00	91 days @ 4.70%	28-Aug-23
40	National Australia Bank	10,000.00	185 days @ 2.15%	20-Aug-23
		<hr/>		
<b>TOTAL INVESTMENTS =</b>		<u><b>8,232,383.49</b></u>		

## BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	7,425,660.00
Internally Restricted Funds Invested	2,812,190.00
2022/23 General Fund Operating Income & Grants	<hr/> 4,581,370.06
<b>TOTAL BANK &amp; INVESTMENTS ACCOUNTS BALANCE =</b>	<u><b>14,819,220.06</b></u>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

# WARREN SHIRE COUNCIL

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**ITEM 1 RECONCILIATION CERTIFICATE – MAY 2023**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

N/A.

**LEGAL IMPLICATIONS**

N/A.

**RISK IMPLICATIONS**

N/A.

**STAKEHOLDER CONSULTATION**

N/A.

**OPTIONS**

N/A.

**CONCLUSION**

This report is provided to advise Council of its financial position.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

**SUPPORTING INFORMATION / ATTACHMENTS**

N/A.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
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ITEM 2                      STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

## RECOMMENDATION

That the information be received and noted.

## PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

## BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

## REPORT

Attached to this report is the statement of rates and annual charges as at 6<sup>th</sup> June 2023 including comparisons over the last four years.

## FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

## LEGAL IMPLICATIONS

Nil.

## RISK IMPLICATIONS

N/A

## STAKEHOLDER CONSULTATION

N/A

## OPTIONS

N/A

## CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges for the current financial year.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making).

## SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 6<sup>th</sup> June 2023.



# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES – 6<sup>TH</sup> JUNE 2023

CONTINUED

Name of Rate	NETT			COLLECT		ARREARS	
	ARREARS	NETT LEVY	TOTAL	AMOUNT	AS % AGE	ARREARS	AS % AGE
	1st JULY		RECEIVABLE	COLLECTED	OF TOTAL	AMOUNT	OF TOTAL
	\$	\$	\$	\$	REC'ABLE	\$	REC'ABLE
General Fund Rates	160,175	5,258,824	5,418,999	4,965,090	91.62%	453,910	8.38%
Warren Water Fund	61,625	526,597	588,222	475,057	80.76%	113,166	19.24%
Warren Sewerage Fund	68,503	555,575	624,078	498,905	79.94%	125,173	20.06%
<b>TOTAL 2022/2023</b>	<b>290,303</b>	<b>6,340,996</b>	<b>6,631,299</b>	<b>5,939,051</b>	<b>89.56%</b>	<b>692,248</b>	<b>10.44%</b>
<b>TOTAL 2021/2022</b>	<b>303,871</b>	<b>7,171,097</b>	<b>7,474,968</b>	<b>4,845,399</b>	<b>64.82%</b>	<b>2,629,569</b>	<b>35.18%</b>
<b>TOTAL 2020/2021</b>	<b>318,952</b>	<b>6,995,578</b>	<b>7,314,530</b>	<b>4,665,588</b>	<b>63.79%</b>	<b>2,648,942</b>	<b>36.21%</b>
<b>TOTAL 2019/2020</b>	<b>178,732</b>	<b>6,761,551</b>	<b>6,940,283</b>	<b>4,417,281</b>	<b>63.65%</b>	<b>2,523,002</b>	<b>36.35%</b>
<b>TOTAL 2018/2019</b>	<b>128,294</b>	<b>6,515,689</b>	<b>6,643,983</b>	<b>4,359,822</b>	<b>65.62%</b>	<b>2,284,161</b>	<b>34.38%</b>
		16-Jun-19	12-Jun-20	14-Jun-21	09-Jun-22	06-Jun-23	
COLLECTION FIGURES AS \$		4,359,822	4,417,281	4,665,588	4,845,399	5,939,051	
COLLECTION FIGURE AS %		65.62%	63.65%	63.79%	64.82%	89.56%	

# WARREN SHIRE COUNCIL

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## ITEM 3 WORKS PROGRESS REPORT – FINANCE & ADMINISTRATION PROJECTS

(C14-7.1, C9-1)

The following are details of the projects undertaken by the Finance and Administration Department from with figures as at 31<sup>st</sup> May 2023.

Project	Budget	Expend	Resp	Comment
Public Library Infrastructure Grants – “Doorways to Open-Air Library”.	\$315,723 \$6,800	\$5,692	DMFA LIB IPM	Grant funds received 6/5/2022, the additional \$6,800 are Council funds carried over from 2021/2022 for the finalisation of concept plans and engineering specifications prior to work commencing.  B Creative and Barnsons have been engaged to undertake these works.
Office Equipment Purchases – PC Purchases	\$15,000	\$8,821	DMFA	New PC’s Purchased

### ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

ICT – Finance Clerk – Rates & Water / Information Communication Technology

MHDS – Manager Health & Development Services

LIB – Librarian

IPM – Infrastructure Projects Manager

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 22<sup>nd</sup> June 2023

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### ITEM 4 ADOPTION OF THE 2023/2024 OPERATIONAL PLAN & ESTIMATES

(E4-43, A7-4.1/1, R1-6.1)

#### RECOMMENDATION that:

1. Council notes the submissions and comments received on the Draft 2023/2024 Operational Plan & Estimates during the advertising period which closed on Thursday 1st June 2023;
2. Council adopt the 2023/2024 Operational Plan & Estimates which contains Council's Revenue Policy and Fees and Charges with the changes as detailed within this report; and
3. Council formally resolve to make and levy the Rates and Charges as detailed within the Statement of Revenue Policy – 2023/2024 (Statement of Rates) to enable the levying of the 2023/24 Rates from July 2023.

#### PURPOSE

To adopt the 2023/2024 Operational Plan & Estimates after giving due consideration to submissions received through the advertising period and to make levy Rates and Charges for 2023/2024 from July, 2023.

#### BACKGROUND

It is a requirement under Section 405 of the Local Government Act, 1993 for Council to adopt an Operational Plan and Estimates for the ensuing year after giving due consideration to all submissions lodged and required changes advised by the Office of Local Government and others as detailed within the report.

#### REPORT

The Draft 2023/2024 Operational Plan & Estimates were advertised in the Warren Star News and on Council's website, Community Room display board, noticeboards, Council's service counters and Facebook page from Wednesday 3<sup>rd</sup> May 2023 until closing at 4.00pm on Thursday 1<sup>st</sup> June 2023.

Council has received one submission from the Central West Riding Club and the Warren Pony Club which is Attachment 1.

#### Central West Riding Club and the Warren Pony Club Submission

The Central West Riding Club and the Warren Pony Club have requested Council to consider a new proposed fee structure for the Equestrian Arena to be trialed in 2023/2024 as follows:

##### Individual

\$30/hr

\$50/hr family or group of riders.

##### Clubs

Warren Pony Club \$130/day pay as you go.

Adult Riding Club proposes a bulk bill of \$1,000/year including the Showground fee for 10 meets/year, additional meets will be charged at \$130 per day.

##### Events

Up to 75 horses \$130/ day;

Up to 150 horses \$200 / day; and

200+ horses \$250/day.

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 22<sup>nd</sup> June 2023

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### ITEM 4 ADOPTION OF THE 2023/2024 OPERATIONAL PLAN & ESTIMATES

CONTINUED

Currently it is all users responsibility for the preparation (watering for any events), cleaning, rolling and raking of the Equestrian Arena. It is not proposed to change this process.

Much of the requested fee structure by the clubs is considered reasonable, however the following is recommended as an appropriate compromise with all Users being responsible for the preparation (watering for any events), cleaning, rolling and raking of the Equestrian Arena:

#### **Individual**

\$30/hr

\$50/hr family or group of maximum 4 riders.

#### **Clubs**

Warren Pony Club \$140/day pay as you go.

Adult Riding Club a bulk bill of \$1,000/year including the Showground fee for 10 meets/year, additional meets will be charged at \$140 per day.

#### **Events**

Small Equestrian Event (less than 75 horses) – \$140 per day;

Medium Equestrian Event (more than 75 horses, less than 200 horses) – \$800 per day; and

Large Equestrian Event (more than 200 horses) - \$1,198 per day.

#### **Office of Local Government**

On the 8th May 2023, the Office of Local Government provided Council Circular 23-02 Information about Ratings 2023-24 which is Attachment 2. The Circular advises of the changes for Interest on Overdue Rates from 6.0% to 9.0% and amends the cost of Section 603 Certificates from \$90.00 to \$95.00.

No other information in Circular 23-02 Information about Ratings 2023-24 is relevant to Warren Shire Council.

#### **Leakage Reduction Program**

Council has also been advised of being successful in obtaining a grant for \$150,000 from the NSW Department of Planning and Environment for the Leakage Reduction Program which will require a \$24,743 contribution from Council's Water Fund Reserve, which can facilitate this contribution.

#### **Fees for Planning Services 2023/24 Financial Year**

On the 29<sup>th</sup> May 2023, the NSW Department of Planning and Environment advised of the increase in the fee unit for planning services which includes Development Application fees contained within Schedule 4 Environmental Planning and Assessment Regulation 2021. It is proposed to have no change to Council's fees.

#### **Emergency Services Levy**

Council has received advice of only a minor increase in its Emergency Services Levy compared to what was estimated in the Draft 2023/24 Estimates. This will be amended as required at the September 2023 Quarterly Review.

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 22<sup>nd</sup> June 2023

---

### ITEM 4 ADOPTION OF THE 2023/2024 OPERATIONAL PLAN & ESTIMATES

CONTINUED

#### FINANCIAL AND RESOURCE IMPLICATIONS

As advised at the Councillor Workshop for Estimates, there will be some pressure on Council Budgets (staff salaries and wages) in 2023/2024 due to the increases contained within the new Local Government (State) Award.

Council will also need to resolve to make and levy the Rates and Charges as detailed within the Statement of Revenue Policy – 2023/2024 (Statement of Rates).

#### LEGAL IMPLICATIONS

Section 405 Local Government Act 1993 (as amended).

Section 494, 496, 501, 504 and 535 of the Local Government Act 1993 requires Council to formally resolve to make (set) rates or charges prior to levying each year.

#### RISK IMPLICATIONS

Nil, unless the Draft 2023/2024 Operational Plan and Estimates is not adopted by Council by 1st July 2023.

#### STAKEHOLDER CONSULTATION

This report is provided following the appropriate advertising of the Draft 2023/2024 Operational Plan in conjunction with the Draft 2023/2024 Estimates inviting written public submissions and comments up until 4.00 pm Thursday 1st June, 2023.

#### OPTIONS

Nil as the Draft Operational Plan & Estimates must be progressed and rates and charges levied.

#### CONCLUSION

It is recommended that the 2023/2024 Operational Plan & Estimates be adopted with the amendments as detailed within the report and that Council formally resolve to make and levy the rates and charges as detailed within the Statement of Revenue Policy – 2023/2024 (Statement of Rates) to enable the levying of the 2023/24 Rates from July 2023.

#### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.3 Seek new sources of income for Council;

5.3.2 Create a productive and cooperative working environment for Councillors to support their governance responsibilities. (Provide timely, accurate and relevant reporting and information to Councillors to enable informed decision making); and

5.4.3 Actively seek external support (financial and in-kind) from Government, alliance partners, the community and philanthropists to support the provision of new services and amenities for the community.

#### SUPPORTING INFORMATION / ATTACHMENTS

1. Submission from the Central West Riding Club / Warren Pony Club;
2. Office of Local Government Circular 23-02 Information about Ratings 2023-24; and
3. Draft 2023/24 Operational Plan & Estimates (previously provided under separate cover for the April 2023 Council Meeting).

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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ITEM 4 ADOPTION OF THE 2023/2024 OPERATIONAL PLAN & ESTIMATES

CONTINUED

## Attachment 1

### Central West Equestrian Centre – submission in relation to the Arena Fees and Maintenance of the facility for 2023- 2024



#### Objective

- To drive maximum usage of the Central West Equestrian Centre through a tiered fee structure and to develop a workable management and maintenance plan to ensure the long term sustainability of the facility.

#### Key points

Warren Pony Club (WPC) and the Central West Riding Club (CWRC) share the following concerns:

- The facility is a completely new asset and it will take time to understand how best to maximise usage and what level of maintenance and management will be required. A flexible approach will be required and regular reviews will be needed to ensure optimal management. For this reason it is proposed to trial a fees and maintenance plan in 2023/24.
- That the planned maintenance strategy of individual users being responsible for the arena is not practical and may lead to potential risks for the Council as well as limiting the use of the facility.
- That the proposed flat rate fee structure of \$130/ per day for all user types will significantly limit the usage of the arena.

#### 1. Fee Structure

The Warren horse and broader community is extremely fortunate to have had this facility funded through the NSW Government Sports and Infrastructure Grant. The grant funding enables the fees and charges to focus on covering running costs and maintenance requirements. It is proposed that a tiered fee structure will significantly increase the pool of users for the arena, which if structured correctly will ensure there is adequate budget for the maintenance of the arena.

WPC and the CWRC have conducted considerable research into the various models that other clubs, arenas, hireable private arenas and Council's such as Blayney Shire Council, Dubbo Regional Council have implemented. All these venues have various tiers to their fees and charges and there is evidence that this is operating well as a practical and sustainable way to manage and maintain their facilities while simultaneously maximising usage. The Councils also 'bulk bill' their local clubs through including the arena as another area of their facilities that the Clubs can access on an annual rate. Two examples are Blayney Shire charging their Junior Pony Club \$1,006/ year including the cost of gator hire and rake and Dubbo Shire charge the Orana Equestrian Club \$990/ year to use the Dubbo Arena.

WPC and CWRC acknowledge that fees levels set for the arena need to be high enough to cover ongoing maintenance costs to ensure the standard of the facility is maintained at the highest level, however low enough to encourage usage. The simple fact is that this figure is not known at the moment due to the following points:

- WPC and CWRC do not yet know how often they will use the facility yet for their Club days and other events

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CONTINUED

- It is not clear how often individual users will use the arena (see appendix 1 for survey results)
- The maintenance requirements of various usage levels are not known and therefore the costs and time required to conduct the maintenance cannot be known.

Based on these reasons we are proposing to enter 12 months of trial pricing until these factors are understood. The other reason to support a trial period is that the arena itself still requires some additional work to be completed. A list has been provided to Council outlining these items. The following table outlines a proposed fee structure that is proposed for the arena.

### Proposed Fee Structure to be trialled in 2023/24

#### Individual:

\$30/ hr

\$50/ family or group of riders

These rates reflect individual rates at other privately run and Shire owned Arenas. These rates also reflect feedback from the Community survey (see appendix) at what individuals would be willing to pay to hire the arena on a semi – regular basis.

#### Club:

Warren Pony Club: \$130/ day Pay as you go. It needs to be understood that at this rate the arena may only be booked 3- 5 times per year.

**Adult Riding Club:** Proposes a bulk bill of \$1000.00 / year. includes showground Fee of \$395 for 10 meets per year. This also resembles what other clubs pay at Blayney showground (\$1000) and Orana Equestrian Club at Dubbo Show ground (\$990)

CWARC is requesting bulk billing hire fees to better gauge running costs for the financial year. These costs can then be absorbed within membership fees rather than paying as we go. Should the club exceed 10 meets/ year we would then hire the arena at the rate of \$130/ day.

There could be opportunities moving forward for WPC and Council to investigate a similar pay affront model.

#### Events\*

up to 75 horses \$130/ day

up to 150 horses \$200/ day

200+ horses \$250/day

\*Please note that regardless of whether an event is a regional, state or national event, they are not run for profit. Instead they are carefully budgeted to ensure that running costs are covered firstly and secondly to make it as affordable as possible for the participants.

# WARREN SHIRE COUNCIL

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CONTINUED

## 2. Responsibility of Maintenance

There has been significant discussion on the maintenance plan proposed in the original grant application five years ago. The CWARC is upfront that as a Club they are not in the position they thought they would be in. Drought, floods, Covid and the general cycles of farming and families has meant that their membership has more than halved. It is clear that the idealistic vision of a single small Club with a handful of regionally based members maintaining a world class facility in town is not feasible. CWRC and WPC acknowledges and appreciates the investment the Council has agreed to make in a gator and rake. It was simply too cost prohibitive for a small Club to make these purchases and it is positive to hear that the Council has plans to leverage this equipment for the maintenance of some of their other assets.

The Council's current stance of taking very limited to no responsibility for the management and maintenance of the arena will potentially lead to limited usage of the facility through users being unable to complete the maintenance work and therefore not booking the arena. This will not only lead a loss of potential income from fees and a missed opportunity for the arena to be used, but could also lead to the surface deteriorating if not groomed and maintained regularly.

The current proposal of Council inducting and training individual users to operate the Council gator is a workable solution for Club and Competition days as the people operating the machinery are repeat users and have an existing close relationship with the relevant Council personnel. There are however some significant limitations to this model for the individual users. This includes practicality of attending training sessions, as well as the time taken to lock, unlock and lock the facility and train the users could be greater than just conducting the maintenance. It is also recommended that Council reviews the legal implication of having users operating their machinery in their facility to ensure the approach is feasible.

It is recommended that the following maintenance plan is trialled for the remainder of 2023

Maintenance Schedule	Booked days	Weekly	Monthly
Warren Shire Council	<ul style="list-style-type: none"> <li>- Check the facility is ready for use prior to each booking</li> </ul>	<ul style="list-style-type: none"> <li>- Leaf Debris</li> <li>- Rake</li> <li>- Roll</li> <li>- Water (run each station for a minimum of 30 minutes )</li> </ul>	<ul style="list-style-type: none"> <li>- Check base is holding</li> <li>- Check watering system nozzles</li> <li>- Check lights</li> <li>- Weed management</li> </ul>
Individuals	<ul style="list-style-type: none"> <li>- Collect all horse droppings</li> <li>- Rake</li> </ul>		
Clubs/Competition	<ul style="list-style-type: none"> <li>- Collect all horse droppings</li> <li>- Rake</li> <li>- Roll</li> </ul>		



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CONTINUED

## Conclusion

Warren is extremely fortunate to have a world class undercover equestrian arena. It is critical that Council and the various horse groups work together in a positive and proactive manner to drive usage of this facility and ensure it is maintained and kept up to standard. Due to the newness of the facility it is recommended that 2023-2024 is operated as a trial year with a tiered fee structure and a robust maintenance plan being tested and regularly reviewed. It is critical to for the usage of the arena to be maximised in order for the Warren community to reap the benefit from this incredible asset. WPC and CWARC believes the following points are critical to achieving these outcomes:

- Offering differentiated fees depending on whether the user is an individual, a group or an event
- Ensuring maintenance plans are practical to drive usage and maintain the standard of the asset

Yours sincerely



Central West Riding Club

Warren Pony Club

*Eleanor Egan*  
*Secretary*

*Jo-Anna Hooper*  
*Secretary*

# WARREN SHIRE COUNCIL

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CONTINUED

## APPENDIX 1 – SURVEY RESULT

### Community Feedback Survey Warren Under Cover Riding Arena

#### Q1. Are you a current member of a local Club or do you hold your own Insurance

Answer Choices	Response %	Responses
Warren Pony Club	34.15%	14
Adult Riding Club	26.83%	11
Equestrian Australia or Similar	39.02%	16
	Answered	41
	Skipped	2

#### Q2. Would you like to be able to book the arena Monday- Friday?

Answer Choices	Response %	Responses
Yes - Me as an Individual	50.00%	21
Yes - Me with my Family of 1- 4 Children	45.24%	19
No I wouldn't book the arena	21.43%	9
Yes - I am a coach wanting to host Clinics	7.14%	3
	Answered	42
	Skipped	1

#### Q3. How often would you book the arena?

Answer Choices	Response %	Responses
Daily	2.78%	1
weekly	5.56%	2
Fortnightly	27.78%	10
Monthly	27.78%	10
1 or 2 times a year	19.44%	7
Weather Dependant	16.67%	6
	Answered	36
	Skipped	7

#### Q4. Why would you like to be able to book the arena?

Answer Choices	Response %	Responses
I am Training to Prepare for competition	11.11%	4
Recreational/ mental health	5.56%	2
Safe Space to ride in	2.78%	1
Weather Dependant as it is an all-weather facility	8.33%	3
all of the above	72.22%	26
	Answered	36
	Skipped	7

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CONTINUED

**Q5. Would you book the arena if you had to rake it after riding using shire owned equipment?  
or if you had to attend an induction to learn how to Use the equipment safely?**

Answer Choices	Response %	Responses
Yes I am happy to Attend Training and use Equipment	39.47%	15
No that seems too hard - I would prefer this to be Included in the Cost of hire	60.53%	23
	Answered	38
	Skipped	5

**Q6. How much would you as an Individual be willing to pay to hire the complex? (Arena Lights  
will be charged on top of this cost)**

Answer Choices	Response %	Responses
\$20	26.32%	10
\$25	26.32%	10
\$30	28.95%	11
I cannot afford to use the facility with these prices	26.32%	10
	Answered	38
	Skipped	5

**Q7. How much would you as a family or group of riders be willing to pay to hire the arena?**

Answer Choices	Response %	Responses
\$50	48.48%	16
\$60	18.18%	6
\$75	33.33%	11
	Answered	33
	Skipped	10

**Q8. Would you be willing to pay a higher Hire Fee if your responsibilities were only to pick up  
your horses droppings and the shire took care of the raking?**

Answer Choices	Response %	Responses
Yes	79.49%	31
No	20.51%	8
	Answered	39
	Skipped	4

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ITEM 4 ADOPTION OF THE 2023/2024 OPERATIONAL PLAN & ESTIMATES

CONTINUED

Attachment 2



Office of  
Local Government

Circular to Councils

<b>Circular Details</b>	23-02 / 8 May 2023 / A849639
<b>Previous Circular</b>	22-06 – Information about Ratings 2022-23
<b>Who should read this</b>	Councillors / General Managers / Council staff
<b>Contact</b>	Performance Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Information / Council to Implement

## Information about Ratings 2023-24

### What's new or changing

- The maximum boarding house tariffs for 2023-24 have been determined.
- The maximum interest rate payable on overdue rates and charges for 2023-24 has been determined.
- The Section 603 Certificate fee for 2023-24 has been determined.
- The statutory limit on the maximum amount of minimum rates for 2023-24 has been determined for commencement on 1 July 2023.

### What this will mean for your council

Councils should incorporate these determinations into their 2023-24 rating structures and Operational Plan Statement of Revenue Policies.

### Key points

#### Boarding House Tariffs

In accordance with section 516 of the *Local Government Act 1993* (the Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:

- a) Where **full board and lodging** is provided:  
\$432 per week for single accommodation; or  
\$713 per week for a family or shared accommodation
- b) Where **less than full board or lodging** is provided:  
\$291 per week for single accommodation; or  
\$479 per week for family or shared accommodation

#### Maximum Interest Rate on Overdue Rates and Charges

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2023 to 30 June 2024 (inclusive) will be **9.0% per annum**.

Office of Local Government  
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Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

Strengthening local government

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 22<sup>nd</sup> June 2023

ITEM 4 ADOPTION OF THE 2023/2024 OPERATIONAL PLAN & ESTIMATES

CONTINUED

The methodology used to calculate the interest rate applicable for the period 1 June 2023 to 30 June 2024 is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent. The cash rate used for the purposes of the maximum interest rate for local government is based on the cash rate set by the Reserve Bank of Australia on 6 December 2022.

Notice giving effect to these decisions has been published in the NSW Government Gazette (Government Gazette No 146 – 31 March 2023).

### Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc. due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2023-24 is determined to be **\$95**. This is an increase of \$5 from the 2022-23 fee.

This determination applies to the issuing of a certificate for the matters specified in section 603(2) of the Act. Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service. Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a Section 603 Certificate.

### Statutory limit on the maximum amount of minimum rates

Following a recommendation by IPART, clause 126 of the Local Government (General) Regulation 2021 will be amended on 1 July 2023 by the Local Government (General) Amendment (Minimum Amounts of Rate) Regulation 2023 so that under section 548(3)(a) of the Act, the maximum amount of the minimum ordinary rate will be **\$590** for 2023-24.

The maximum amount of a minimum special rate (not being a water supply special rate or a sewerage special rate) prescribed by section 548(3)(b) of the Act will remain unchanged at **\$2**.

### **Where to go for further information**

The NSW legislation website at [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).

**Brett Whitworth**  
Deputy Secretary  
Local Government

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**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Community Room on Thursday 23rd June 2023**

**ITEM 1                      WORKS PROGRESS REPORTS – ROADS**

**(C14-7.2)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services and the Roads Infrastructure Manager.

**ACRONYMS**

DMES	Divisional Manager Engineering Services	GR	Gravel Resheet
RIM	Roads Infrastructure Manager	BRL	Bitumen Reseal Local Road
RO	Roads Overseer	BRR	Bitumen Reseal Regional Road
APM	Assets and Projects Manager	FRSPM	Flood Restoration and Special Projects Manager

**Roads M & R (Maintenance and Repair) Budget and Works from  
13th May to 31st May 2023**

ACCOUNT	BUDGET	EXPENDITURE
Urban Sealed Roads	\$57,548	\$39,137
Parking Areas	\$5,306	Nil
Kerb and Guttering	\$27,191	Nil
Footpaths	\$37,139	\$18,041
Urban Unsealed Roads	\$27,528	\$7201
Rural Sealed Roads	\$381,998	\$743,244*
Rural Unsealed Roads	\$1,061,106	\$1,493,958*
Rural Bridges	\$15,917	\$7,428
Regional Sealed Roads	\$703,640	\$690,276*
Regional Unsealed Roads	\$108,415	\$43,427*
Regional Bridges	\$17,233	\$881
Bushfire Hazard Reduction Works (Shire Roads, Regional Roads and Council Facilities)	\$285,088	\$218,887
Fixing Local Roads Pothole Repair Round	\$454,883.53	\$356,477
Works - Shire Roads - Package 1		

**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
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**Council Community Room on Thursday 23rd June 2023**

**ITEM 1**

**WORKS PROGRESS REPORTS – ROADS**

**CONTINUED**

<b>ACCOUNT</b>	<b>BUDGET</b>	<b>EXPENDITURE</b>
March 2021 AGRN 960 Flood and Storm Damage Essential Public Asset Reconstruction	\$1,252,622.95	\$262,353
March 2021 AGRN 960 Flood and Storm Damage Essential Public Asset Reconstruction Works – Regional Roads – Package 1	\$619,162.88	\$24,639
March 2021 AGRN960 Flood and Storm Damage Essential Public Asset Reconstruction Works – Package 2 Merrigal Road (Dragon Cowal)	\$349,685.88	\$24,181
Disaster Risk Reduction Fund – Dragon Cowal Creek Culverts Merrigal Road.	\$300,000	\$37,633
June/July 2022 AGRN 1025 Flood and Storm Damage – Immediate Reconstruction Works – Ellengerah Road	\$323,610	\$336,045
Regional and Local Roads Repair Program	\$2,415,175	Nil
September, October, November, December 2022 ARGN 1034 Flood and Storm Damage – Immediate Reconstruction Works	\$2,337,685	\$68,648

\* Includes approximately \$274,033 of emergency works for the June, July, August, September, October, November and December 2022 Flood and Storm Emergency Works on Roads.

**WARREN SHIRE COUNCIL**  
 Report of the Divisional Manager Engineering Services  
 to the Ordinary Meeting of Council to be held in the  
 Council Community Room on Thursday 23rd June 2023

ITEM 1

WORKS PROGRESS REPORTS – ROADS

CONTINUED

**MAINTENANCE**

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	Bob Christen Reserve / Town Lanes / End of Hale Street / Silo Road	Maintenance Grading	1 - 4 May 2023 400m 300m 400m 300m
	Burrima Walkway P/J	Formwork	8 May 2023 ongoing
	RR202 Marthaguy Road	Sign work	16 May 2023
	RR715 Warren Road	Patching	17 - 18 May 2023
	RR333 Carinda Road	Flood work Grading Shoulders	18 km
Grader Crew 2 (Three-man crew)	SR37 Collie Road and RR202 Marthaguy Road	Put signs up	1 - 3 May 2023
	RR347 Collie / Trangie	Rehabilitation Grading	8 May 2023 ongoing
	RR347 Collie / Trangie Road	Patching	22 - 26 May 2023
Grader Crew 3 (Three-man-crew)	SR40 Merrigal Road	Emergency Flood work Grading	4.5 km
	SR62 Old Warren Road	Grading	8.7 km
Grader Crew 4 (Three-man-crew)	RR424 Marra Road	Grading	5 km
	RR333 Carinda Road	Cold mix in holes	15 May 2023
	SR9 Booka Rd	Flood work Grading	11 km
Grader Crew 5 (Three-man-crew)	Being Prepared		



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WORKS PROGRESS REPORTS – ROADS

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WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveline (Tar Patching)	Town Streets	Patching	200L	2tonne
	SR59 Tottenham Road	Patching	350L	3tonne
	SR5 Buckiinguy Road	Patching	500L	5tonne
	SR35 Bourbah Road	Patching	1800L	18tonne
	SH11 Oxley Highway	Patching	750L	8tonne
	RR333 Carinda Road	Patching	400L	5tonne
	RR202 Marthaguy Road	Patching culverts	700L	7tonne
	RR66 Wambianna Road	Patching	250L	2tonne
	RR333 Carinda Road	Patching	2500L	50tonne
	RR347 Collie/Trangie Road	Patching	1300L	13tonne

WORK CREW	LOCATION	ACTIVITY	WORK UNDERTAKEN
Roadside Maintenance Team	RR7515 Warren Road	Slashing	44km
	SR75 Pine Clump Soldiers Road	Slashing	10km
	SR58 Nevertire - Bogan Road	Slashing	76km
	SR60 Dandaloo Road	Slashing	6km
	SR59 Tottenham Road	Slashing	74km
	SR66 Wambianna Road	Slashing	64km
	SR83 Rifle Range Road	Slashing	10km
	SR1 Oxley Highway	Slashing	138km
	SR68 Bundemar Road	Slashing	48km
	Aerodrome	Slashing	One week

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**UPCOMING WORKS (JUNE- JULY 2023)**

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (Three-man crew)	RR202 Marthaguy Road	Shoulders
	RR202 Marthaguy Road	Pavement Rehab Flood Work
	RR333 Carinda Road	Heavy Patching Floodways
Grader Crew 2 (Three-man crew)	SR73 Udora Road	Heavy Patching
	SR1 Oxley Road	Grade Flood Damage
	RR7515 Warren Road	Pavement Rehabilitation
Grader Crew 3 (Three-man crew)	SR65 Old Warren Road	Gravel Resheet
	SR34 Pleasant View Lane	Grade
	SR75 Pine Clump Soldiers Road	Grade
Grader Crew 4 (Three-man crew)	RR424 Marra Road	Flood Damage Works
	SR9 Booka Road	Flood Damage Works
	RR7516 Billybingbone Road	Flood Damage Works
Grader Crew 5 (Three-man crew)	Being Arranged	

\* Flood Damage Works Program being developed.

Project	Budget	Expend	Resp	Comment
<b>Capital Works Bitumen Reseals (Regional Roads)</b>				
<b>Capital Works In Progress</b>				
*Old Warren Road Segments 30 Construction	\$500,000	\$481,653	DMES/ RIM	Variations of Fixing Local Roads Round 3 funding after cost savings. Completed.

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Project	Budget	Expend	Resp	Comment
CBD Improvements	\$52,732	\$3,650	DMES	Investigation and design work for CBD Improvement Program.
Warren Road Reconstruction	\$3,684,320	\$1,001,348	DMES/ RIM	New culverts, widening of road, and pavement rehabilitation. Culverts delivered. Culvert installation has commenced.
REPAIR Program 2022/2023 RR347 Collie – Trangie Road	\$800,000	\$652,415	DMES/ RIM	Rehabilitation of Segment 18 on RR347 Collie – Trangie Road. Ongoing
<b>Gravel Resheeting</b> Priority Roads 1. Old Warren Road 2. Colane Road 3. Buddabadah Road 4. Gradgery Lane	\$400,000	\$199,690	DMES/ RIM	Gravel resheeting of Old Warren Road and others as per priority.
<b>Bridges Renewal Program</b> Replacement of Newe Park Bridge and Marthaguy Creek Bridge	\$5,010,000	\$136,305	DMES/ RIM	\$3,883,200 and \$1,126,800 funded by Bridges Renewal Program and Fixing Country Roads respectively. Preliminary investigations, power pole relocation and land acquisition being progressed.
<b>Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B</b>				
Project	Budget	Expend	Resp	Comment
Victoria Oval and Park Roadway Bitumen Reseal	\$69,930	Nil	DMES/ RIM	
Macquarie Park Roadway Bitumen Reseal	\$12,285	Nil	DMES/ RIM	
Warren Walkway Bitumen Reseals	\$170,100	Nil	DMES/ RIM	
Bore Flat/Depot Parking Area Reseal	\$18,900	Nil	DMES/ RIM	

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Project	Budget	Expand	Resp	Comment
Oxley Park Drive Through Area Reseal	\$8,505	Nil	DMES/ RIM	
Ebert Park U-Turn Bay Area Reseal	\$5,670	Nil	DMES/ RIM	
Warren Cemetery Access Road Reseal	\$9,450	Nil	DMES/ RIM	
Monkeygar Creek Bird Viewing Platform Contribution	\$65,000	Nil	DMES	
Local Roads and Community Infrastructure Program Phase 3 (Commonwealth) and Fixing Local Roads Round 4 Nevertire – Bogan Road Segment 4,6,8 and 10 Rehabilitation.	\$3,496,725 <b>Made up of \$2,797,380 grant &amp; \$699,345 Council</b>	Nil	DMES/ RIM	

Project	Budget	Expend	Resp	Comment
<b>Grant Applications</b>				
*Get NSW Active Program	\$1,779,441	Nil	DMES	Construction of footpaths on Readford Street, Udora Road, Dr Kater Drive, Glen Street, Wilson Street, Macquarie Drive, Oxley Parade, Sturt Street, Orchard, Street, Garden Avenue, Boston Street and Roland Street. <b>Unsuccessful</b>

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Project	Budget	Expend	Resp	Comment
Infrastructure Betterment Fund (IBR) Carinda Road	\$9,180,124 Made up of \$9,107,218 IBR and \$72,906 DRRF AGRN960 Pk 1	Nil	DMES	Rehabilitation of Segments 64-76. <b>Awaiting approval.</b>
Infrastructure Betterment Program Gibson Way	\$3,116,431 Made up of \$3,048,746 IBR and \$67,685 DRRF AGRN 960 Pk 1	Nil	DMES	Upgrade of Gibson Way Segments 0-4. <b>Awaiting approval.</b>

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**ITEM 2           WORKS PROGRESS REPORTS – TOWN SERVICES**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager for the budget and works period from 13th May 2023 to 31st May 2023.

**ACRONYMS**

- DMES    Divisional Manager Engineering Services
- TSM     Town Services Manager
- MHD    Manager Health & Development Services
- IPM     Infrastructure Projects Manager
- TSO     Town Services Overseer

**TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET FROM 13TH APRIL 2023 TO 12TH MAY 2023**

Project	Budget	Expend	Resp	Comment
<b>General</b>				
Warren Lawn Cemetery Stage 3.  3330-4120-0100  JC: 3330-4120-0010  <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;">             C/Over \$76,894              2021/2022 \$60,000           </div>	\$109,904	\$50,067	MHD / TSM	15/11/22  Expansion works and main extension works to commence as staff and contractors are available.  Upgrade drainage along western side and installation of drainage along the eastern side.  Extension of river water main for future lawn cemetery expansion.  8/02/23  Earthworks to construct the eastern drain complete. Will need to be seeded.  7/03/23  Ring main construction complete.

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Project	Budget	Expend	Resp	Comment
<b>Water Supplies</b>				
Oxley Park River Water Pumping Station JC: 0191-0001-0000	\$80,215	\$58,500	TSM	<p>Carry out modification of the pipe work and pumps at the Oxley Park River Pump Station to allow the use of the same type of pumps used at the Ellengerah Road River Pump Station to allow efficient withdraw, rotation and replacement of the pumps together with an appropriate screening structure.</p> <p>3/1/23            River levels are dropping but still too high for works to proceed.            River level remains too high to allow the works to be carried out.</p> <p>8/02/23            River level remains too high to allow the works to be carried out.</p> <p>7/03/23            Advice from Water NSW is that flows will be reducing later in March.</p> <p>21/03/23            RME programmed to start in the first week of April.</p> <p>9/05/23            Water NSW have advised RME that flows will reduce late June.</p>

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Project	Budget	Expend	Resp	Comment
Water Extraction Meter Compliance 4580-4320-0003 JC: 0190-0010-0000	\$3,217	\$6,448	TSM	3/1/23 On-Going. Installation of telemetry to all water extraction points meters to comply with Water NSW requirements.  8/02/23 On-Going.  7/03/23 Meeting with NRAR Wednesday 8 March.  21/03/23 NRAR and Water NSW are working together to finalise the last sites. NRAR were very happy with our progress and acknowledge the issues are out of our control.
Bore Flat Groundwater Augmentation. JC: 0191-0039-0000 <b>(Also contained within the Infrastructure Projects Managers Report)</b>	\$245,616	\$207,641	TSM	3/1/23 DPE have approved the scope change. Chlorination equipment ordered ETA May 2023. New building ordered awaiting ETA. Waiting on quote for new slab.  8/02/23 Slab for chlorine building at Bore Flat has been constructed. New building ETA late March 2023.  7/03/23 Chlorine systems have been ordered. And started to be installed 14th June, 2023



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Project	Budget	Expend	Resp	Comment
				<p>Interim control system has been installed at Bore Flat in March and automated water transfer to Ellengerah reservoir is happening.</p> <p>21/03/23 All tracking on time at this stage.</p> <p>05/04/23 New Chlorine building has been constructed. All tracking on time at this stage for a late June 2023 completion.</p>
<p>Clean New Bore – Ellengerah. JC 0151-0001-001</p>	\$27,756	\$27,756	TSM	<p>5/04/23 ACS Equipment have been engaged to clean drillers mud from new bore.</p> <p>07/06/23 Will be cleaned at the same time as Nevertire bore is cleaned.</p>
<p>Clean New Bore – Nevertire. JC: 0171-0001-0005</p>	\$31,586	\$31,586	TSM	<p>5/04/23 ACS Equipment have been engaged to clean drillers mud from new bore.</p> <p>07/06/23 Need to refurbish old bore before cleaning new bore.</p>
<p>Refurbish Old Bore – Nevertire. JC: 0190-0335-0005</p>	\$91,520	\$91,520	TSM	<p>5/04/23 ACS Equipment have been engaged to refurbish the old bore to prevent casing failure.</p> <p>07/06/23</p>

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Project	Budget	Expend	Resp	Comment
				Awaiting casing materials to arrive.
Inspect New Bore – Collie JC: 0181-0006-0001	\$4,986	\$4,986	TSM	5/04/23 ACS Equipment have been engaged to inspect and report on the condition of the New Bore at Collie. 07/06/23 Will be inspected when contractor is in Warren for the Nevertire and Ellengerah bore works.
Purchase spare pump and motor for Bore Flat Bore. JC: 0191-0001-0080	\$30,000	\$20,679	TSM	5/04/23 New Franklin bore pump and motor to be purchased for Bore Flat Bore.  7/06/23 New Bore Pump and Motor to be delivered Mid-June 2023. New VSD ETA Mid July.
Purchase a spare Variable Speed Drive (VSD) for the Bore Pumping Stations.				
Purchase spare pump and motor for Ellengerah Bore. JC: 0191-0001-0070	\$30,000	\$18,506	TSM	5/04/23 New Franklin bore pump and motor to be purchased for Ellengerah Bore.  7/06/23 New Bore Pump and Motor to be delivered Mid-June 2023.
Purchase spare pump and motor for Nevertire Bore. JC: 0191-0001-0060	\$30,000	\$10,620	TSM	5/04/23 New Franklin bore pump and motor to be purchased for Nevertire Bore.  7/06/23

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Project	Budget	Expend	Resp	Comment
				New Bore Pump and Motor to be delivered Mid-June 2023.
Purchase spare pump and motor for Collie Bore. JC: 0191-0001-0090	\$30,000	\$19,666	TSM	5/04/23 Purchase a spare pump, motor, drive shafts and casings for Collie Bore.  7/06/23 New Bore Pump and Motor to be delivered Mid-June 2023.
Upgrade Water Network Telemetry System. JC: 0190-0020-0005	\$200,000	Nil	TSM	Design and implement a new Telemetry System for the water Network. 7/06/23 Technical Specification and tender documents being developed.
Regional Leakage Reduction Program – Local Water Utilities Projects	\$174,742	Nil	TSM	The project involves the installation of equipment to assist in locating leaking water pipes before they become problematic.  DPE Total Funding \$150,000  Council Contribution \$24,742.50.

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Project	Budget	Expend	Resp	Comment
<b>Sewerage Services</b>				
Works to Gunningba Estate, and Nevertire Sewerage Pumping Stations.  5580-4320-4010 5580-4320-4100	\$98,182	\$98,182	TSM	<p>Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry at Gunningba Estate and Nevertire Sewerage Pumping Stations. Xylem have been instructed to work on Nevertire and Wilson Street as access to Gunningba is difficult due to the wet weather.</p> <p>11/11/22.            New cabinet installed.            By-pass set-up &amp; wet well to be cleaned Monday 21/11/22.            Replacement of pumps, starters and miscellaneous items to improve reliability.</p> <p>3/1/23            Nevertire complete. Waiting for new cabinet to be manufactured for Gunningba. Xylem commenced site works at Nevertire, week ending</p> <p>7/03/23            Wilson St complete.            Factory testing of Gunningba SPS cabinet to be carried out week of 13/03/23. Completed</p> <p>21/03/23            Gunningba SPS site works to commence late June.</p> <p>07/06/23            Gunningba SPS site works to be completed mid July 2023</p>

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Project	Budget	Expend	Resp	Comment
Works Wilson Street Sewerage Pumping Stations.  0227-0020-0000	\$121,734	\$121,734	TSM	Replacement of pumps, starters and miscellaneous items to improve reliability.  Xylem Water technologies will upgrade the pumps, pipework, guide rails, electrical switchboards, pump controllers and the telemetry. Equipment for Gunningba will be utilised at Wilson Street due to access issues at Gunningba.  Wilson Street Complete. Xylem commenced site works week ending 11/11/2022. New cabinet to be installed.  By-pass set-up & wet well to be cleaned Monday 21/11/22. Xylem Water have the cabinets being designed and materials on order.  8/02/23  New cabinet, pipework and pumps installed and running well.  Indratel still to install Telemetry. Completed.
CCTV and Smoke Testing of Sewer at Warren and Nevertire  5580-4320-0002	\$200,000	Nil	TSM	Quotation documents under development.
Upgrade Sewerage Network Telemetry System  JC 0226-0010-0005	\$150,000	Nil	TSM	Design and implement a new Telemetry System for the Sewerage Network.  7/06/23

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<b>Project</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
				Technical Specification and tender documents being developed.

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Project	Budget	Expend	Resp	Comment
Warren Levee Rehabilitation	\$7,100,000  (\$887,500 Council Funding)  (\$5.325 million Commonwealth Funding)  (\$887,500 NSW Government Funding to date)	Nil	DMES / TSM	<ol style="list-style-type: none"> <li>1. Funding currently being pursued for repairs to the reported section of the Warren levee.</li> <li>2. Consulted with State Government Representatives seeking financial assistance to rectify deteriorated section.</li> <li>3. Works to be undertaken in-house using Council staff and local contractors.</li> <li>4. Local contractors have been liaised with regarding the methods of repair. Fresh applications have been submitted to the Federal Government Department of Home Affairs, waiting on confirmation of success or not. The matter is also with Resilience NSW who are also considering the application. Further application being arranged. Meeting &amp; site inspections 15/12/21, between GM, ADMES and Tammy Greer from The National Recovery and Resilience regarding levee repairs and improved disaster preparation through the NSW Minister for Emergency Services. New application under the Commonwealth Government National Flood Mitigation Infrastructure Program (NFMIP) with a required 25% contribution from Council arranged. \$5.325 million Commonwealth Funding announced on the 4th May 2022. Staff attempting to secure \$1.775 million co-contribution from State.</li> </ol>

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Project	Budget	Expend	Resp	Comment
				<p>Meeting held with Resilience NSW directors where they asked for original application and correspondence with respect to the application. This has been sent. Awaiting response. State Program information request provided 19th August 2022.</p> <p>Resilience NSW met GM and DMES on 9th September 2022 and 16th September 2022. See report to October 2022 Council meeting concerning the Council contribution Funding, currently the NSW Government has only been able to fund \$887,500 of the required Council contribution of \$1,775,000. Council may have the option of using \$887,500 from the NSW Severe Weather Flood Grant for AGRN 1025 that is yet to be approved by OLG, however this is not preferred.</p> <p>Project Kick-off meeting held 18/01/23. Work program submitted to funding body. Inspection of levee by boat conducted 24/01/2023. Scope variation has been submitted to funding body.</p>



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Project	Budget	Expend	Resp	Comment
<b>Local Roads and Community Infrastructure Grant Programs for Phase 4A and Phase 4B</b>				
Project	Budget	Expand	Resp	Comment
Generator and Transfer Switch Warren Airport	\$31,710	Nil	TSM	
Library Irrigation System Outdoor Area	\$12,709	Nil	TSM	
Macquarie Park Flying Fox and Playground Equipment Softfall Further Contribution	\$89,625	Nil	TSM	
Warren Cemetery Entrance Gates Refurbishment	\$21,000	Nil	TSM	
Warren Cemetery Seating Covering	\$15,750	Nil	TSM	
Nevertire Cemetery Seating Covering	\$10,500	Nil	TSM	
Warren Parks and Gardens CCTV System	\$100,000	Nil	TSM	
Oxley Park Electric Barbeques (2)	\$19,950	Nil	TSM	
Tiger Bay Signage Refurbishment	\$5,000	Nil	TSM	
Ravenswood Park Softfall Installation	\$89,145	Nil	TSM	
<b>Grant Applications</b>				
<b>Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP - 070</b>	\$191,511	Nil	DMES / TSM	Replacement of signage at Tiger Bay Wetlands and the Bitumen reseal of Various Walk and Cycle Ways. Notification expected late June 2023.
<b>Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP - 083</b>	\$ 145,200	Nil	DMES / TSM	Erosion control measures to stormwater discharge locations along the Town Levee. Notification expected late June 2023.

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Project	Budget	Expend	Resp	Comment
<b>Community Local Infrastructure Recovery Package (CLIRP 2022) Community Assets Program CAP - 070</b>	\$ 72,600	Nil	DMES / TSM	Clean up and restoration of Macquarie Park. Notification expected late June 2023.

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Activity	Required Interval	Details	
<b>Water System Planned Maintenance</b>			
River mains flushing	As required	Flushing occurs three monthly when hydrants are flushed. Additionally, river water mains are flushed when problems such as poor pressure/flow are identified.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Fire hydrants. Covers checked, painted, flushed and replaced where necessary, Blue reflective indicators, HP and HR signs installed	Quarterly	Flushing every 3 months as agreed with NSW RFS and Fire and Rescue NSW.	
Bore Inspections	5 Year Rolling Program	The new Bore Flat bore was inspected and cleaned in November 2022. The old Nevertire bore was inspected in late November 2022. The condition of the Nevertire bore was imminent failure of the bore casing was possible. Condition 5. To prevent the loss of the pump if the bore collapsed, the pump will be removed from the bore and stored. The new bore at Nevertire and both bores at Ellengerah will be inspected late February,2023. Details of the pumping equipment in the new bores will be collected so that spare pumps can be purchased. The Natural Resource Access Regulator (NRAR) carries out inspections of the bores and river extraction points on a random basis.	
Warren, Nevertire and Collie water chlorine, turbidity, temperature and pH testing	Weekly at specific locations	Testing carried out daily	
Warren river pumps		Ellengerah Rd Oxley Park Macquarie Park Racecourse	Breakdown maintenance only.
Reservoir cleaning	3 to 5 years	Ellengerah and Nevertire Bore reservoirs	Inspected and cleaned in December 2022. Next Diver inspection December 2025.

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Activity	Required Interval	Details	
		Oxley Park River	Investigate using Remotely Operated Vehicle (ROV) to inspect 2023/2024.
		Ellengerah River	Oxley Park Reservoir to be emptied and cleaned in late 2023 due to significant silt build up.
Activity	Required Interval	Details	
<b>Sewerage System Planned Maintenance</b>			
Warren Sewerage Treatment Works	Quarterly	<p>New testing regime and commissioning to be finalised with EPA.            The meeting with the EPA on Wednesday 14<sup>th</sup> March was positive and we are working towards the finalisation of the licence.            7/06/23            EPA have verbally advised that there is no requirement for the new Sewerage Treatment Plant to have a Licence. Awaiting Written confirmation.</p>	
Sewer gravity main CCTV Inspection and Smoke Testing program		<p>Develop a program to carry out CCTV inspections and smoke testing of all gravity sewer mains in Warren and Nevertire.            Develop a sewer main replacement/relining program.            Identify stormwater infiltration locations.            Develop a program to educate property owners and residents about stormwater infiltration prevention.            Develop a stormwater infiltration rectification program for Council assets and private property.</p>	
<b>Water and Sewerage Works Subject to Funding</b>			
Location	Work Under Development		
Collie Water Supply (Reliability, Quality and Chlorination)	<p>Relocation of the two, 125,000 litre Pioneer tanks to a new site located West of the Village. Construct a 10m high tank stand to support one or two, 25,000 litre water tanks at the Pioneer tank location. Installation of small package Water Treatment Plant and new gaseous chlorination equipment to return water supply to potable status. Install pressure pumps</p>		

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Activity	Required Interval	Details
		into a new building at the base of the new elevated tanks. Decommission and remove the old, elevated tanks.

Account	Budget	Expenditure
Water Fund Maintenance and Repair	\$636,516	\$507,809
4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003		
Sewer Fund Maintenance and Repair	\$278,821	\$160,683
5200-0003, 5250-0003, 5280-0003 & 5300-0003.		

**Water and Sewer Works**

- Hydrant Maintenance in Warren
- Repair 15-17 Readford St Bore water meter
- Meter re reading in Warren
- Gillendoon St irrigation repair
- Pump out flood gate 25
- Repair leak at Nevertire Cemetery
- Repair Shire Depot mens toilets
- Repair 23 Johns Ave bore service
- Install a new service at 23 Wonbobbie St Collie
- Unblock female toilet at Collie oval
- Clean out stormwater drain near oval Collie
- Fire Training • Repair urinal cistern
- Pick up cones/barrier's around Warren
- Investigate Stafford St reservoir ground water
- Investigate Stafford St reservoir ground water
- Repair to Shire Chambers planter box irrigation
- Install Shut off valve at Nevertire Cemetery
- Repair to Shire Chambers planter box irrigation
- Install Shut off valve at Nevertire Cemetery
- Orchard St repair bore service
- Nevertire service repair
- Investigate Wombianna St Collie irrigation
- Repair bore service on Ellengerah Rd
- Event preparation at Warren Museum
- Repair sign in Milson St

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

<b>Warren Sewerage Treatment Works inflow</b>		<b>Sewerage Year – 1st June 2022 to 31st May 2023</b>		
<b>Month</b>	<b>Peak Daily Flow (KL)</b>	<b>Average Daily Flow (KL)</b>	<b>Monthly Flow (ML)</b>	<b>Cumulative Annual Flow (ML)</b>
June 2022	1,037	520	15.60	15.60
July 2022	628	441	13.67	29.27
August 2022	1,329	555	17.22	46.49
September 2022	1,440	654	19.61	66.10
October 2022	1,503	869	26.95	93.04

Due to the closure of the old Sewerage Treatment Plant, monthly figures are not available. Council is currently awaiting final approval for new reporting requirements.

**Rainfall in Warren for the month of May 0mm**

**Rainfall in Warren for the year July 2022 to End of May 2023: 443.5mm**

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ITEM 2      WORKS PROGRESS REPORTS – TOWN SERVICES

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**Bulk Water Reading per Quarter**  
**No Updated figures available at this time.**

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**ITEM 2                      WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

**Parks and Gardens – Routine Works**

Account	Budget	Expenditure
Parks & Gardens, Cemeteries & Racecourse	\$1,935,733	\$1,421,638*
0701-0003, 1151-0003, 1651-0003, 1701-0003, 2655-0003, 2660-0003 & 2670-0003		
*Includes \$757,745 of Emergency Works from July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works.		

The maintenance mowing and weeding of the Parks and Gardens are carried out on a 2-week rotating cycle with the following areas generally grouped together.

Site or location	Works carried out
<b>Week One and Three</b>	
Macquarie Park	Mown, whipper snipped and weeding
Victoria Park	Mown, whipper snipped and weeding
Ravenswood Park	Mown, whipper snipped and weeding
Oxley Park	Mown, whipper snipped and weeding
Ebert Park	Mown, whipper snipped and weeding
Gillendoon Street	Mown, whipper snipped and weeding
Orchard Street levee	Mown, whipper snipped and weeding
Bob Christian Reserve	Mown, whipper snipped and weeding
Lawson Street Levee	Mown, whipper snipped and weeding
Family Health Centre	Mown, whipper snipped and weeding
Collie Village	Mown, whipper snipped and weeding
<b>Week Two and Four</b>	
Saunders Park	Mown, whipper snipped and weeding
Skate Park	Mown, whipper snipped and weeding
Splash Park	Mown, whipper snipped and weeding
Lions Park	Mown, whipper snipped and weeding
Rotary Park	Mown, whipper snipped and weeding
Warren Lawn Cemetery	Mown, whipper snipped and weeding
Median Strips	Mown, whipper snipped and weeding
Library	Mown, whipper snipped and weeding
Len Woolnough Levee	Mown, whipper snipped and weeding
Mary Stubbs Levee	Mown, whipper snipped and weeding
Boston Street Levee	Mown, whipper snipped and weeding
Macquarie Drive Levee	Mown, whipper snipped and weeding
Nevertire Village	Mown, whipper snipped and weeding



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**WORKS PROGRESS REPORTS – TOWN SERVICES**

**CONTINUED**

The Play Equipment at Macquarie and Ravenswood Parks are inspected, and sand pit areas are raked daily.

BBQs at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following locations are mown, whipper snipped and weeded as needed:

- Bore Flat
- Bore Flat Levee
- Carter Oval
- Other Reserves
- Readford Street Levee
- WOW Centre
- Sewer Pumping Stations
- Shire Housing
- Town Medians and approaches
- Water Pumping Stations and Reservoirs
- Weed Spraying
- Tiger Bay Walking Track

**Parks and Gardens Works**

- Skate/splash park mow/snip
- Boston St levee mow/snip
- Town approaches mowing Library mow/snip
- Stubbs levee mow/snip
- Woolnough levee mow/snip
- Ravenswood Park mow/snip
- Bore flat mow/snip
- Ravenswood Park mow/snip
- CBD area tidy up weeding
- Victoria Oval mow/snip/line marking
- Victoria Oval - Cricket pitch preparation
- CBD area weeding/pruning/spraying
- Lawn Cemetery mow/snip
- Macquarie Drive mow/snip
- Shire chambers mow/snip
- Saunders Park mow/snip
- Lions Park mow/snip
- Orchard St levee mow/snip
- Ebert Park mow/snip
- Median strips mow/snip
- Bob Christenson reserve mowing/snip
- Macquarie Park mow/snip/line marking
- Far West Academy mow/snip
- Macquarie Drive mow/snip
- Far West Academy mow/snip
- Preparations for music festival
- Orchard Street mow/snip
- Rotary Park mow/snip
- Medical Centre mow/snip
- Gillendoon pump station mow/snip
- Fire Training
- Preparations for Show Day

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**Town Crew Works**

- Clean stormwater grates around Warren
- Collie Village weed spraying
- Tree Limbs around Warren after storms
- Preparation for Show Day
- Collie Village/Cemetery mow/snip
- Change flags at Roundabout
- Repair flood gate
- Assist water/sewer crew with water leaks
- Install sign for Roads Overseer (Dubbo St)
- Clean up branches near Warren Golf Club
- Repair Nevertire signs for Roads Overseer
- Repair log wall in Boston St Warren
- Fire Training
- Dicks Camp mow/snip

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

**Non-Roads November/ December 2021 Flood and Storm Damage Works**

Description	Expenditure
Non-Roads November/ December 2021 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works. <b>(Application for reimbursement            submitted 8/03/2022)</b>	\$173,456.91  Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.
0700-0050-0500, 0700-0050-0510, 0700-0050-0520, 0700-0050-0530, 0700-0050-0540	

**Non-Roads July, August, September, October, November and December 2022 Flood Damage Works**

Description	Expenditure
Non-Roads July, August, September, October, November and December 2022 Flood and Storm Damage Levee and Flood Gate Emergency Operation Works.	\$757,745.33  Note: \$36,330 per event will be funded by Council as per the agreement. This includes the Roads Flood and Storm Damage Claim contribution.
0700-0055-0500, 0700-0055-0510, 0700-0055-0520, 0700-0055-0530, 0700-0055-0540	

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**ITEM 3                      WORKS PROGRESS REPORTS – FLEET - WORKSHOP**

**RECOMMENDATION**

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator for the budget and works period from 15th May 2023 – 9th June 2023.

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
<b>Plant Repairs 15/5/23 - 25/5/23</b>				
P90	Isuzu Tender Truck (workshop)	Blowing start fuse, starter system problem parts ordered	2hrs	2hrs
P8	Cat 432f Backhoe	Alternator issue, seized bearing inside alternator, broke fan belt. Remove broken pieces and replace refit new alternator and check function.	6hrs	6hrs
P22	John Deere 770g Grader	Replaced borrowed parts for repairs to p28 test run machine all ok.	8hrs	8hrs
P2381	Sterling Prime Mover	Blown air bag, remove and replace air bags as required. Test system all ok.	8hrs	8hrs
P28	John Deere Grader	Leaking ripper hoses new hoses to be ordered and replaced. Circle drive components need checking/replacing also.	6hrs	6hrs
P50	Isuzu Tar Truck	Assist cleanout of lines and filters ready for use, lines blocked with old tar not cleaned after last use.	6hrs	6hrs
P2381	Sterling Prime Mover	a/c fan check needs replacement fins missing due to rodent infestation.	3hrs	3hrs
P3618	Toyota Hilux twin cab	Electrics install and commission of new vehicle	20hrs	20hrs
P2141	Superior Slasher	Replacement of pins on guide wheel adjusters. X4	2hrs	2hrs

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**ITEM 3                      WORKS PROGRESS REPORTS – FLEET - WORKSHOP**

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
P2801	Toro ride on mower	Rear tyre repair.	1hr	1hr
P2381	Sterling Prime Mover	Replace front track rod bushes.	5hrs	5hrs
P2341	Isuzu Tender Truck with crane.	Cage made for spray tank to be secured to the bed of truck tray also manufactured for container storage.	8hrs	8hrs
P226	Toyota Hilux single cab	Rego check done and complete.	1hr	1hr
P38	Lusty tri axle float	Booked in for HVAIS check dubbo 14/06/23		.5hr
P50	Large Isuzu tipper	HVAIS rego check booked		.5hrs
P8	Cat 432f Backhoe	Alternator repairs, old, removed alternator pulled down and checked for ability to repair.	1hrs	1hr
P2300	Isuzu small tri tipper	X6 new tyres organised and fit by Tyre Right Warren.	2hrs	2hrs
P50	Large Isuzu tipper	HVAIS rego check booked		.5hrs

**ACRONYMS**

WC        Workshop Coordinator  
 TBD      To be determined  
 DTC      Diagnostic trouble code  
 DPD      Diesel particulate diffuse

**WARREN SHIRE COUNCIL**  
Report of the Manager Health & Development Services  
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**ITEM 1                      DEVELOPMENT APPLICATION APPROVALS**

**(B4-9)**

**RECOMMENDATION:**

That the information be received and noted.

**PURPOSE**

To inform the Councillors of the approved Development Applications by Council for the previous month.

**BACKGROUND**

Council received Development Applications from residents in the Warren Shire area to seek approval.

**REPORT**

Development Applications that have been received for approval for May 2023.

<b>FILE</b>	<b>LOCATION</b>	<b>WORKS</b>	<b>RECEIVED</b>	<b>APPROVED</b>
P16-23.05	22 Oxley Parade WARREN Lot 2 DP594133	Replacement of pergola.	20/4/2023	24/5/2023
P16-23.06	"Caringa" NEVERTIRE Lot 2 and 4 DP851866	Construction of new dwelling, garage and pool.	20/4/2023	24/5/2023

**LEGAL IMPLICATIONS**

Council is required under the EPA Act to assess and determine applications within established timeframes.

**RISK IMPLICATIONS**

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

**STAKEHOLDER CONSULTATION OPTIONS**

Council issues a S101 EPA Act list of approvals monthly for the community to review.

**CONCLUSION**

This report is provided to allow Council and the community to see the applications determined each month.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 1.1.4 Ensure current and future housing needs for the community are met.
- 5.2.1 Ensure that this strategic planning framework becomes an integral part of our operating culture.
- 5.2.6 Embrace a team centred culture of continual improvement to improve operational efficiency.

**SUPPORTING INFORMATION/ ATTACHMENT**

Nil.

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**ITEM 2                   WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)**

**RECOMMENDATION:**

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

**Budget and Works from 10th May to 14th June.**

2020 Projects	Budget	Expend	Resp	Comment
<p>Construction of two (2) x Council dwellings.</p> <p>21 Deacon Drive and 8 Deacon Drive.</p>	88,000	23,854 Committed	MHD	<p>Completed July 2020.</p> <p>New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021.</p> <p>Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report provided to Council in August 2021.</p> <p>Rectification order issued. Expired 26/10/2021 Builder expected at the end of November to complete requested maintenance and repair works which has not progressed.</p> <p>Report provided to February 2022 Committee of the Whole Closed Council Meeting concerning directions on this project.</p> <p>Council resolved that: Council proceeds to a hearing before The NSW Civil and Administrative Tribunal (NCAT) Consumer Division and if required the District Court.</p> <p>Proceedings have commenced on 28th July 2022, in NCAT in respect of both properties.</p> <p>Case has been lodged with District Court.</p>

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**ITEM 2      WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>2021 Projects</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
Construction of the Waste Transfer Station at Ewenmar Waste Depot.	271,116	106,982 Committed	MHD/TSM	Final design complete. Contractor engaged to install drainage pipework at the end of November. Concreting works listed on vendor panel closed 3rd February 2022 contractor appointed.  Due to time lapse, new quotations obtained and reassessed.  MLB to commence once Equestrian Centre path is complete.  No progress during September, October, November, December, January and February due to site being flooded and wet weather.  Works commenced Wednesday 31 <sup>st</sup> May 2023.
Completion of Tiger Bay Wetlands Walkway (Central West Councils Environment and Waterways Alliance 2021 Small Grants).	4,545	Nil	MHD/DMES	Works program to be determined. Site inspection completed 5 <sup>th</sup> January 2023.

<b>2022 Projects</b>	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
Warren Support Services (Targeted Early Intervention)				
2.14 Warren Youth Group Grow Services Day.	5,000	Nil	MHD	Held Thursday 13 <sup>th</sup> April 2023. Waiting on acquittal.
2.22 Warren Chamber of Music Festival.	4,380	Nil	MHD	To be held February 2023 through to September 2023.
2.26 CWA Speak Out day.	2,000	Nil	MHD	Held Wednesday 17 <sup>th</sup> May 2023. Waiting on acquittal.

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**ITEM 2      WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>Capital Expenses</b>				
Dwelling Renewals – 1 Pittman Parade. Replacement of kitchen.	60,000	60,000 Committed	MHD	Contractor selected and purchase order issued.
Council Housing M & R.	101,741	25,337	MHD	56 Garden Avenue, Heavy Maintenance 90% Completed.  Further funds of \$90,000 allocated from the Infrastructure Improvement/Replacement Reserve to 56 Garden Avenue Refurbishment for the necessary asset renewal works to be completed. Sourcing quotes for kitchen.
<b>Capital Renewal</b>				
Animal Shelter Replacement.	60,000	Nil	MHD/IPM	Project in planning stage.
Library Defibrillator.	3,000	Nil	MHD	Ordered.
Warren War Memorial Swimming Pool relining project.	405,455	318,182 Committed	MHD	Negotiations commenced with BeauCorp Projects Pty Ltd for engagement, variations for guttering subject to practicality and balance tank relining being negotiated. Andy Varga from SCP Consultants engaged for supervision work if required. Further report provided to the June 2023 Committee of the Whole Closed Council.
<b>Town Planning</b>				
LEP Review.	20,000	9,130	MHD	Consultant engaged.  Draft report provided, reviewed. Feedback provided.



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**ITEM 2      WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES**

**CONTINUED**

<b>LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 4 – LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROJECTS (G4-1.70, G4-1.84)</b>				
	<b>Budget</b>	<b>Expend</b>	<b>Resp</b>	<b>Comment</b>
Solar Panel Installation Warren Swimming Pool.	\$40,000	Nil	MHD	
Victoria Oval Park Permanent Scoreboard Contribution.	\$20,000	Nil	MHD	\$20,000 grant funds (\$15,000 contribution from the Warren Rugby Club.
Trailer Mounted Scoreboard (2) Contribution.	\$45,000	Nil	MHD	
Warren Sporting and Cultural Centre Retaining Wall (Stage 2).	\$30,000	Nil	MHD	
Windows on the Wetlands Centre Precinct EV Charging Station (up to 3) and Power Upgrade Contribution.	\$37,996	Nil	MHD	